MINUTES BASS RIVER TOWNSHIP BOARD OF COMMISSIONERS REGULAR MEETING OF MONDAY, AUGUST 1, 2016

Mayor Cope called the regular meeting of the Bass River Township Board of Commissioners to order at 7:00 p.m. Present at meeting were: Mayor Deborah Buzby-Cope, Commissioner Louis Bourguignon and Deputy Mayor Nick Capriglione. Also present Township Clerk Amanda Somes. Members of the public were present at this meeting. Absent: Township and Solicitor Joanne O'Connor

FLAG SALUTE

Mayor Cope led the flag salute and read the sunshine statement.

APPROVAL OF MINUTES:

Minutes of the regular meeting of July 11, 2016 were presented to the Board for review. The motion to approve the minutes was made by Commissioner Bourguignon and seconded by Deputy Mayor Capriglione. Votes: Cope-Yes, Capriglione-Yes, Bourguignon-Yes. Minutes of the July 11, 2016 regular meeting were hereby approved.

PAYMENT OF BILLS:

The motion was made by Mayor Cope to approve payment of the bills in the amount of \$173,817.66. The motion was seconded by Commissioner Bourguignon to approve bills for payment. Votes: Cope –Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and bills were ordered paid.

ADVANTAGE CARD	SUPPLIES SUMMER PROGRAM	\$ 41.80
AIR & GAS TECHNOLOGIES	BREATHING APPARATUS REPAIR	\$ 594.25
ATLANTIC CITY ELECTRIC	1 STREET LIGHTING INVOICE COURT & MUNI. ALL IN	\$ 13.68
А Т & Т	ONE	\$ 496.34
А Т & Т	ISDN LINE JUNE 2016	\$ 55.52
BASS RIVER BD OF ED	LOCAL SCHOOL TAX 8/4/16	\$ 123,217.00
BASS RIVER TOWNSHIP	TRANSFER UNEMPLOYMENT ACCT.	\$ 2,045.10
BELLIA TECH, LLC	REMOTE MANAGEMENT	\$ 31.18
BURL CO TREASURER	ELECTION COSTS 6/7/16	\$ 748.72
BURLINGTON COUNTY CLERK	RECORD TAX SALE LIENS	\$ 64.00
CAM CO.	REPAIR PARTS	\$ 30.89
CASA PAYROLL SERVICES	PAYROLL 7/15/16	\$ 123.20
CENTRAL JERSEY EQUIPMENT	MODULE	\$ 305.44
CHRISTOPHER NORMAN, ESQ.	PLANNING BD. WORK	\$ 188.50
COMCAST	SERVICE 7/9 - 8/18	\$ 119.45
READYREFRESH BY NESTLE	SERVICE 6/1/16 - 6/30/16	\$ 25.10
EMPIRE VIII NS PORTFOLIO	REFUND OVER PAYMENT	\$ 145.86
GEORGE EMMER	CONFLICT PD 7/18/16	\$ 500.00

HOLMAN FRENIA ALLISON, P.C.	FINAL BILLING AUDIT 2015	\$ 3,000.00
JIM'S RADIATOR SERVICE	REPAIR RADIATOR	\$ 575.00
KEN ROSE	REIMBURSEMENT FOR PLANTS	\$ 85.69
KEVIN S. QUINLAN	JULY 2016 PROSECUTIONS	\$ 1,500.00
KEYPORT ARMY & NAVY	T-SHIRTS	\$ 270.40
LAWYERS DIARY & MANUAL	NJLDM REFERENCE 2017	\$ 99.00
LEONID & MARION ASSUR	TTL REDEMPT. 14-00001 NATURAL GAS 6/14 -	\$ 12,804.51
NEW JERSEY NATURAL GAS	7/15	\$ 184.03
OFFICE BASICS, INC	SUPPLIES	\$ 341.44
PEGGY BECK	BANK MILEAGE IRETON MILEAGE 2ND	\$ 36.72
RICHARD IRETON	QTR.	\$ 140.40
RUMPF REID & DOLCY	PUBLIC DEFENDER 7/18/16 CHECKS & DEPOSIT	\$ 500.00
SAFEGUARD BUSINESS SYSTEMS	STAMPS	\$ 1,435.00
STATE OF NJ DIV EMPLOYER ACCTS	CURRENT ASSESSMENT	\$ 136.61
TERRI L. EVANS	REIM. SUMMER PROGRAM SUPPLIES	\$ 60.72
THOMSON REUTERS - WEST	NJ CRIM. & MV LAW 2016	\$ 173.50
TRAINING UNLIMITED, LLC	TRAINING SESSIONS - SOMES	\$ 129.00
TRANSFORMATION ENTERPRISES	JUNE 2016 ROLL-OFF	\$ 4,230.00
UNIVERSAL COMPUTING SERVICES	MESSAGE / MAILERS	\$ 267.70
VERIZON	MUNI. & COURT PHONES JULY 2016	\$ 1,057.04
BASS RIVER PAYROLL ACCT	PAYROLL 7/21/16	\$ 18,044.87

TOTAL: \$ 173,817.66

ORDINANCES AND RESOLUTIONS:

RESOLUTION 2016-54

CORRECTIVE ACTION PLAN FOR 2015 AUDIT

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2016-54. Votes: Cope-Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2016-54 was hereby approved.

CORRECTIVE ACTION PLAN FOR 2015 AUDIT

WHEREAS, the Township of Bass River has received a report of audit for the year ending December 31, 2015; and

WHEREAS, the New Jersey Division of Local Government Services requires that the Chief Financial Officer submit a Corrective Action Plan for all findings in the audit within 60 days of receipt of the Report of Audit; and

WHEREAS, the Chief Financial Officer has completed a Corrective Action Plan relating to the findings of the 2015 Audit;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Commissioners of the Township of Bass River, that it does hereby approve the Corrective Action Plan for the 2015 Report of Audit.

BE IT FURTHER RESOLVED that the Township Clerk be directed to forward a copy of the Corrective Action Plan to the New Jersey Division of Local Government Services:

RESOLUTION NO. 2016-55

TAX OFFICE RESOLUTION

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2016-55. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All present in favor and Resolution 2016-55 was hereby approved.

RESOLUTION 2016-55

WHEREAS, the amount of \$12,804.51 has been received by the Tax Collector for redemption of Tax Sale Certificate #14-00001 on Block 5 Lot 6 assessed to Patrick Princiotti; and

WHEREAS \$12,804.51 is the correct amount to redeem;

NOW THEREFORE, BE IT RESOLVED, that the Treasurer of Bass River cut a check for \$12,804.51 for redemption.

PAYABLE TO: Leonid & Marian Assur 106 N. Maple Avenue Tuckerton, NJ 08087-9504.

RESOLUTION NO. 2016-56

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, DESIGNATING THE CERTIFIED COSTS OF PROPERTY MAINTENANCE PERFORMED BY THE TOWNSHIP OF BASS RIVER ON BLOCK 31.B, LOT 40, AS A LIEN ON THE PROPERTY AND AUTHORIZING THE TAX COLLECTOR TO COLLECT THE LIEN IN ACCORDANCE WITH CHAPTER 8.20 OF THE MUNICIPAL CODE

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2016-56. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2016-56 was hereby approved.

RESOLUTION 2016-56

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, DESIGNATING THE CERTIFIED COSTS OF PROPERTY MAINTENANCE PERFORMED BY THE TOWNSHIP OF BASS RIVER ON BLOCK 31.B, LOT 40, AS A LIEN ON THE PROPERTY AND AUTHORIZING THE TAX COLLECTOR TO COLLECT THE LIEN IN ACCORDANCE WITH CHAPTER 8.20 OF THE MUNICIPAL CODE

WHEREAS, Chapter 8.20 of the Municipal code of the Township of Bass River provides that the owner or tenant of lands, or the agent of such premises, within the Township is required to removed or

cause to be removed from such lands any brush, weeds, dead and dying trees, stumps, roots, obnoxious growths, filth, garbage, trash and debris which is or may become dangerous to life or health or might tend to extend a conflagration in the Township; and

WHEREAS, the Municipal Code further provides that if after inspection by the Code Enforcement officer any such lands are deemed to be in violation of Chapter 8.20, the Township Clerk shall notify the owner, tenant or agent of the lands in question to remedy such violations within ten (10) days after receipt of notice to do so. Said notice shall be made upon the owner, tenant or agent of any such lands by letter to his or her last known address; and

WHEREAS, the Municipal Code Further provides that if the owner, tenant or agent to whom notice of violation sent, neglects or refuses to abate or remedy the violation within ten (10) days after notice thereof, the Code Enforcement officer or his or her designated agent shall cause the violation to be abated and remedied and certify the costs thereof to the Borough Council which, after examination of the certificate and determination of its accuracy, shall cause the costs to be charged against the lot or land on which the violations exists. The amount so charged shall become a lien upon the lot or land and shall be added to and become and form part of the taxes next to be assessed and levied upon the lot or land, the same to bear interest at the same rate as taxes and to be collected as provided by R.S. 40:48-2.14, and enforced by the same officers responsible for the collection of taxes and in the same manner as taxes; and

WHEREAS, after inspection, the Township's Code Enforcement officer has determined Block 31.B, Lot 40, as shown on the tax map of the Township of Bass River, currently known as (address) 124 Jericho Road, and assessed to (owner) Federal National Mortgage Association, in violation of Chapter 8.20 of the Municipal Code; and

WHEREAS, notice has been provided to the assessed owner of the said property in accordance with Chapter 8.20 of the Municipal Code; and

WHEREAS, the assessed owner to whom notice of violation was sent, neglected or refused to abate or remedy the violation within ten (10) days after notice thereof, causing the violation on said property to be abated and remedied by the Township of Bass River, and the costs associated therewith to be certified to the governing body; and

WHEREAS, the governing body has examined the certification of costs and finds same to accurate.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

That the costs incurred by the Township to remedy and abate the violations on Block 31.B, Lot 40, commonly referred to as (address) 124 Jericho Road as determined by the Code Enforcement Officer, and the costs of **<u>\$362.50</u>** of which having been certified to the governing body and upon examination thereof found to be accurate, are hereby charged against said property and shall become a lien upon same.

- 1. That said lien shall be added to and become and form a part of the taxes next to be assessed and levied upon said property, and that the Tax Collector is hereby authorized to collect same in accordance with the provisions of Chapter 8.20 of the Municipal Code.
- 2. That a certified copy of this resolution shall be forwarded by the Municipal Clerk to the Code Enforcement Officer and Tax Collector of the Township of Bass River.

RESOLUTION NO. 2016-57

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, DESIGNATING THE CERTIFIED COSTS OF PROPERTY MAINTENANCE PERFORMED BY THE TOWNSHIP OF BASS RIVER ON BLOCK 7, LOT 39, AS A LIEN ON THE PROPERTY AND AUTHORIZING THE TAX COLLECTOR TO COLLECT THE LIEN IN ACCORDANCE WITH CHAPTER 8.20 OF THE MUNICIPAL CODE The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2016-57. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2016-57 was hereby approved.

RESOLUTION 2016-57

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, DESIGNATING THE CERTIFIED COSTS OF PROPERTY MAINTENANCE PERFORMED BY THE TOWNSHIP OF BASS RIVER ON BLOCK 7, LOT 39, AS A LIEN ON THE PROPERTY AND AUTHORIZING THE TAX COLLECTOR TO COLLECT THE LIEN IN ACCORDANCE WITH CHAPTER 8.20 OF THE MUNICIPAL CODE

WHEREAS, Chapter 8.20 of the Municipal code of the Township of Bass River provides that the owner or tenant of lands, or the agent of such premises, within the Township is required to removed or cause to be removed from such lands any brush, weeds, dead and dying trees, stumps, roots, obnoxious growths, filth, garbage, trash and debris which is or may become dangerous to life or health or might tend to extend a conflagration in the Township; and

WHEREAS, the Municipal Code further provides that if after inspection by the Code Enforcement officer any such lands are deemed to be in violation of Chapter 8.20, the Township Clerk shall notify the owner, tenant or agent of the lands in question to remedy such violations within ten (10) days after receipt of notice to do so. Said notice shall be made upon the owner, tenant or agent of any such lands by letter to his or her last known address; and

WHEREAS, the Municipal Code Further provides that if the owner, tenant or agent to whom notice of violation sent, neglects or refuses to abate or remedy the violation within ten (10) days after notice thereof, the Code Enforcement officer or his or her designated agent shall cause the violation to be abated and remedied and certify the costs thereof to the Borough Council which, after examination of the certificate and determination of its accuracy, shall cause the costs to be charged against the lot or land on which the violations exists. The amount so charged shall become a lien upon the lot or land and shall be added to and become and form part of the taxes next to be assessed and levied upon the lot or land, the same to bear interest at the same rate as taxes and to be collected as provided by R.S. 40:48-2.14, and enforced by the same officers responsible for the collection of taxes and in the same manner as taxes; and

WHEREAS, after inspection, the Township's Code Enforcement officer has determined Block 7, Lot 39, as shown on the tax map of the Township of Bass River, currently known as (address) 16 South Maple Avenue, and assessed to (owner) Levitt, Ian M. & Becza, Elizabeth A., in violation of Chapter 8.20 of the Municipal Code; and

WHEREAS, notice has been provided to the assessed owner of the said property in accordance with Chapter 8.20 of the Municipal Code; and

WHEREAS, the assessed owner to whom notice of violation was sent, neglected or refused to abate or remedy the violation within ten (10) days after notice thereof, causing the violation on said property to be abated and remedied by the Township of Bass River, and the costs associated therewith to be certified to the governing body; and

WHEREAS, the governing body has examined the certification of costs and finds same to accurate.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

That the costs incurred by the Township to remedy and abate the violations on Block 7, Lot 39, commonly referred to as (address) 16 South Maple Avenue as determined by the Code Enforcement Officer, and the costs of **<u>\$395.00</u>** of which having been certified to the governing body and upon examination thereof found to be accurate, are hereby charged against said property and shall become a lien upon same.

1. That said lien shall be added to and become and form a part of the taxes next to be assessed and levied upon said property, and that the Tax Collector is hereby authorized to collect same in accordance with the provisions of Chapter 8.20 of the Municipal Code.

2. That a certified copy of this resolution shall be forwarded by the Municipal Clerk to the Code Enforcement Officer and Tax Collector of the Township of Bass River.

RESOLUTION NO. 2016-58

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, DESIGNATING THE CERTIFIED COSTS OF PROPERTY MAINTENANCE PERFORMED BY THE TOWNSHIP OF BASS RIVER ON BLOCK 54, LOT 45, AS A LIEN ON THE PROPERTY AND AUTHORIZING THE TAX COLLECTOR TO COLLECT THE LIEN IN ACCORDANCE WITH CHAPTER 8.20 OF THE MUNICIPAL CODE

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2016-58. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2016-58 was hereby approved.

RESOLUTION 2016-58

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, DESIGNATING THE CERTIFIED COSTS OF PROPERTY MAINTENANCE PERFORMED BY THE TOWNSHIP OF BASS RIVER ON BLOCK 54, LOT 45, AS A LIEN ON THE PROPERTY AND AUTHORIZING THE TAX COLLECTOR TO COLLECT THE LIEN IN ACCORDANCE WITH CHAPTER 8.20 OF THE MUNICIPAL CODE

WHEREAS, Chapter 8.20 of the Municipal code of the Township of Bass River provides that the owner or tenant of lands, or the agent of such premises, within the Township is required to removed or cause to be removed from such lands any brush, weeds, dead and dying trees, stumps, roots, obnoxious growths, filth, garbage, trash and debris which is or may become dangerous to life or health or might tend to extend a conflagration in the Township; and

WHEREAS, the Municipal Code further provides that if after inspection by the Code Enforcement officer any such lands are deemed to be in violation of Chapter 8.20, the Township Clerk shall notify the owner, tenant or agent of the lands in question to remedy such violations within ten (10) days after receipt of notice to do so. Said notice shall be made upon the owner, tenant or agent of any such lands by letter to his or her last known address; and

WHEREAS, the Municipal Code Further provides that if the owner, tenant or agent to whom notice of violation sent, neglects or refuses to abate or remedy the violation within ten (10) days after notice thereof, the Code Enforcement officer or his or her designated agent shall cause the violation to be abated and remedied and certify the costs thereof to the Borough Council which, after examination of the certificate and determination of its accuracy, shall cause the costs to be charged against the lot or land on which the violations exists. The amount so charged shall become a lien upon the lot or land and shall be added to and become and form part of the taxes next to be assessed and levied upon the lot or land, the same to bear interest at the same rate as taxes and to be collected as provided by R.S. 40:48-2.14, and enforced by the same officers responsible for the collection of taxes and in the same manner as taxes; and

WHEREAS, after inspection, the Township's Code Enforcement officer has determined Block 54, Lot 45, as shown on the tax map of the Township of Bass River, currently known as (address) 5689 Route 9, and assessed to (owner) Empire TF2 Jersey Holding, LLC, in violation of Chapter 8.20 of the Municipal Code; and

WHEREAS, notice has been provided to the assessed owner of the said property in accordance with Chapter 8.20 of the Municipal Code; and

WHEREAS, the assessed owner to whom notice of violation was sent, neglected or refused to abate or remedy the violation within ten (10) days after notice thereof, causing the violation on said property to be abated and remedied by the Township of Bass River, and the costs associated therewith to be certified to the governing body; and

WHEREAS, the governing body has examined the certification of costs and finds same to accurate.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

That the costs incurred by the Township to remedy and abate the violations on Block 54, Lot 45, commonly referred to as (address) 5689 Route 9 as determined by the Code Enforcement Officer, and the costs of **<u>\$460.00</u>** of which having been certified to the governing body and upon examination thereof found to be accurate, are hereby charged against said property and shall become a lien upon same.

- 1. That said lien shall be added to and become and form a part of the taxes next to be assessed and levied upon said property, and that the Tax Collector is hereby authorized to collect same in accordance with the provisions of Chapter 8.20 of the Municipal Code.
- 2. That a certified copy of this resolution shall be forwarded by the Municipal Clerk to the Code Enforcement Officer and Tax Collector of the Township of Bass River.

RESOLUTION NO. 2016-59

A RESOLUTION SETTING THE ANNUAL SALARY AND HOURLY PAY RATES FOR THE 2016 CALENDAR YEAR FOR CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF BASS RIVER

The motion was made by Commissioner Bourguignon, seconded by Mayor Cope to approve Resolution 2016-59. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2016-59 was hereby approved.

RESOLUTION 2016-59

A RESOLUTION SETTING THE ANNUAL SALARY AND HOURLY PAY RATES FOR THE 2016 CALENDAR YEAR FOR CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF BASS RIVER

BE IT RESOLVED by the Board of Commissioners of the Township of Bass River in the County of Burlington and the State of New Jersey at a special meeting held on this 1st day of August 2016 that the following pay rate is hereby established for the 2016 calendar year and set as follows pursuant to Salary Ordinance.

<u>OFFICE/EMPLOYEE</u>	E		SALARY			
NAME	TITLE					
DEPARTMENT OF PUBLIC & Sicheri, Adolph Affective August 1, 201	Municipal Court Judge	\$27,901.26/year				
<u>OFFICE/EMPLOYEE</u>	2		SALARY			
NAME	TITLE					
DEPARTMENT OF PUBLIC WORKS & PROPERTY						
Cramer, Charles Affective August 1, 201	Laborer 6	\$12.50/hour				

OFFICE/EMPLOYEE NAME DEPARTMENT OF REVENUE AND FINANCE

Stanley, Albert CFO Affective August 1, 2016

\$12,000/year

NEW BUSINESS:

Junkyard License Renewal Hearing-Cramer's Junkyard

The motion to open the meeting for public hearing on the renewal of Cramer's License was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. Comments heard: C. Bitzberger commented on cars and debris in front of the fence and noted it is a mess every other day of the year. Mayor asked if these are tagged cars. Mr. Cramer said these are not port of the junkyard and are Judy and Tom Cramer's personal property. Ms. Bitzberger concerned over environmental impacts with oil, gas and other toxic materials leaking. She requested that Mr. Cramer please attempt to keep property cleaner. Mr. Cramer agreed. Being no further comments the motion to close the public hearing was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All in favor. The motion to approve the renewal of the Junkyard License for Cramer's was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. Votes: Cope-Yes, Bourguignon-Yes, Capriglione-Yes. All in favor and license was hereby renewed.

Campground License Renewals:

- 1. Chips Folly Campground
- 2. Timberline Lake Campground

The motion was made by Commissioner Bourguignon to approve renewals of these campground licenses. Motion was seconded by Deputy Mayor Capriglione. Votes: Cope-Yes, Bourguignon-Yes, Capriglione-Yes. Licenses were hereby renewed.

REPORTS:

The following reports were noted.

Report of Municipal Court Report of Safety Coordinator **Report of Beautification Committee**

PUBLIC COMMENT:

The meeting was open for public comment at 7:27 p.m. upon a motion by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All present in favor.

M. Raff thanked Rick and Bonnie Adams for the work done at the park for the reflections garden.

K. Foder requested the speed limit be lowered at the bend in the road on Route 9 by Offshore Manor due to the increased number of accidents.

C. Bitzberger asked about permanent residents at campgrounds and the \$18.00/month fee and asked how that figure was calculated. Solicitor will be requested to see if trailer fees can be raised and by how much.

Mr. Chris Defrancia from Defrancia and Price Law Firm representing a client who is interested in getting information on a piece of property on Route 9. Location of property is 5689 Route 9. Site work is the type of business he would be doing. Home office for business and several trucks and trailers stored overnight. Selling flowers out front of property. Mayor said that the Board cannot comment or give feedback on this matter. This individual would have to make an application to the planning/zoning board.

Be no further comments, the motion to close the public portion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All present in favor and public portion was closed at 7:56 p.m.

Being no further business to come before the Board the motion to adjourn was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All present in favor and meeting was adjourned at 7:56 p.m.

Respectfully Submitted Amanda S. Somes, RMC Township Clerk