

**MINUTES BASS RIVER TOWNSHIP BOARD OF COMMISSIONERS
REGULAR MEETING OF MONDAY, FEBRUARY 2, 2015**

Deputy Mayor Capriglione called the regular meeting of the Bass River Township Board of Commissioners to order at 7:00 p.m. Present at meeting were: Deputy Mayor Nicholas Capriglione and Commissioner Louis Bourguignon. Also present Township Clerk Amanda Somes. Members of the public were present at this meeting. Absent: Mayor Deborah Buzby-Cope, and Solicitor Joanne O'Connor

FLAG SALUTE

Mayor Cope led the flag salute and read the sunshine statement.

APPROVAL OF MINUTES:

Minutes of the Regular Meeting of January 5, 2015 were presented to the Board for Approval. The motion to approve the minutes was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All present in favor and minutes were hereby approved as submitted.

PAYMENT OF BILLS:

The motion was made by Commissioner Bourguignon to approve payment of the bills in the amount of \$559,856.30. The motion was seconded by Deputy Mayor Capriglione to approve bills for payment. Votes: Cope –Absent, Capriglione-Yes, Bourguignon-Yes. All present in favor and bills were ordered paid.

AMANDA SOMES	BANK TRIPS DEC. 2014	\$	64.00
ANIMAL CAPTURE & CONTROL	4TH QTR ANIMAL CONTROL	\$	936.00
ATLANTIC CITY ELECTRIC	PARTIAL ELECTRIC JAN. 2015	\$	568.35
A T & T	COURT & MUNI. ALL IN ONE	\$	408.29
A T & T	ISDN LINE DEC. 2014	\$	17.92
BASS RIVER BD. OF ED.	LOCAL SCHOOL TAX 2/3/15	\$	112,213.75
BASS RIVER ELEMENTARY SCHOOL	BRES 2015 YEARBOOK AD	\$	90.00
BEACONS	NOTICE & ORDINANCE	\$	105.38
BILMARK PLUMBING & HEATING LLC	GAS LINE INSTALLATION	\$	7,100.00
BURL CO ESTC-BCIT	COURSES	\$	275.00
BURL CO MUN CT ADM ASSN	BCMCAA 2015 MEMBERSHIP FEE	\$	200.00
BURL CO TREAS, LANDFILL	TIPPING FEE JAN. 2015	\$	2,538.74
BURL CO TREASURER	1ST QTR 2015 TAXES	\$	170,252.06
BURLCOJIF	1ST INST. LIABILITY/COMP	\$	31,877.00
CAM CO.	SALT SPREADER REPAIR	\$	849.06
CASA PAYROLL SERVICES	JAN. 2015 PAYROLL & YEAR END	\$	530.50
CHRISTOPHER NORMAN, ESQ.	PLANNING BD. MTG. 1/15/15	\$	300.00
CITTA, HALZAPFEL & ZABARSKY	CONFLICT PROS. 1/26/15	\$	500.00

COMCAST	SERVICE 1/19/15 - 2/18/15	\$	107.95
CONWAY AUTOMOTIVE	FILTERS DUMP TRUCK	\$	55.01
DAVE'S SEPTIC	107 JERICO PUMP-OUT	\$	250.00
DEER PARK DIRECT	SERVICE 12/15/14 - 1/14/15	\$	24.23
ECONO SIGNS	SIGNS & HARDWARE	\$	256.33
EMERGENCY MEDICAL PRODUCTS, INC	EMS SUPPLIES	\$	69.30
GANN LAW BOOKS	2015 NJ POLICE MANUAL & 40, 40A	\$	226.00
GREAT BAY REGIONAL EMS	FINAL 2014 DONATION	\$	2,500.00
GRETNA GREEN LANDSCAPING	SNOW PLOWING OSM 1/27/15	\$	780.00
HOME DEPOT	SUPPLIES	\$	250.91
JEREMY S. PRICE	PUBLIC DEFENDER 1/26/15	\$	500.00
JERSEY SHORE RESTROOMS, LLC	CONV. CTR. PORT-A-POT	\$	85.00
KEVIN S. QUINLAN	PROSECUTION JAN. 2015	\$	1,400.00
KLUK CONSULTANTS	ENGINEERING DEC/JAN	\$	6,402.94
KOWALSKI TIRE	USED TIRES	\$	300.00
MICROSYSTEMS-NJ.COM,LLC	SOFTWARE MAINTENANCE 2015	\$	1,400.00
NEW JERSEY NATURAL GAS	12/12/14 - 1/13/15	\$	444.73
NJ LEAGUE OF MUNICIPALITIES	23RD LEGISLATIVE DAY & NJLM BANQUET	\$	155.00
OFFICE BASICS, INC	OFFICE SUPPLIES	\$	377.15
PEGGY BECK	BANK TRIPS JAN. 2015	\$	53.04
PINELANDS REG. SCHOOL DISTRICT	REG. SCHOOL TAX 2/3/15	\$	174,746.00
POMONA OIL COMPANY	HEATING OIL FIRE HOUSE	\$	1,673.31
STATE OF NJ DIV OF PENSIONS	PENSION SHORTAGE	\$	165.63
SUBURBAN PROPANE - 2115	DELIVERY 1/8/15 & 1/29/15	\$	2,057.52
THE PRESS OF ATLANTIC CITY	RESOLUTION & PUBLIC NOTICE	\$	88.74
TRACTOR SUPPLY CREDIT PLAN	SUPPLIES	\$	240.61
TRANSFORMATION ENTERPRISES	DEC. 2014 ROLL-OFF	\$	4,315.00
UNIVERSAL COMPUTING SERVICES	MESSAGE / MAILERS	\$	259.90
VERIZON	COURT & MUNI PHONES DEC/JAN	\$	916.07
WEX BANK	FIRE CO. & MUNI. FUEL CHARGES 12/14	\$	690.40
WITMER PUBLIC SAFETY GROUP, INC	HELMET COWPERTHWAIT	\$	47.80
BASS RIVER PAYROLL ACCOUNT	1/8/15 PAYROLL	\$	14,409.83
BASS RIVER PAYROLL ACCOUNT	1/22/15 PAYROLL	\$	15,170.40
HASLER, INC.	POSTAGE JAN. 2015	\$	563.65
	TOTAL	\$	559,808.50

ORDINANCES & RESOLUTIONS:

ORDINANCE 2015-01
**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION
LIMITS AND TO ESTABLISH A CAP BANK**

Deputy Mayor Capriglione read Ordinance 2015-01 upon second reading by title only. The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Ordinance 2015-01 upon second reading and to open the meeting for public hearing on Ordinance 2015-01. Votes: Cope-Absent, Capriglione-Yes, Bourguignon-Yes. All present in favor. Comments: None. Being no comments heard the motion to close the public hearing was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All present in favor. The motion to adopt ordinance 2015-01 was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. Votes: Cope-Absent, Capriglione-Yes, Bourguignon-Yes. All present in favor and Ordinance 2015-01 was hereby adopted.

ORDINANCE 2015-01
CALENDAR YEAR 2015
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO
ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)

***WHEREAS**, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 1.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,*

***WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,*

***WHEREAS**, the Board of Commissioners of the Township of Bass River in the County of Burlington finds it advisable and necessary to increase its CY 2015 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,*

***WHEREAS**, the Board of Commissioners hereby determines that a 3.5% increase in the budget for said year, amounting to \$ (40,367.11) in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,*

***WHEREAS** the Board of Commissioners hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.*

***NOW THEREFORE BE IT ORDAINED**, by the Board of Commissioners of the Township of Bass River, in the County of Burlington, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2015 budget year, the final appropriations of the Township of Bass River shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$ 40,367.11, and that the CY 2015 municipal budget for the Township of Bass River be approved and adopted in accordance with this ordinance; and,*

***BE IT FURTHER ORDAINED**, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,*

***BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,*

***BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.*

RESOLUTION 2014-25

**A RESOLUTION APPOINTING KRIS KLUK AS ZONING OFFICIAL FOR THE
TOWNSHIP OF BASS RIVER FOR THE YEAR 2015**

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2015-25. Votes: Cope–Absent, Capriglione-Yes, Bourguignon-Yes. All present in favor and Resolutions 2015-25 was hereby approved.

RESOLUTION 2015-25

A RESOLUTION APPOINTING KRIS KLUK AS ZONING OFFICIAL FOR THE TOWNSHIP OF BASS RIVER FOR THE YEAR 2015

WHEREAS, there exists a need for a Zoning Official;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey as follows:

Kris Kluk, Ph.D., P.E. is appointed Zoning Official of the Township of Bass River affective January 1, 2015 – December 31, 2015.

RESOLUTION 2015-26

A RESOLUTION APPOINTING JIM SCEURMAN DEPUTY ZONING ENFORCEMENT OFFICER FOR THE TOWNSHIP OF BASS RIVER FOR THE YEAR 2015

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2015-26. Votes: Cope–Absent, Capriglione-Yes, Bourguignon-Yes. All present in favor and Resolution 2015-26 was hereby approved.

RESOLUTION 2015-26

A RESOLUTION APPOINTING JIM SCEURMAN DEPUTY ZONING ENFORCEMENT OFFICER FOR THE TOWNSHIP OF BASS RIVER FOR THE YEAR 2015

WHEREAS, there exists a need for a Deputy Zoning Enforcement Officer;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey as follows:

Jim Sceurman is appointed Deputy Zoning Enforcement Officer of the Township of Bass River affective January 1, 2015 – December 31, 2015.

RESOLUTION 2015-87

A RESOLUTION APPOINTING JIM SCEURMAN CODE ENFORCEMENT OFFICER FOR THE TOWNSHIP OF BASS RIVER FOR THE YEAR 2015

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2015-27. Votes: Cope–Absent, Capriglione-Yes, Bourguignon-Yes. All present in favor and Resolution 2015-27 was hereby approved.

RESOLUTION 2015-27

A RESOLUTION APPOINTING JIM SCEURMAN CODE ENFORCEMENT OFFICER FOR THE TOWNSHIP OF BASS RIVER FOR THE YEAR 2015

WHEREAS, there exists a need for a Code Enforcement Officer;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey as follows:

Jim Scurman is appointed Code Enforcement Officer of the Township of Bass River effective January 1, 2015 – December 31, 2015.

RESOLUTION 2015-28

RESOLUTION OF THE TOWNSHIP OF BASS RIVER COUNTY OF BURLINGTON, STATE OF NEW JERSEY AUTHORIZING THE TRANSFERS BETWEEN BUDGET APPROPRIATIONS DURING THE LAST TWO MONTHS OF THE FISCAL YEAR AND THE FIRST THREE MONTHS OF THE ENSUING YEAR.

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2015-28. Votes: Cope–Absent, Capriglione-Yes, Bourguignon-Yes. All present in favor and Resolution 2015-28 was hereby approved.

RESOLUTION NO. 2015-28

RESOLUTION OF THE TOWNSHIP OF BASS RIVER COUNTY OF BURLINGTON, STATE OF NEW JERSEY AUTHORIZING THE TRANSFERS BETWEEN BUDGET APPROPRIATIONS DURING THE LAST TWO MONTHS OF THE FISCAL YEAR AND THE FIRST THREE MONTHS OF THE ENSUING YEAR.

WHEREAS, transfers are permitted between budget appropriations during the last two months for the fiscal year, and the first three months of the ensuing year;

NOW THEREFORE BE IT RESOLVED by the Governing Body, Township of Bass River, County of Burlington, New Jersey; that transfers between 2014 Budget Appropriations are made as follows:

<u>CURRENT</u>	<u>From</u>	<u>To</u>
4-01-20-110-002	Admin & Exec OE	\$1,354.88
4-01-20-130-001	Finance Admin S&W	\$5.60
4-01-20-130-002	Finance Admin OE	\$256.35
4-01-25-265-002	Fire OE	\$1,127.35

4-01-26-305-002	Convenience Center OE		\$2,187.73
4-01-26-306-001	Utility Maintenance S&W		\$5.57
4-01-31-435-002	Street Lighting		\$1,752.17
4-01-43-490-002	Municipal Court OE		\$547.94
4-01-22-195-001	Uniform Construction S&W	\$3,000.00	
4-01-36-471-002	PERS Contribution	\$3,495.66	
4-01-32-466-002	Recycling Tax	\$741.93	
		\$7,237.59	\$7,237.59

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Township of Bass River, County of Burlington, New Jersey as follows:

1. That the Governing Body hereby authorizes the necessary transfers for the year 2014.
2. That a certified copy of this resolution shall be kept on file at the Municipal Clerk's office and be forwarded to the Township's certified Municipal Finance Officer.

RESOLUTION 2015-29
RESOLUTION AUTHORIZING AREIAL MOSQUITO CONTROL BY BURLINGTON COUNTY FOR 2015 (BY TITLE ONLY)

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2015-29. Votes: Cope–Absent, Capriglione-Yes, Bourguignon-Yes. All present in favor and Resolution 2015-29 was hereby approved.

RESOLUTION 2015-30
A RESOLUTION AUTHORIZING MUNICIPAL ALLILANCE GRANT SUBMISSION FOR 2015-16 GRANT CYCLE

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2015-30. Votes: Cope–Absent, Capriglione-Yes, Bourguignon-Yes. All present in favor and Resolution 2015-30 was hereby approved.

FORM 1B

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Township Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Township Board of Commissioners further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Township Board of Commissioners has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Burlington;

NOW, THEREFORE, BE IT RESOLVED by the Township of Bass River, County of Burlington, State of New Jersey hereby recognizes the following:

1. The Township Board of Commissioners do hereby authorize submission of a strategic plan for the Bass River Municipal Alliance grant for fiscal year 2016_____ in the amount of:

DEDR	\$ 5496
Cash Match	\$ 1374
In-Kind	\$ 4122

2. The Township Board of Commissioners acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

RESOLUTION 2015-31

A RESOLUTION AUTHORIZING A NO PASSING ZONE ON ROUTE 9— PHILLIPS ROAD TO MUNIONFIELD ROAD

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2015-31. Votes: Cope–Absent, Capriglione-Yes, Bourguignon-Yes. All present in favor and Resolution 2015-31 was hereby approved.

RESOLUTION 2015-31

TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY

WHEREAS, the New Jersey Department of Transportation (NJDOT) recently completed a traffic investigation on Route 9 in Bass River Township; and

WHEREAS, NJDOT recommends a revision to the centerline pavement markings on Route 9 to create a “No Passing Zone” in the vicinity of M.P. 57 (Phillips Road) and M.P. 59 (Munionfield Road) for safety reasons; and

WHEREAS, this project will create safer driving conditions in the area of Route 9;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey, that it supports the use of a “No Passing Zone” on Route 9 in Bass River Township as recommended by NJDOT.

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be forwarded to NJDOT as requested.

RESOLUTION 2015-32

**A RESOLUTION APPROVING NEW JERSEY TRANSIT BUS STOPS
ALONG US ROUTE 9, BASS RIVER TOWNSHIP**

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2015-32. Votes: Cope–Absent, Capriglione-Yes, Bourguignon-Yes. All present in favor and Resolution 2015-32 was hereby approved.

RESOLUTION 2015-32

**TOWNSHIP OF BASS RIVER
COUNTY OF BURLINGTON**

**A RESOLUTION APPROVING NEW JERSEY TRANSIT BUS STOPS
ALONG US ROUTE 9, BASS RIVER TOWNSHIP**

WHEREAS, there is a desire by the Township of Bass River to create bus stops along Highway US Route 9

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Bass River, County of Burlington, New Jersey, that the following described locations are designated as bus stops:

**Along Route US 9 (New York Road), northbound on the easterly side thereof at:
South Maple Avenue (far side)**

Beginning at the northerly curb line of South Maple Avenue and extending 185 feet northerly therefrom.

**Along Route US 9 (New York Road), southbound on the westerly side thereof at:
North Maple Avenue (far side)**

Beginning at the southerly curb line of North Maple Avenue and extending 100 feet southerly therefrom.

Repealer Clause:

The Township of Bass River concurs that any approved bus stops location in conflict with or inconsistent with the provisions of this resolution be rescinded upon approval of the Traffic Regulation Order.

BE IT FURTHER RESOLVED that the Board of Commissioners of the Township of Bass River will enforce the needed traffic regulations governing the aforementioned bus stops location and provide the necessary police security to ensure the safety of the traveling public.

BE IT FURTHER RESOLVED that this resolution shall take effect upon approval of the Commissioner of Transportation as provided by law.

RESOLUTION 2015-33

**A RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF
BURLINGTON, STATE OF NEW JERSEY REQUESTING BUS SHELTERS**

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2015-33. Votes: Cope–Absent, Capriglione-Yes, Bourguignon-Yes. All present in favor and Resolution 2015-33 was hereby approved.

RESOLUTION 2015-33

A RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY REQUESTING BUS SHELTERS

WHEREAS, NJ TRANSIT has funds for the purchase of bus shelters throughout the State of New Jersey; and

WHEREAS, the governing body of a municipality in New Jersey or the Board of Chosen Freeholders of a county may apply to the New Jersey Transit Corporation for the purchase and installation of bus shelters at legally designated bus stops; and

WHEREAS, the Township of Bass River, in the interest of promoting public transportation, conservation of energy, traffic safety, and for the convenience of the public, endorses the concept of providing bus shelters within its jurisdiction.

NOW, THEREFORE, be it resolved, that the application is hereby made by the Township of Bass River to the New Jersey Transit Corporation for the purchase and installation of five bus shelters as set forth in Exhibit A, made a part hereof.

FURTHER, be it resolved that the Mayor and Municipal Clerk be authorized to execute an agreement or agreements with NJ Transit to arrange for the purchase and installation of the shelters.

REPORTS:

The following reports were noted.

Report of Solicitor
Report of Municipal Court
Safety Coordinators Report
Other Reports

PUBLIC COMMENT:

The meeting was open for public comment at 7:27 p.m. upon a motion by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All in favor.

C. Bitzberger asked about a grant the fire company was going to write because they needed a new fire truck and equipment. Commissioner Bourguignon said the fire company continues to try to get grants for this equipment. Deputy Mayor Capriglione would like to invite the fire company or a representative to talk for the fire company at future meetings.

Be no further comments, the motion to close the public portion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All in favor and public portion was closed at 7:33 p.m.

Being no further business to come before the Board the motion to adjourn was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All in favor and meeting was adjourned at 7:33 p.m.

Respectfully Submitted
Amanda S. Somes, RMC
Township Clerk
