

**MINUTES BASS RIVER TOWNSHIP BOARD OF COMMISSIONERS  
REGULAR MEETING OF MONDAY, JULY 10, 2017**

Deputy Mayor Capriglione called the regular meeting of the Bass River Township Board of Commissioners to order at 7:00 p.m. Present at meeting were: Deputy Mayor Nicholas Capriglione and Commissioner Louis Bourguignon. Also present Township Clerk Amanda Somes and Solicitor Joanne O'Connor. Members of the public were present at this meeting. Absent: Mayor Deborah Buzby-Cope

**FLAG SALUTE**

Deputy Mayor Capriglione led the flag salute and read the sunshine statement.

**APPROVAL OF MINUTES:**

Minutes of the regular meeting of June 5, 2017 were presented to the Board for review. The motion to approve the minutes was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. Votes: Cope-Absent, Capriglione-Yes, Bourguignon-Yes. All present in favor and minutes of the June 5, 2017 regular meeting were hereby approved.

Minutes of the executive session of June 5, 2017 were presented to the Board for review. The motion to approve the minutes was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. Votes: Cope-Absent, Capriglione-Yes, Bourguignon-Yes. All present in favor and minutes of the June 5, 2017 executive session were hereby approved.

Minutes of the special meeting of June 20, 2017 were presented to the Board for review. The motion to approve the minutes was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. Votes: Cope-Absent, Capriglione-Yes, Bourguignon-Yes. All present in favor and minutes of the June 20, 2017 special meeting were hereby approved.

**PAYMENT OF BILLS:**

The motion was made by Commissioner Bourguignon to approve payment of the bills in the amount of \$461,466.52. The motion was seconded by Deputy Mayor Capriglione to approve bills for payment. Votes: Cope-Absent, Capriglione-Yes, Bourguignon-Yes. All present in favor and bills were ordered paid.

ACCLAIM INVENTORY	FACILITIES INVENTORY	\$	1,600.00
ACE POWER SUPPLY	INVOICE #127537	\$	66.54
A E STONE	COLD PATCH	\$	733.50
AMABC	ASSESSOR DUES 2017	\$	150.00
ANIMAL CAPTURE & CONTROL	2ND QTR. 2017 ANIMAL CONTROL	\$	936.00
ATLANTIC CITY	ELECTRICITY MAY/JUNE 2017	\$	2,858.43

## ELECTRIC

A T & T	ALL IN ONE MAY 2017	\$ 433.50
BASS RIVER BD OF ED	LOCAL SCHOOL TAX 7/11/17	\$ 123,725.00
BEACONS	AUDIT SYNOPSIS & TAX SALE NOTICE	\$ 348.53
BELLIA TECH, LLC	TECH SUPPORT - MAY 2017	\$ 142.46
BRITTON INDUSTRIES	PLAYGROUND MULCH	\$ 735.00
BURL CO TREAS, LANDFILL	JUNE 2017 TIPPING FEES	\$ 3,557.92
BURL CO TREASURER	2017 PRIMARY ELECTION COSTS	\$ 696.65
BURLCOJIF	2ND QTR. 2017 LIABILITY & WORKMAN'S COMP	\$ 32,646.00
CASA PAYROLL SERVICES	JUNE 2017 PAYROLL SERVICES	\$ 362.40
CHERRY VALLEY TRACTOR	SOLENOID	\$ 107.94
CHRISTOPHER NORMAN, ESQ.	MTG. ATTENDANCE 6/15/17	\$ 300.00
CINTAS	UNIFORMS SERVICING	\$ 608.71
COMCAST	SERVICE 6/19/17 - 7/18/17	\$ 105.00
COURTYARD BY MARRIOTT	ROOM A. SOMES 2017 NJSLOM	\$ 180.00
DANTE GUZZI ENGINEERING ASSOC.	ENGINEERING SERVICES	\$ 6,908.85
DANTE GUZZI ENGINEERING ASSOC.	ZONING REVIEW	\$ 75.00
DAVE'S SEPTIC	PUMP OUTS & REPAIRS	\$ 2,034.00
READYREFRESH BY NESTLE	SERVICE 5/1/17 - 5/31/17	\$ 28.92
ECONO SIGNS	SIGNS, HARDWARE & SUPPLIES	\$ 903.50
EDMUNDS & ASSOCIATES, INC.	ONLINE INQUIRY & PAYMENTS	\$ 1,200.00
EILEEN GORE, TREASURER	CLERK DUES 2017	\$ 100.00
FLOWERS BY P.J. GOLDENBERG MACKLER	WREATHS & SYMPATHY SPRAY	\$ 287.00
SAYEGH	JUNE 2017 SERVICES	\$ 1,626.48
HOLMAN FRENIA ALLISON, P.C.	FINAL AUDIT BILL 2016	\$ 600.00
HOME DEPOT	SUPPLIES	\$ 2,269.98
JERSEY SHORE RESTROOMS, LLC	PORT A POTS 7/7/17 - 8/3/17	\$ 170.00
KATHLEEN HOFFMAN	RECYCLING REPORT	\$ 50.00
KEVIN S. QUINLAN	JUNE 2017 PROSECUTIONS	\$ 1,600.00
MARK EMMER, ESQ.	CONFLICT PD 6/26/17	\$ 500.00
NAPA AUTO PARTS	PARTS	\$ 119.22
NEW GRETNA POSTMASTER	PO BOX 307 - 1 YEAR RENTAL	\$ 116.00
NEW JERSEY NATURAL GAS	NATURAL GAS 5/12/17 - 12/12 6/14/17 - 1/11	\$ 141.89
OFFICE BASICS, INC.	OFFICE SUPPLIES	\$ 512.32
PEGGY BECK	BANK MILEAGE JUNE 2017 & MTG. SUPPLIES	\$ 119.21
PETER C. LANGE	LEGAL SERVICES APRIL & MAY 2017	\$ 3,514.00
PINELANDS REGIONAL SCHOOL DISTRICT	REG. SCHOOL TAX 7/7/17	\$ 202,503.00
RICHARD IRETON	MILEAGE 2ND QTR. 2017	\$ 104.80

RUMPH REID & DOLCY	PUBLIC DEFENDER 6/26/17	\$	750.00
SOUTH JERSEY WELDING SUPPLY	1 YR. LEASES	\$	138.00
STAPLES INC	CABLE FOR VIDEO SYSTEM	\$	59.99
THE PRESS OF ATLANTIC CITY	PUBLIC NOTICES	\$	33.60
THOMSON REUTERS - WEST	NJ CRIM. & MV LAW 2017 PMF	\$	207.34
TIPS HARDWARE	SUPPLIES	\$	40.99
TRACTOR SUPPLY CREDIT PLAN	SUPPLIES	\$	103.83
TRANSFORMATION ENTERPRISES	MAY & JUNE 2017 ROLL-OFF	\$	9,005.00
TRICARE MEDICAL TRANSPORTATION	EMT CLASS - JAMIE SMITH	\$	70.00
VERIZON	COURT & MUNI. PHONES JUNE 2017	\$	848.32
WEX BANK	FUEL MAY & JUNE 2017	\$	1,695.22
DANTE GUZZI ENGINEERING ASSOC.	TRAPP ESCROW	\$	205.50
CHRISTOPHER NORMAN, ESQ.	TRAPP ESCROW	\$	348.00
BASS RIVER PAYROLL ACCT	PAYROLL 6/8/17	\$	19,765.76
BASS RIVER PAYROLL ACCT	PAYROLL 6/22/17	\$	15,483.23
BASS RIVER PAYROLL ACCT	PAYROLL 7/6/17	\$	16,330.55
HASLER, INC.	POSTAGE JUNE 2017	\$	603.44
	Total	\$	461,466.52

ORDINANCES & RESOLUTIONS:

**ORDINANCE 2017-04**

**AN ORDINANCE OF THE TOWNSHIP OF BASS RIVER  
AMENDING TITLE 2 OF THE REVISED ORDINANCES OF  
BASS RIVER TOWNSHIP ENTITLED ADMINISTRATION AND PERSONNEL**

Deputy Mayor Capriglione read Ordinance 2017-04 upon second reading by title only. The motion to approve Ordinance 2017-04 upon second reading and to open the meeting for public hearing was made by Commissioner Bourguignon and seconded by Deputy Mayor Capriglione. All present in favor and meeting was open for public hearing on Ordinance 2017-04. Comments heard: None. Being no comments the motion to close the public hearing was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. The motion to adopt Ordinance 2017-04 was made by Commissioner Bourguignon and seconded by Deputy Mayor Capriglione. Votes: Cope-Absent, Capriglione-Yes, Bourguignon-Yes. All present in favor and Ordinance 2017-04 was hereby adopted.

**TOWNSHIP OF BASS RIVER**

**Ordinance 2017-04**

**AN ORDINANCE OF THE TOWNSHIP OF BASS RIVER  
AMENDING TITLE 2 OF THE REVISED ORDINANCES OF  
BASS RIVER TOWNSHIP ENTITLED ADMINISTRATION AND PERSONNEL**

*WHEREAS, the Bass River Township Board of Commissioners finds that there is a need to update the Bass River Township Code provisions as they currently exist under Title 2 of the revised Township Ordinances which are applicable to administration and personnel; and*

*WHEREAS, N.J.S.A. 40:48-2. Other necessary and proper ordinances, provides that any municipality may make, amend, repeal and enforce such ordinances, as it may deem necessary and proper for the good government, order and protection of persons and property, and for the preservation of the public health, safety and welfare of the municipality and its inhabitants; and*

*WHEREAS, N.J.S.A. 40A:11-9(a) provides that a municipality may adopt an Ordinance to designate an individual to serve as the qualified purchasing agent; and*

*WHEREAS, the State of New Jersey has established qualifications for designation of the position of qualified purchasing agent; and*

*WHEREAS, the Township CFO possesses all qualifications for such position pursuant to N.J.S.A. 40A:11-9(b); and*

*WHEREAS the Township has determined that certain benefits of efficiency and economics will be derived by establishing the position of Purchasing Agent.*

*NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the Township of Bass River, in the County of Burlington and State of New Jersey that Title 2 of the Bass River Township Code entitled "Administration and Personnel" be and is hereby amended as follows:*

- 1. There is hereby created the position of Purchasing Agent for the Township of Bass River.*
- 2. Pursuant to N.J.S.A. 40A:11-9(a), the Purchasing Agent shall be appointed by the Mayor with the approval of the Board of Commissioners.*
- 3. The Purchasing Agent is required to possess a valid Qualified Purchasing Agent certificate, as issued by the New Jersey Division of Local Government Services, Department of Community Affairs.*
- 4. The Purchasing Agent shall have, on behalf of the Board of Commissioners of the Township of Bass River, the authority, responsibility and accountability for the purchasing activity pursuant to Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.); to prepare public advertising for and to receive bids and requests for proposals for the provision or performance of goods, services and construction contracts; to award contracts pursuant to N.J.S.A. 40A:11-3 in accordance with the regulations, forms and procedures promulgated by state regulatory agencies; and conduct any activities as may be necessary or appropriate to the purchasing function of the Township of Bass River.*
- 5. Having appointed a Qualified Purchasing Agent pursuant to N.J.S.A. 40A:11-9(b), the Township of Bass River elects to increase the bid threshold to \$40,000.00 pursuant to N.J.S.A. 40A:11-3(a), which threshold may be adjusted from time to time by the Governor.*
- 6. All ordinances or parts of ordinances inconsistent herewith are repealed to the extent of such inconsistency.*
- 7. If any word, phrase, clause, section or provision of this ordinance shall be found by any Court of competent jurisdiction to be unenforceable, illegal or unconstitutional, such word, phrase, clause, section, or provision shall be severable from the balance of the ordinance and the remainder of the ordinance shall remain in full force and effect.*
- 8. This ordinance shall take effect immediately upon final passage and publication as required by law*

**ORDINANCE 2017-05**

**AN ORDINANCE AMENDING AN ORDINANCE ENTITLED “AN ORDINANCE  
FIXING THE SALARY RANGES, WAGES, AND COMPENSATION OF  
CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF BASS  
RIVER, BURLINGTON COUNTY, NEW JERSEY”**

Deputy Mayor Capriglione read Ordinance 2017-05 upon second reading by title only. The motion to approve Ordinance 2017-05 upon second reading and to open the meeting for public hearing was made by Commissioner Bourguignon and seconded by Deputy Mayor Capriglione. All present in favor and meeting was open for public hearing on Ordinance 2017-05. Comments heard: C. Bitzberger requested further explanation of ordinance. Solicitor and Clerk provided further clarification of ordinance. W. Aaronson commented that believes all employees should be set at a minimum wage starting at \$15.00/hour. L. Assur said that he thinks that this is a state issue with regard to setting minimum wage in the state and as a tax payer it comes out of taxes. R. Adams said that once an employee reaches a certain salary the salary should not be dropped. Being no further comments the motion to close the public hearing was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. The motion to adopt Ordinance 2017-05 was made by Commissioner Bourguignon and seconded by Deputy Mayor Capriglione. Votes: Cope-Absent, Capriglione-Yes, Bourguignon-Yes. All present in favor and Ordinance 2017-05 was hereby adopted.

**ORDINANCE 2017-05**

***AN ORDINANCE AMENDING AN ORDINANCE ENTITLED “AN ORDINANCE FIXING THE  
SALARY RANGES, WAGES, AND COMPENSATION OF CERTAIN OFFICERS AND EMPLOYEES  
OF THE TOWNSHIP OF BASS RIVER, BURLINGTON COUNTY, NEW JERSEY”***

*BE IT ORDAINED by the Board of Commissioners of the Township of Bass River, in the County of Burlington, and State of New Jersey.*

*SECTION 1: That the salary ranges are hereby set forth as follows:*

<b><u>TITLE</u></b>		<b><u>SALARY RANGE</u></b>
<i>Administrative Assistant</i>	<i>Per Annum</i>	<i>4000 – 15,000</i>
<i>Bailiff</i>	<i>Per Court Day</i>	<i>200 - 500</i>
<i>Chief Financial Officer</i>	<i>Per Annum</i>	<i>7000 - 20000</i>
<i>Clerk/Typist</i>	<i>Per Hour</i>	<i>9.00 - 20.00</i>
<i>Code Enforcement Official</i>	<i>Per Annum</i>	<i>3000 - 10000</i>
<i>Commissioner</i>	<i>Per Annum</i>	<i>3000 - 7000</i>
<i>Court Clerk/Typist</i>	<i>Per Hour</i>	<i>9.00 - 18.00</i>
<i>Deputy Court Administrator</i>	<i>Per Annum</i>	<i>20000 - 36000</i>
<i>Deputy Registrar of Vital Statistics</i>	<i>Per Annum</i>	<i>200 - 500</i>
<i>Dog Registrar</i>	<i>Per Annum</i>	<i>200 -500</i>
<i>Emergency Management Coordinator</i>	<i>Per Annum</i>	<i>500 - 900</i>
<i>Equipment Operator</i>	<i>Per Hour</i>	<i>9.00 - 18.00</i>
<i>Foreman</i>	<i>Per Hour</i>	<i>10.00- 20.00</i>
<i>Laborer</i>	<i>Per Hour</i>	<i>8.50 - 15.00</i>

Lead Laborer	Per Hour	10.00 - 18.00
Mayor	Per Annum	3000 - 6000
Mechanic	Per Hour	10.00 - 18.00
Municipal Alliance Coordinator	Per Annum	1000 - 4000
Municipal Clerk	Per Annum	35000 - 60000
Municipal Court Administrator	Per Annum	35000 - 60000
Municipal Court Judge	Per Annum	25000 - 60000
Planning Board Secretary	Per Annum	2000 - 5000
Secretary	Per Annum	9.00 - 18.00
Special Court Deputy	Per Hour	12.00 - 18.00
Tax Assessor	Per Annum	8000 - 20000
Tax Assessor's Assistant	Per Annum	3000 - 8000
Tax Collector	Per Annum	5000 - 15000
Treasurer	Per Annum	3000 - 20000
Waste Water Operator	Per Annum	2000 - 5000
Waterfront Manager	Per Annum	500 - 800
Zoning Enforcement Officer	Per Annum	2000 - 7000
Deputy Zoning Enforcement Officer	Per Annum	2000 - 5000
Deputy Emergency Management Coord.	Per Annum	100 - 500
QPA	Per Annum	1000-5000

**RESOLUTION 2017-50**

**A RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, AUTHORIZING THE RENEWAL OF PLENARY RETAIL CONSUMPTION LICENSE #0301-33-001-003**

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2017-50. Votes: Cope–Absent, Capriglione-Yes, Bourguignon-Yes. All present in favor and Resolution 2017-50 was hereby approved.

**RESOLUTION 2017-50**

**A RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, AUTHORIZING THE RENEWAL OF PLENARY RETAIL CONSUMPTION LICENSE #0301-33-001-003**

*WHEREAS, Lucille Freda, T/A Backwater Jacks has made application for renewal of Plenary Retail Consumption License #0301-33-001-003 with the full municipal fee of \$2500.00 and additional fee of \$200.00 made payable to the New Jersey State Alcoholic Beverage Control at the regular meeting of the Bass River Township Board of Commissioners held in the July 10, 2017; and,*

*WHEREAS, Special Conditions have been placed on this license as directed by the Director of the Alcoholic Beverage Control:*

**SPECIAL CONDITIONS: No further renewals of this license shall be granted unless the license is being actively used at an approved site on or before June 30, 2019, except if good cause for reconsideration is shown.**

*THEREFORE, BE IT RESOLVED that said license #0301-33-001-003 Plenary Retail Consumption License be renewed for the year July 1, 2017 – June 30, 2018 as set forth with special conditions; and,*

*BE IT FURTHER RESOLVED that the Municipal Clerk, Amanda S. Somes, RMC, is hereby authorized to issue, sign and deliver said license.*

**RESOLUTION 2017-51**

**A RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, AUTHORIZING THE RENEWAL OF PLENARY RETAIL CONSUMPTION LICENSE #0301-33-002-009**

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2017-51. Votes: Cope–Absent, Capriglione-Yes, Bourguignon-Yes. All present in favor and Resolution 2017-51 was hereby approved.

**RESOLUTION 2017-51**

**A RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, AUTHORIZING THE RENEWAL OF PLENARY RETAIL CONSUMPTION LICENSE #0301-33-002-009**

*WHEREAS, the Viking Beverage, LLC, T/A Breezes on the Bass River, made application for renewal of Plenary Retail Consumption License #0301-33-002-009 with the full municipal fee of \$2500.00 and additional fee of \$200.00 made payable to the New Jersey State Alcoholic Beverage Control at the regular meeting of the Bass River Township Board of Commissioners held on the 10<sup>th</sup> day of July 2017; and,*

*WHEREAS, no objections were filed with the Clerk and no objections filed at this meeting.*

*THEREFORE, BE IT RESOLVED that said license #0301-33-002-009 Plenary Retail Consumption License be renewed for the year July 1, 2017 – June 30, 2018; and,*

*BE IT FURTHER RESOLVED that the Municipal Clerk, Amanda S. Somes, RMC, is hereby authorized to issue, sign and deliver said license.*

**RESOLUTION 2017-52**

**A RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, AUTHORIZING THE RENEWAL OF PLENARY RETAIL DISTRIBUTION LICENSE #0301-44-003-002**

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2017-52. Votes: Cope–Absent, Capriglione-Yes, Bourguignon-Yes. All present in favor and Resolution 2017-52 was hereby approved.

**RESOLUTION 2017-52**

**A RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, AUTHORIZING THE RENEWAL OF PLENARY RETAIL DISTRIBUTION LICENSE #0301-44-003-002**

*WHEREAS, New Gretna Liquors, T/A New Gretna Liquors has made application for renewal of Plenary Retail Distribution License #0301-44-003-002 with the full municipal fee of \$2188.00 and*

*additional fee of \$200.00 made payable to the New Jersey State Alcoholic Beverage Control at the regular meeting of the Bass River Township Board of Commissioners held on the 10<sup>th</sup> day of July; and,*

*WHEREAS, no objection were filed with the Clerk and no objections filed at this meeting.*

*THEREFORE, BE IT RESOLVED that said license #0301-44-003-002 Plenary Retail Distribution License be renewed for the year July 1, 2017 – June 30, 2018; and,*

*BE IT FURTHER RESOLVED that the Municipal Clerk, Amanda S. Somes, RMC, is hereby authorized to issue, sign and deliver said license.*

### **RESOLUTION 2017-53**

#### **A RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY TO EXECUTE AN AGREEMENT WITH BURLINGTON COUNTY BOARD OF CHOSEN FREEHOLDERS FOR SOLID WASTE/RECYCLING CONTRACTS FOR THE PERIOD JANUARY 1, 2017 TO DECEMBER 31, 2021**

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2017-53. Votes: Cope–Absent, Capriglione-Yes, Bourguignon-Yes. All present in favor and Resolution 2017-53 was hereby approved.

### **RESOLUTION 2017-53**

#### **A RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY TO EXECUTE AN AGREEMENT WITH BURLINGTON COUNTY BOARD OF CHOSEN FREEHOLDERS FOR SOLID WASTE/RECYCLING CONTRACTS FOR THE PERIOD JANUARY 1, 2017 TO DECEMBER 31, 2021**

*BE IT RESOLVED AND ENACTED by the Board of Commissioners of the Township of Bass River, County of Burlington and State of New Jersey to authorize an agreement with Burlington County Board of Chosen Freeholders for Solid Waste/Recycling Contracts for the Period January 1, 2012 to December 31, 2021.*

*BE IT FURTHER RESOLVED that it is in the best interest of the Township of Bass River that the Agreement entitled “Municipal Solid Waste Service Contract”, a copy of which is on file at the Municipal Clerk’s Office.*

*BE IT FURTHER RESOLVED the Township of Bass River shall enter into the Agreement with the County of Burlington mentioned with all supplements and agreements thereto. The Mayor and Clerk are hereby authorized and directed to execute the agreement on behalf of the Township of Bass River and affix thereunto the Official Township Seal.*

### **RESOLUTION 2017-54**

#### **A RESOLUTION AUTHORIZING THE EXECUTION OF AN ADDENDUM/RENEWAL LEASE AGREEMENT BETWEEN BASS RIVER TOWNSHIP AND JERSEY SHORE LIVE STEAM ORGANIZATION, T/A THE TUCKERTON RAILROAD AND STEAMSHIP COMPANY**

**TO PERMIT THE USE OF A PORTION OF THE BASS RIVER MUNICIPAL PARK**

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2017-54. Votes: Cope–Absent, Capriglione-Yes, Bourguignon-Yes. All present in favor and Resolution 2017-54 was hereby approved.

**BASS RIVER TOWNSHIP  
RESOLUTION NO. 2017-54**

**A RESOLUTION AUTHORIZING THE EXECUTION  
OF AN ADDENDUM/RENEWAL LEASE AGREEMENT BETWEEN  
BASS RIVER TOWNSHIP AND  
JERSEY SHORE LIVE STEAM ORGANIZATION,  
T/A THE TUCKERTON RAILROAD AND STEAMSHIP COMPANY  
TO PERMIT THE USE OF A PORTION OF THE BASS RIVER MUNICIPAL PARK**

*WHEREAS, the Township previously entered into a Lease Agreement, dated April 16, 2007, with Jersey Shore Live Steam Organization, T/A The Tuckerton Railroad and Steamship Company to permit the use of a portion of the Bass River Township Municipal Park for maintenance and operation of a railroad track for the use of live steam engines;*

*WHEREAS, the Township has agreed to renew the aforementioned lease with The Tuckerton Railroad and Steamship Company for an additional five-year term; and*

*WHEREAS, the Township and The Tuckerton Railroad and Steamship Company agree that all other terms of the aforementioned April 16, 2007 lease remain unchanged;*

*WHEREAS, it is appropriate to enter into an Addendum/Renewal to Lease Agreement permitting the continued use of a portion of the Bass River Township Park for maintenance and operation of a railroad track for use of a live steam engine;*

*NOW, THEREFORE, BE IT RESOLVED by the Township of Bass River that:*

- 1. The attached Addendum/Renewal of Lease Agreement between **BASS RIVER TOWNSHIP and JERSEY SHORE LIVE STEAM ORGANIZATION, T/A THE TUCKERTON RAILROAD AND STEAMSHIP COMPANY** shall be effective according to its terms.*
- 2. All remaining terms and conditions of the April 16, 2007 Lease between **BASS RIVER TOWNSHIP and JERSEY SHORE LIVE STEAM ORGANIZATION, T/A THE TUCKERTON RAILROAD STEAMSHIP COMPANY** shall remain unchanged.*
- 3. The Mayor of Bass River Township is hereby authorized to sign, seal, execute and witness/attest the Addendum/Renewal of Lease Agreement.*
- 4. The Mayor and Township Clerk are authorized to take any action necessary to implement the terms of the Addendum/Renewal of Lease Agreement.*

**RESOLUTION 2017-55**

**A RESOLUTION AWARDED CONTRACT FOR SOLID WASTE  
COLLECTION SERVICES PURSUANT TO  
N.J.S.A. 40A:11-1**

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2017-55. Votes: Cope–Absent, Capriglione-Yes, Bourguignon-Yes. All present in favor and Resolution 2017-55 was hereby approved.

**BASS RIVER TOWNSHIP RESOLUTION 2017-55  
A RESOLUTION AWARDING CONTRACT FOR SOLID WASTE COLLECTION SERVICES  
PURSUANT TO  
N.J.S.A. 40A:11-1**

*WHEREAS, the Township of Bass River entered into a contract with Transformation Enterprises for the collection and disposal of trash and garbage which was renewed for an additional year period June 1, 2016; and*

*WHEREAS, under the terms of the contract, the Township of Bass River and Transformation Enterprises have the option to renew the terms of the contract for an additional one year period; and*

*WHEREAS, the Township Commissioners and Transformation Enterprises have agreed to the terms of a one year renewal period; and*

*WHEREAS, the Commissioners have determined that sufficient funds are available in accordance with the costs of the contract for a renewal of one year.*

*NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey that the contract for solid waste collection and disposal services between the Township of Bass River and Transformation Enterprises is hereby renewed for a period of one (1) year commencing on June 1, 2017, and ending on May 31, 2018 for the following proposal:*

<i>Year</i>	<i>Description</i>	<i>Units</i>	<i>Bid Price</i>
	<b><i>Option 1--Compactor</i></b>		
<i>1</i>	<i>One pickup per round trip</i>	<i>Lump Sum</i>	<i>\$550.00</i>
	<b><i>Option 2—Bulky Waste</i></b>		
<i>1</i>	<i>One pickup per round trip</i>	<i>Lump Sum</i>	<i>\$560.00</i>

**RESOLUTION 2017-56**

**AUTHORIZING THE CANCELLATION OF OUTSTANDING TAX RECEIVABLE**

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2017-56. Votes: Cope–Absent, Capriglione-Yes, Bourguignon-Yes. All present in favor and Resolution 2017-56 was hereby approved.

**RESOLUTION 2017-56**

**AUTHORIZING THE CANCELLATION OF OUTSTANDING TAX RECEIVABLE**

*WHEREAS, the Township of Bass River has outstanding taxes receivable for prior years, and;*

*WHEREAS, the tax balances are cannot be identified to Township properties, and;*

*WHEREAS, it is necessary to formally cancel the outstanding delinquent taxes receivable in the amount of 36,930.00.*

*NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Bass River that the above referenced amount be canceled for reasons set forth and the Chief Financial Officer be authorized to remove same from records.*

**RESOLUTION 2017-57**

**AUTHORIZING DUPLICATE TAX SALE CERTIFICATE**

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2017-57. Votes: Cope–Absent, Capriglione-Yes, Bourguignon-Yes. All present in favor and Resolution 2017-57 was hereby approved.

***TOWNSHIP OF BASS RIVER  
BURLINGTON COUNTY, NEW JERSEY  
RESOLUTION 2017- 57***

***AUTHORIZING DUPLICATE TAX SALE CERTIFICATE***

*WHEREAS, the Mayor and Board of Commissioners of the Township of Bass River, County of Burlington and State of New Jersey are in receipt of a request from the Tax Collector of the Township of Bass River to issue a duplicate Tax Sale Certificate to the Township of Bass River, New Jersey; and*

*WHEREAS, the Tax Collector of the Township of Bass River has previously issued the following tax sale certificate numbers covering the following premises commonly known and referred to on the municipal tax map then in use, as follows;*

<i>Certificate Number</i>	<i>Block</i>	<i>Lot</i>
<i>0000771</i>	<i>101</i>	<i>33</i>
<i>0000647</i>	<i>101</i>	<i>7</i>
<i>0000835</i>	<i>103</i>	<i>201</i>

*WHEREAS, the original Tax Sale Certificates has been lost or otherwise misplaced; and*

*WHEREAS, the Tax Collector of the Township of Bass River has the authority pursuant to N.J.S.A. 54:5-52.1 to issue a duplicate Tax Sale Certificate with the consent, by resolution, of the Mayor and Board of Commissioners;*

*NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Commissioners for the Township of Bass River, County of Burlington, State of New Jersey hereby gives consent to the Tax Collector of the Township of Bass River to issue a true duplicate original Tax Sale Certificate for each of the aforementioned Certificates.*

*BE IT FURTHER RESOLVED that a copy of this Resolution be attached to the duplicate certificate to be issued and that said duplicate certificate shall be stamped or otherwise have imprinted upon it the word "Duplicate" as required by law.*

**RESOLUTION 2017-58**

**A RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY REQUESTING THAT THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES GRANT PERMISSION TO APPROVE THE INCREASE OF AN ITEM OF SPECIAL REVENUE IN THE 2017 BUDGET ENTITLED “ALCOHOL EDUCATION AND REHAB. ENFORCEMENT FUND DWI” IN THE AMOUNT OF \$450.38**

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2017-58. Votes: Cope–Absent, Capriglione-Yes, Bourguignon-Yes. All present in favor and Resolution 2017-58 was hereby approved.

**RESOLUTION 2017-58**

***A RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY REQUESTING THAT THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES GRANT PERMISSION TO APPROVE THE INCREASE OF AN ITEM OF SPECIAL REVENUE IN THE 2017 BUDGET ENTITLED “ALCOHOL EDUCATION AND REHAB. ENFORCEMENT FUND DWI” IN THE AMOUNT OF \$450.38***

*WHEREAS, NJS 40A-87 provides that the Director of the Division of Local Government Services may approve the increase of any special item of revenue in the budget of any county or municipality when such item shall have been made law and the amount thereof was not determined at the time of the adoption of the budget.*

*NOW, THEREFORE, BE IT RESOLVED that the Township of Bass River, County of Burlington hereby requests the Director of the Division of Local Government Services to approve the increase of an item of revenue in the budget of the year 2017 in the sum of \$450.38; which item is now available as a revenue for the FY2017 Alcohol Education and Rehab. Enforcement Fund DWI pursuant to the provisions of statute; and*

*BE IT FURTHER RESOLVED that a like sum of \$450.38 be and the same is hereby appropriated under the caption of the FY2017 Alcohol Education and Rehab. Enforcement Fund DWI.*

**RESOLUTION 2017-59**

**GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT**

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2017-59. Votes: Cope–Absent, Capriglione-Yes, Bourguignon-Yes. All present in favor and Resolution 2017-59 was hereby approved.

***GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT***  
**RESOLUTION 2017-59**

*WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and*

*WHEREAS, the Annual Report of Audit for the year 2016 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and,*

*WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and,*

*WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations, and,*

*WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and,*

*WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and,*

*WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and*

*WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:*

*R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.*

*NOW, THEREFORE BE IT RESOLVED, That the Board of Commissioners of the Township of Bass River, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.*

*I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON July 10, 2017.*

### **RESOLUTION 2017-60**

#### **CORRECTIVE ACTION PLAN FOR 2016 AUDIT**

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2017-60. Votes: Cope–Absent, Capriglione-Yes, Bourguignon-Yes. All present in favor and Resolution 2017-60 was hereby approved.

### **RESOLUTION 2017-60**

#### **CORRECTIVE ACTION PLAN FOR 2016 AUDIT**

*WHEREAS, the Township of Bass River has received a report of audit for the year ending December 31, 2015; and*

*WHEREAS, the New Jersey Division of Local Government Services requires that the Chief Financial Officer submit a Corrective Action Plan for all findings in the audit within 60 days of receipt of the Report of Audit; and*

*WHEREAS, the Chief Financial Officer has completed a Corrective Action Plan relating to the findings of the 2015 Audit;*

*NOW, THEREFORE, BE IT RESOLVED by the Mayor and Commissioners of the Township of Bass River, that it does hereby approve the Corrective Action Plan for the 2016 Report of Audit.*

*BE IT FURTHER RESOLVED that the Township Clerk be directed to forward a copy of the Corrective Action Plan to the New Jersey Division of Local Government Services:*

### **RESOLUTION 2017-61**

#### **A RESOLUTION AUTHORIZING THE PURCHASE OF ELECTRICITY SUPPLY SERVICES FOR PUBLIC USE ON AN ONLINE AUCTION (by Title)**

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2017-61. Votes: Cope–Absent, Capriglione-Yes, Bourguignon-Yes. All present in favor and Resolution 2017-61 was hereby approved.

OLD BUSINESS:

NEW BUSINESS:

1. Junkyard License Renewal—Cramer’s Junkyard. The motion to open the public hearing was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. Comments heard: C. Bitzberger noted the yard to the fence was cleaned up last year. It is a mess for a while now. All the cars parked in the 2 driveways. Does this affect the renewal of the license? P. Spagnola of Cramer’s said the cars to the left are all owned and registered to Tom Cramer. Middle parking lot is customer cars. Clerk reported that she is waiting for engineers report on the water tests results. Therefore, the motion to table the approval and to continue the public hearing on Cramer’s License was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All present in favor and matter was tabled and continued at the August regular meeting.
2. Campground License Renewals:
  - a. Arrowhead Campground
  - b. Chips Folly Campground
  - c. Timberline Lakes Campground

The motion to approve licenses for the above-mentioned campgrounds was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. Votes: Cope–Absent, Capriglione-Yes, Bourguignon-Yes. All present in favor and licenses were hereby renewed.

## REPORTS:

The following reports were noted.

Report of Solicitor  
Report of Municipal Court  
Report of Safety Coordinator  
Report of the Emergency Management Coordinator  
Report of the Beautification Committee

## PUBLIC COMMENT:

The meeting was open for public comment at 8:11 p.m. upon a motion by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All present in favor.

M. Assur commented on the traffic on weekends parking on Stage Road waiting for the park to open. Commissioner Bourguignon to talk to State Police.

L. Assur commented on the old Rustic Inn and the influence of the Pinelands Commission. If all buildings are following the rule of the Pinelands Commission, the township would be terrible shape.

W. Aaronson commented on the campground renewals. He has met with Assessor Jay Renwick and Jay is very frustrated because when he sends out inventory questionnaire to the campgrounds, he never gets a response.

C. Bitzberger asked if the campgrounds with permanent residents are charged differently than campgrounds that just have seasonal. Solicitor to work with Jay to put more teeth into getting the information back from the campgrounds.

W. Aaronson asked about the possibility of utilizing eminent domain on the old New Gretna House property. Solicitor commented that at the time it is not financially feasible. Mr. Aaronson commented that he would still like to see a new assessment of Vikings. He feels that it is still assessed too low and should be assessed more in the range of \$50,000,000.

Be no further comments, the motion to close the public portion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All in favor and public portion was closed at 8:38 p.m.

Being no further business to come before the Board the motion to adjourn was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All in favor and meeting was adjourned at 8:38 p.m.

Respectfully Submitted, Amanda S. Somes, RMC Township Clerk