

**MINUTES BASS RIVER TOWNSHIP BOARD OF COMMISSIONERS  
REGULAR MEETING OF MONDAY, JANUARY 8, 2018**

Mayor Cope called the regular meeting of the Bass River Township Board of Commissioners to order at 7:00 p.m. Present at meeting were: Mayor Deborah Buzby-Cope, Deputy Mayor Nicholas Capriglione and Commissioner Louis Bourguignon. Also present Township Clerk Amanda Somes and Solicitor Joanne O'Connor. Members of the public were present at this meeting.

**FLAG SALUTE**

Mayor Cope led the flag salute and read the sunshine statement.

**APPROVAL OF MINUTES:**

Minutes of the regular meeting of December 4, 2017 were presented to the Board for review. The motion to approve the minutes was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. Votes: Cope-Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and minutes of the December 4, 2017 regular meeting were hereby approved.

**ORDINANCES & RESOLUTIONS:**

**RESOLUTION 2017-01**

**RESOLUTION OF THE TOWNSHIP OF BASS RIVER COUNTY OF  
BURLINGTON, STATE OF NEW JERSEY AUTHORIZING THE TRANSFERS  
BETWEEN BUDGET APPROPRIATIONS DURING THE LAST TWO MONTHS  
OF THE FISCAL YEAR AND THE FIRST THREE MONTHS OF THE ENSUING  
YEAR.**

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2018-01. Votes: Cope-Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2018-01 was hereby approved.

**RESOLUTION NO. 2018-01**

**RESOLUTION OF THE TOWNSHIP OF BASS RIVER COUNTY OF BURLINGTON,  
STATE OF NEW JERSEY AUTHORIZING THE TRANSFERS BETWEEN BUDGET  
APPROPRIATIONS DURING THE LAST TWO MONTHS OF THE FISCAL YEAR AND THE  
FIRST THREE MONTHS OF THE ENSUING YEAR.**

*WHEREAS, transfers are permitted between budget appropriations during the last two months for the fiscal year, and the first three months of the ensuing year;*

*NOW THEREFORE BE IT RESOLVED by the Governing Body, Township of Bass River, County of Burlington, New Jersey; that transfers between 2017 Budget Appropriations are made as follows:*

		To:	
7-01-20-110-002	Admin & Exec OE	\$	685.00
7-01-20-142-002	Liquidation of TTL	\$	1,830.00
7-01-25-252-002	Office of Emergency Management	\$	725.00
7-01-26-290-002	Streets & Roads OE	\$	2,150.00
7-01-26-305-001	Convenience Center SW	\$	800.00
7-01-26-305-002	Convenience Center OE	\$	1,885.00
7-01-26-306-002	Utility Maintenance OE	\$	350.00
7-01-26-310-002	Buildings & Grounds OE	\$	400.00
7-01-31-446-002	Gas (Propane)	\$	50.00
7-01-31-455-001	Sewer Systems S&W	\$	400.00
7-01-31-460-002	Gasoline	\$	500.00
		\$	9,775.00
			From:
7-01-20-110-001	Admin & Exec SW	\$	4,500.00
7-01-20-140-001	Tax Collector SW	\$	1,400.00
7-01-20-150-001	Tax Assessment SW	\$	1,000.00
7-01-20-155-002	Legal Services OE	\$	2,875.00
			\$ 9,775.00

***NOW THEREFORE BE IT RESOLVED***, by the Governing Body of the Township of Bass River, County of Burlington, New Jersey as follows:

1. *That the Governing Body hereby authorizes the necessary transfers for the year 2017.*
2. *That a certified copy of this resolution shall be kept on file at the Municipal Clerk's office and be forwarded to the Township's Certified Municipal Finance Officer.*

**RESOLUTION 2018-02**

**ADOPTING TEMPORARY BUDGET FOR YEAR 2018**

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2018-02. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2018-02 was hereby approved.

**A RESOLUTION OF THE TOWNSHIP OF BASS RIVER  
COUNTY OF BURLINGTON, STATE OF NEW JERSEY  
ADOPTION OF A TEMPORARY BUDGET  
FOR 2018**

*WHEREAS, N.J.S. 40A:4-19 provides that where any contract, commitment or*

payments are to be made prior to the final adoption of the 2018 CY budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided, and

WHEREAS, the date of this resolution is within the first 30 days of the fiscal year, and

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey, that the following hereby constitutes the Temporary Budget for the first quarter of 2018, or until the Municipal Budget is adopted:

<b>Account Number</b>	<b>Account Description</b>	<b>Account Type</b>	<b>Temp Budget</b>
7-01-20-100-001	Director Finance & Revenue	Line Item Control	1,261.31
7-01-20-110-001	Admin & Exec S&W	Line Item Control	3,937.50
7-01-20-110-002	Admin & Exec OE	Line Item Control	3,438.75
7-01-20-120-001	Municipal Clerk S&W	Line Item Control	14,437.50
7-01-20-120-002	Municipal Clerk OE	Line Item Control	0.00
7-01-20-130-001	Financial Admin S&W	Line Item Control	8,268.75
7-01-20-130-002	Financial Admin OE	Line Item Control	3,937.50
7-01-20-135-002	Audit Services	Line Item Control	6,562.50
7-01-20-140-001	Collection of Taxes S&W	Line Item Control	5,643.75
7-01-20-140-002	Collection of Taxes OE	Line Item Control	1,575.00
7-01-20-142-002	Liquidation of TTL & Forc	Line Item Control	1,312.50
7-01-20-150-001	Tax Assessment S&W	Line Item Control	6,168.75
7-01-20-150-002	Tax Assessment OE	Line Item Control	1,102.50
7-01-20-155-002	Legal Services OE	Line Item Control	6,562.50
7-01-20-165-002	Engineering Services	Line Item Control	5,512.50
7-01-21-180-001	Planning Board S&W	Line Item Control	1,256.33
7-01-21-180-002	Planning Board OE	Line Item Control	1,837.50
7-01-21-185-001	Code Enforcement S&W	Line Item Control	963.90
7-01-21-185-002	Code Enforcement OE	Line Item Control	131.25
7-01-22-195-001	Uniform Construction Code Office S&W	Line Item Control	787.50
7-01-22-195-002	Uniform Construction Code Office OE	Line Item Control	262.50
7-01-23-210-002	Liability Insurance	Line Item Control	5,381.25
7-01-23-210-003	Workmen's Comp	Line Item Control	12,600.00
7-01-23-225-002	Unemployment Compensation	Line Item Control	918.75
7-01-24-180-010	Zoning Officer S & W	Line Item Control	971.25
7-01-24-180-250	Zoning Officer O & E	Line Item Control	52.50
7-01-25-110-001	Director Public Affairs S&W	Line Item Control	1,124.55
7-01-25-252-001	Office of Emergency Management S&W	Line Item Control	157.50
7-01-25-252-002	Office of Emergency Management OE	Line Item Control	525.00
7-01-25-253-002	EMS First Responder	Line Item Control	1,312.50
7-01-25-260-002	First Aid Organization Co	Line Item Control	2,625.00
7-01-25-265-002	Fire OE	Line Item Control	7,087.50
7-01-25-275-002	Municipal Prosecutor OE	Line Item Control	5,775.00
7-01-25-280-001	Baliff S&W	Line Item Control	1,338.75
7-01-26-110-001	Director of Public Works S&W	Line Item Control	1,124.55
7-01-26-290-001	Streets & Roads S&W	Line Item Control	6,158.25

7-01-26-290-002	Streets & Roads OE	Line Item Control	5,118.75
7-01-26-305-001	Convenience Center S&W	Line Item Control	13,650.00
7-01-26-305-002	Convenience Center OE	Line Item Control	32,812.50
7-01-26-306-001	Utility Maintenance S&W	Line Item Control	803.25
7-01-26-306-002	Utility Maintenance OE	Line Item Control	1,312.50
7-01-26-310-002	Buildings & Grounds OE	Line Item Control	3,150.00
7-01-26-320-002	Mosquito & Pest Control OE	Line Item Control	262.50
7-01-27-330-002	Public Health Services OE	Line Item Control	262.50
7-01-27-335-002	Environmental Commission	Line Item Control	0.00
7-01-27-340-002	Dog Regulation OE	Line Item Control	1,181.25
7-01-28-370-002	Recreation OE	Line Item Control	590.63
7-01-29-390-002	Aid to Library	Line Item Control	131.25
7-01-31-430-002	Electricity	Line Item Control	2,887.50
7-01-31-435-002	Street Lighting	Line Item Control	5,118.75
7-01-31-440-002	Telephone	Line Item Control	2,100.00
7-01-31-446-002	Gas (Propane)	Line Item Control	262.50
7-01-31-455-001	Sewer System S&W	Line Item Control	2,409.75
7-01-31-455-002	Sewer Systems OE	Line Item Control	4,068.75
7-01-31-460-002	Gasoline	Line Item Control	1,181.25
7-01-31-470-002	Telecommunications	Line Item Control	52.50
7-01-32-465-001	Landfill Closure Costs S&W	Line Item Control	321.30
7-01-32-465-002	Landfill Closure Costs OE	Line Item Control	393.75
7-01-32-466-002	Recycle tax	Line Item Control	472.50
7-01-36-471-002	PERS Contribution	Line Item Control	36,891.00
7-01-36-472-002	Social Security	Line Item Control	7,875.00
7-01-43-490-001	Municipal Court S&W	Line Item Control	34,807.50
7-01-43-490-002	Municipal Court OE	Line Item Control	6,956.25
7-01-43-495-002	Public Defender OE	Line Item Control	2,310.00
			289,496.07

**RESOLUTION 2018-03**

**A RESOLUTION AUTHORIZING THE TAX ASSESSOR TO FILE APPEALS  
WITH THE BURLINGTON COUNTY BOARD OF TAXATION**

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2018-03. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2018-03 was hereby approved.

**RESOLUTION 2018-03**

**A RESOLUTION AUTHORIZING THE TAX ASSESSOR TO FILE APPEALS WITH THE  
BURLINGTON COUNTY BOARD OF TAXATION**

*WHEREAS, statutory provision is made for review and correction of errors prior to certification of an assessment list; and*

*WHEREAS, provision is also allowed for the discovery and correction of errors after establishment of tax rate; and*

*WHEREAS, changes in property ownership at times necessitates adjustments in veterans and/or senior citizens deductions allowed on the assessment list; and*

*WHEREAS, responsibility for maintenance and correction of the assessment list rests with the local assessor subject to laws and regulations; and*

*NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Bass River that the Assessor fulfilling the duties and requirements of this office, be authorized to file with the Burlington County Board of Taxation such appeal as may be necessary to maintain accuracy and equality in the assessment list of Bass River Township.*

*BE IT FURTHER RESOLVED that the Township Attorney is hereby authorized to execute Stipulations of Settlement on behalf of the Municipality.*

*BE IT FURTHER RESOLVED that a certified copy of this resolution accompany any appeal filed by the Assessor with the Burlington County Board of Taxation.*

**RESOLUTION 2018-04**

**A RESOLUTION OF THE TOWNSHIP OF BASS RIVER ESTABLISHING INTEREST RATE ON DELINQUENT TAXES AND MUNICIPAL CHARGES FOR THE YEAR 2018**

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2018-04. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2018-04 was hereby approved.

**RESOLUTION 2018-04**

**A RESOLUTION OF THE TOWNSHIP OF BASS RIVER ESTABLISHING INTEREST RATE ON DELINQUENT TAXES AND MUNICIPAL CHARGES FOR THE YEAR 2017**

*WHEREAS, NJS 54:4-67 permits a municipality to establish interest rates for tax delinquencies and all municipal charges; and*

*NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey, as follows:*

*Pursuant to NJS 54:4-67, the rate charged upon delinquencies for real property taxes or other municipal charges commencing after the tenth calendar day following the date upon which the same became payable shall be eight (8%) percent per annum of the first \$1,500.00 or delinquency and eighteen (18%) percent per annum on any amount in excess of \$1,500.00. Additionally, any taxpayer with a delinquency in excess of \$10,000.00 who fails to pay the delinquency prior to the end of the calendar year shall be assessed a penalty of six (6%) percent on the amount of delinquency. Furthermore, "delinquency" is not defined as in the amendments of NJS 54:4-67, and is to be calculated on the sum of all taxed form year to year. These rates shall remain in force for the calendar year 2018.*

**RESOLUTION 2018-05**

**ESTABLISHING BANK ACCOUNTS**

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2018-05. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2018-05 was hereby approved.

**RESOLUTION 2018-05**

*WHEREAS, there exists a need for various Township bank accounts to be established for the following purposes:*

- A. Any Trust Account*
- B. For deposit of monies received for dog licenses*
- C. For current account*
- D. For payroll account*
- E. For deposit of unemployment withholding funds; and*

*WHEREAS, arrangements must be made for the depository for said funds and signatories for checks and said account;*

*NOW, THEREFORE, BE IT RESOLVED by the Township of Bass River, County of Burlington, State of New Jersey as follows:*

- 1. Any bank located within the State of New Jersey, including but not limited to Ocean First Bank, Bank of America, T.D. Bank and Sun Bank, holding appropriate certification under the Government Unit Depository Protection Act (GUPDA) be and hereby is designated as the depository for funds for any of the purposes set forth above; and*

*BE IT FURTHER RESOLVED that Deborah Buzby-Cope, Nicholas Capriglione, Louis Bourguignon, Amanda Somes, Clerk and the Chief Financial Officer shall be authorized to sign all checks from accounts established pursuant to this Resolution.*

**RESOLUTION 2018-06**

**ADMENDMENT TO THE YEAR 2018 CASH MANAGEMENT PLAN  
OF THE TOWNSHIP OF BASS RIVER**

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2018-06. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2018-06 was hereby approved.

**RESOLUTION 2018-06**

**ADMENDMENT TO THE YEAR 2018 CASH MANAGEMENT PLAN  
OF THE TOWNSHIP OF BASS RIVER**

*WHEREAS, N.J.S.A. 40A:5-14 requires that each Municipality shall adopt an annual Cash Management Plan;*

*WHEREAS, the attached plan, which has been prepared pursuant to the provisions of N.J.S.A. 40A:5-14, sets forth the basis for the deposits and investments of certain public funds of the Township of Bass River;*

*WHEREAS, the attached plan, has an amendment of the plan to designate Republic Bank as a depository*

*NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Bass River that the Cash Management Plan be approved by majority vote. A copy of said plan is on file in the office of the Township Clerk.*

**CASH MANAGEMENT PLAN OF THE TOWNSHIP OF BASS RIVER IN THE  
COUNTY OF BURLINGTON, NEW JERSEY**

**I. STATEMENT OF PURPOSE.**

*This Cash Management Plan (Plan) is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits (Deposits) and investments (Permitted Investments) of certain public funds of the Township of Bass River, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing accounts or otherwise invested in permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the permitted investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The plan is intended to insure that any deposit or Permitted Investments matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.*

**II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN.**

*The Plan is intended to cover the deposits and/or investments of the following funds and accounts of the Township of Bass River:*

*Current Fund  
General Capital Account  
Trust-Dog  
Trust-Special Assessment  
Trust-Unemployment  
Trust-Bond Assessment  
Trust-Public Defender  
Trust-Developers Escrow  
Trust-Payroll  
Trust-Tax Sale Escrow  
Trust-Waste Water*

*It is understood that other funds/accounts shall be interest bearing and that this Plan is not intended to cover (term investing) of certain funds and accounts of the Township of Bass River*

**III. DESIGNATION OF OFFICIALS OF THE TOWNSHIP OF BASS RIVER**

**AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER  
THE PLAN.**

*The Chief Financial Officer of the Township of Bass River is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments, such officials of the Township of Bass River are directed to supply to all depositories and any other parties with whom the Deposits or Permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgments (granted) kept on file with such officials.*

**IV. DESIGNATION OF DEPOSITORYES.**

*The following banks and financial institutions are hereby designated as official depositories for the deposit of all public funds which are not otherwise invested in permitted investments as provided for in the Plan.*

*Ocean First  
Any other institutions containing a Governmental Unit Deposit  
Protection Act Notification (GUDPA)*

*All such depositories shall acknowledge in writing receipt of this Plan by sending an acknowledgement to the Designated Official referred to in Section III above.*

**V. AUTHORIZED INVESTMENTS.**

**A. Except as otherwise specifically provided for therein, the Designated Official is hereby authorized to invest the public funds covered by this plan, to the extent not otherwise held on Deposits, in the following permitted investments.**

- (1) Bonds or other obligations of the United State of America or obligations guaranteed by the United State of America;*
- (2) Government money market mutual funds;*
- (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;*
- (4) Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;*
- (5) Bonds or other obligations having a maturity date of not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of Treasury for investments by Local Units;*
- (6) Local government investment pools;*
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C.52:18A-90.4); or*
- (8) Agreements for the repurchase of fully collateralized securities if:
  - (a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection(a);*
  - (b) the custody of collateral is transferred to a third party;*
  - (c) the maturity of the agreement is not more than 30 days;*
  - (d) the underlying securities are purchased through a public depository as defined section 1 of P.L. 1970, c.236 (C.17:9-41); and*
  - (e) a master repurchase agreement providing for the custody and security of collateral is executed.**

*For the purposes of the above language, the terms “government money market mutual fund” and “local government investment pool” shall have the following definitions:*



Government Money Market Mutual Fund. An investment company or investment Trust:

- (a) which is registered with the Securities and Exchange Commission under the "Investment Company Act of 1940," 15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.R. sec 270.2a-7.
- (b) the portfolio of which is limited to U.S. Government Securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- (c) which has:
  - (1) attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
  - (2) retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the "Investment Advisors Act of 1940," 15 U.S.C. sec. 80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

Local Government Investment Pool. An investment pool:

- (a) which is managed in accordance with 17 C.F.R. sec. 270.2a-7;
- (b) which is rated in the highest category by a nationally recognized statistical rating organization;
- (c) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
- (d) which is in compliance with rules adopted pursuant to the "Administrative Procedure Act," P.L. 1968, c410(c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;
- (e) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and
- (f) which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c.9 CC.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government Securities.

(B) Notwithstanding the above authorization, the monies on hand in the following funds and accounts shall be further limited as to maturities,

*specific investments or otherwise as follows:*

NONE

**VI. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGMENT**

**OF RECEIPT OF PLAN.**

*To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Township of Bass River, then such instrument or security shall be cover by a custodial agreement with an*

*independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Township of Bass River to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted investments that involve securities shall be executed by a “delivery versus payment” method to insure that such Permitted Investments are either received by the Township of Bass River or by a third party custodian prior to or upon the release of the Township of Bass River’s Funds.*

*To assure that all parties with whom the Township of Bass River deals either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official(s).*

**VII. REPORTING REQUIREMENTS.**

*On or before the fifteenth day of the following month during which this Plan is in effect, the Designated Official referred to in Section III hereof shall forward to the Manager of the Township of Bass River to make available for the governing body a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum the following information:*

*The name of the institution(s) holding funds of the Township of Bass River as a Deposit or a Permitted Investment.*

*The amount of securities or Deposits purchased or sold.*

*The class or type of securities purchased or Deposits made.*

*The book value of such Deposits or Permitted Investments.*

*The earned income on such Deposits or Permitted Investments.*

*(earned income including an accrual of such earnings during the immediately preceding month).*

***The fees incurred to undertake such Deposits or Permitted***

*Investments including an accrual accounting to date of maturity.*

*The market value of all deposits or Permitted Investments as of the end of the immediately preceding month.*

*All other information which may be deemed reasonable from time to time by the Chief Financial Officer for the governing body of the Township of Bass River*

VIII. **TERM OF PLAN.**

*This plan shall be in effect from January 1, 2018 to December 31, 2018 and shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A:5-4. Attached to this Plan is a resolution of the governing body of the Township of Bass River approving this Plan for such period of time. The plan may be amended from time to time. To the extent that any amendment is adopted by the Council, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.*

**RESOLUTION 2018-07**

**RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY APPOINTING KEVIN FRENIA, HOLMAN, FRENIA, ALLISON, P.C. AS AUDITORS FOR THE TOWNSHIP OF BASS RIVER**

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2018-07. Votes: Cope—Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2018-07 was hereby approved.

**RESOLUTION 2018-07**

**RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY APPOINTING KEVIN FRENIA, HOLMAN, FRENIA, ALLISON, P.C. AS AUDITORS FOR THE TOWNSHIP OF BASS RIVER**

*WHEREAS, the Township of Bass river is in need of the services of a municipal auditor as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-10.5; AND*

*WHEREAS, Kevin Frenia is duly qualified to serve as the municipal auditor for the Township of Bass River; and*

*WHEREAS, it is the desire of the governing body to appoint Kevin Frenia of the firm of Holman, Frenia, Allison, P.C. as municipal auditors; and*

*WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract to be awarded under this resolution may exceed \$17,500 in the 2018 municipal budget; and*

*WHEREAS, the anticipated term of this contract is one year; and*

*WHEREAS, the maximum amount of the contract to be awarded under this resolution is set forth in the 2018 municipal budget; and*

*WHEREAS, the Chief Financial Officer has certified that there are funds available for this contract, which certification is annexed hereto; and*

*WHEREAS, the firm of Holman, Frenia & Allison, P.C. have completed and submitted a Business Entity Disclosure Certification which certifies that the firm of Holman, Frenia & Allison, P.C. has not made any reportable contributions to a political or candidate committee in the Township of Bass River in*

*the previous one year, and that the contract will prohibit the firm of Holman, Frenia & Allison, P.C. from making any reportable contributions through the term of the contract; and*

*WHEREAS, the local Public Contracts Law, NJSA 40A:11-1 et seq. authorizes the award of contract for "Professional Services" without competitive bids and requires that the Resolution and contract be made available for public inspection.*

*NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Bass River, County of Burlington, State of New Jersey, as follows:*

- A. That Kevin Frenia of the firm of Holman, Frenia & Allison, P.C. is hereby appointed as municipal auditor for the Township of Bass River for a term of one year, commencing January 1, 2018 and ending December 31, 2018.*
- B. That the Mayor is hereby authorized to execute and the Township Clerk to attest to the agreement with Kevin Frenia of the firm of Holman, Frenia & Allison, P.C..*
- C. This contract is awarded without competitive bidding as a "Professional Service" in accordance with NJSA 40A:11-5(1)(a)(i) of the Local Public Contracts Law because it is for services to be performed by a person(s) authorized by law to practice a recognized profession.*
- D. A notice of this action shall be printed once in the official newspaper of the Township of Bass River.*
- E. This resolution takes effect January 1, 2018.*
- F. A certified copy of this resolution shall be provided by the Township Clerk to the Chief Financial Officer and to Kevin Frenia of the firm Holman, Frenia & Allison, P.C..*
- G. That a certificate of availability of funds executed by the Chief Financial Officer is annexed hereto. The following are the line item appropriations or ordinances that constitute the availability of funds for the contract: Audit Services.*
- H. A certificate demonstrating compliance with NJSA 19:44A-20.8 is attached to the Contract Agreement.*
- I. A copy of this resolution, as well as the contract agreement is on file with the Municipal Clerk.*
- J. The Business Disclosure Entity Certification and the Determination of Value will be attached to the contract.*

### **RESOLUTION 2018-08**

### **RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY APPOINTING CHRISTOPHER J. NORMAN, ESQ. AS SOLICITOR FOR THE PLANNING/ZONING BOARD OF THE TOWNSHIP OF BASS RIVER**

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2018-08. Votes: Cope-Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2018-08 was hereby approved.

**RESOLUTION 2018-08**

**RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF  
NEW JERSEY APPOINTING CHRISTOPHER J. NORMAN, ESQ. AS SOLICITOR FOR THE  
PLANNING/ZONING BOARD OF THE TOWNSHIP OF BASS RIVER**

*WHEREAS, the Township of Bass river is in need of the services of a Planning/Zoning Board Solicitor as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-10.5; AND*

*WHEREAS, Christopher J. Norman, Esq. is duly qualified to serve as the solicitor of the Planning/Zoning Board for the Township of Bass river; and*

*WHEREAS, it is the desire of the governing body to appoint Christopher J. Norman, Esq. as Planning/Zoning Board Solicitor; and*

*WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract to be awarded under this resolution may exceed \$17,500 in the 2018 municipal budget; and*

*WHEREAS, the anticipated term of this contract is one year; and*

*WHEREAS, the maximum amount of the contract to be awarded under this resolution is set forth in the 2017 municipal budget; and*

*WHEREAS, the Chief Financial Officer has certified that there are funds available for this contract, which certification is annexed hereto; and*

*WHEREAS, Christopher J. Norman, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that Christopher J. Norman, Esq. has not made any reportable contributions to a political or candidate committee in the Township of Bass River in the previous one year, and that the contract will prohibit Christopher J. Norman, Esq. from making any reportable contributions through the term of the contract; and*

*WHEREAS, the local Public Contracts Law, NJSA 40A:11-1 et seq. authorizes the award of contract for "Professional Services" without competitive bids and requires that the Resolution and contract be made available for public inspection.*

*NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Bass River, County of Burlington, State of New Jersey, as follows:*

- A. That Christopher J. Norman, Esq. is hereby appointed as Planning/Zoning Board solicitor for the Township of Bass River for a term of one year, commencing January 1, 2018 and ending December 31, 2018.*
- B. That the Mayor is hereby authorized to execute and the Township Clerk to attest to the agreement with Christopher J. Norman, Esq..*
- C. This contract is awarded without competitive bidding as a "Professional Service" in accordance with NJSA 40A:11-5(1)(a)(i) of the Local Public Contracts Law because it is for services to be performed by a person(s) authorized by law to practice a recognized profession.*
- D. A notice of this action shall be printed once in the official newspaper of the Township of Bass River.*
- E. This resolution takes effect January 1, 2018.*

- F. *A certified copy of this resolution shall be provided by the Township Clerk to the Chief Financial Officer and to Christopher J. Norman, Esq..*
- G. *That a certificate of availability of funds executed by the Chief Financial Officer is annexed hereto. The following are the line item appropriations or ordinances that constitute the availability of funds for the contract: Planning Board O/E.*
- H. *A certificate demonstrating compliance with NJSA 19:44A-20.8 is attached to the Contract Agreement.*
- I. *A copy of this resolution, as well as the contract agreement is on file with the Municipal Clerk.*
- J. *The Business Disclosure Entity Certification and the Determination of Value will be attached to the contract.*

**RESOLUTION 2018-09**

**RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY APPOINTING JOANNE O’CONNOR, ESQ. AS SOLICITOR FOR THE TOWNSHIP OF BASS RIVER**

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2018-09. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2018-09 was hereby approved.

**RESOLUTION 2018-09**

**RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY APPOINTING JOANNE O’CONNOR, ESQ. AS SOLICITOR FOR THE TOWNSHIP OF BASS RIVER**

*WHEREAS, the Township of Bass river is in need of the services of a municipal solicitor as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-10.5; AND*

*WHEREAS, Joanne O’Connor, Esq. is duly qualified to serve as the municipal solicitor for the Township of Bass river; and*

*WHEREAS, it is the desire of the governing body to appoint Joanne O’Connor, Esq. as municipal solicitor; and*

*WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract to be awarded under this resolution may exceed \$17,500 in the 2018 municipal budget; and*

*WHEREAS, the anticipated term of this contract is one year; and*

*WHEREAS, the maximum amount of the contract to be awarded under this resolution is set forth in the 2016 municipal budget; and*

*WHEREAS, the Chief Financial Officer has certified that there are funds available for this contract, which certification is annexed hereto; and*

*WHEREAS, Joanne O’Connor, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that Joanne O’Connor, Esq. has not made any reportable contributions to a political or candidate committee in the Township of Bass River in the previous one year, and that the*

*contract will prohibit Joanne O'Connor, Esq. from making any reportable contributions through the term of the contract; and*

*WHEREAS, the local Public Contracts Law, NJSA 40A:11-1 et seq. authorizes the award of contract for "Professional Services" without competitive bids and requires that the Resolution and contract be made available for public inspection.*

*NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Bass River, County of Burlington, State of New Jersey, as follows:*

- A. That Joanne O'Connor, Esq. is hereby appointed as municipal solicitor for the Township of Bass River for a term of one year, commencing January 1, 2018 and ending December 31, 2018.*
- B. That the Mayor is hereby authorized to execute and the Township Clerk to attest to the agreement with Joanne O'Connor, Esq..*
- C. This contract is awarded without competitive bidding as a "Professional Service" in accordance with NJSA 40A:11-5(1)(a)(i) of the Local Public Contracts Law because it is for services to be performed by a person(s) authorized by law to practice a recognized profession.*
- D. A notice of this action shall be printed once in the official newspaper of the Township of Bass River.*
- E. This resolution takes effect January 1, 2018.*
- F. A certified copy of this resolution shall be provided by the Township Clerk to the Chief Financial Officer and to Joanne O'Connor, Esq..*
- G. That a certificate of availability of funds executed by the Chief Financial Officer is annexed hereto. The following are the line item appropriations or ordinances that constitute the availability of funds for the contract: Legal Services O/E.*
- H. A certificate demonstrating compliance with NJSA 19:44A-20.8 is attached to the Contract Agreement.*
- I. A copy of this resolution, as well as the contract agreement is on file with the Municipal Clerk.*
- J. The Business Disclosure Entity Certification and the Determination of Value will be attached to the contract.*

### **RESOLUTION 2018-10**

### **RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY APPOINTING DANTE GUZZI, P.E., C.M.E. AS ENGINEER FOR THE TOWNSHIP OF BASS RIVER**

The motion was made by Commissioner Bourguignon, seconded by Mayor Cope to approve Resolution 2018-10. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2018-10 was hereby approved.

### **RESOLUTION 2017-10**

**RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY APPOINTING DANTE GUZZI, P.E., C.M.E. AS ENGINEER FOR THE TOWNSHIP OF BASS RIVER**

*WHEREAS, the Township of Bass river is in need of the services of a municipal engineer as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-10.5; AND*

*WHEREAS, Dante Guzzi is duly qualified to serve as the municipal engineer for the Township of Bass river; and*

*WHEREAS, it is the desire of the governing body to appoint Dante Guzzi of the firm of Dante Guzzi Engineering Associates as municipal engineer; and*

*WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract to be awarded under this resolution may exceed \$17,500 in the 2018 municipal budget; and*

*WHEREAS, the anticipated term of this contract is one year; and*

*WHEREAS, the maximum amount of the contract to be awarded under this resolution is set forth in the 2017 municipal budget; and*

*WHEREAS, the Chief Financial Officer has certified that there are funds available for this contract, which certification is annexed hereto; and*

*WHEREAS, the firm of Dante Guzzi Engineering Associates has completed and submitted a Business Entity Disclosure Certification which certifies that the firm of Dante Guzzi Engineering Associates has not made any reportable contributions to a political or candidate committee in the Township of Bass River in the previous one year, and that the contract will prohibit the firm of Dante Guzzi Engineering Associates from making any reportable contributions through the term of the contract; and*

*WHEREAS, the local Public Contracts Law, NJSA 40A:11-1 et seq. authorizes the award of contract for "Professional Services" without competitive bids and requires that the Resolution and contract be made available for public inspection.*

*NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Bass River, County of Burlington, State of New Jersey, as follows:*

- A. That Dante Guzzi, P.E., C.M.E., of the firm of Dante Guzzi Engineering Associates is hereby appointed as municipal engineer for the Township of Bass River for a term of one year, commencing January 1, 2018 and ending December 31, 2018.*
- B. That the Mayor is hereby authorized to execute and the Township Clerk to attest to the agreement with Dante Guzzi of the firm of Dante Guzzi Engineering Associates.*
- C. This contract is awarded without competitive bidding as a "Professional Service" in accordance with NJSA 40A:11-5(1)(a)(i) of the Local Public Contracts Law because it is for services to be performed by a person(s) authorized by law to practice a recognized profession.*
- D. A notice of this action shall be printed once in the official newspaper of the Township of Bass River.*
- E. This resolution takes effect January 1, 2018.*
- F. A certified copy of this resolution shall be provided by the Township Clerk to the Chief Financial Officer and to Dante Guzzi of the firm Dante Guzzi Engineering Associates.*



- G. That a certificate of availability of funds executed by the Chief Financial Officer is annexed hereto. The following are the line item appropriations or ordinances that constitute the availability of funds for the contract: Engineering O/E.
- H. A certificate demonstrating compliance with NJSA 19:44A-20.8 is attached to the Contract Agreement.
- I. A copy of this resolution, as well as the contract agreement is on file with the Municipal Clerk.
- J. The Business Disclosure Entity Certification and the Determination of Value will be attached to the contract.

**RESOLUTION 2018-11**

**RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY APPOINTING KEVIN QUINLAN, ESQ. AS PROSECUTOR FOR THE TOWNSHIP OF BASS RIVER**

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2018-11. Votes: Cope-Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2018-11 was hereby approved.

**RESOLUTION 2018-11**

**RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY APPOINTING KEVIN QUINLAN, ESQ. AS PROSECUTOR FOR THE TOWNSHIP OF BASS RIVER**

*WHEREAS, the Township of Bass river is in need of the services of a municipal prosecutor as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-10.5; AND*

*WHEREAS, Kevin Quinlan, Esq. is duly qualified to serve as the principal municipal prosecutor for the Township of Bass River; and*

*WHEREAS, it is the desire of the governing body to appoint Kevin Quinlan, Esq. municipal prosecutor; and*

*WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract to be awarded under this resolution may exceed \$17,500 in the 2018 municipal budget; and*

*WHEREAS, the anticipated term of this contract is one year; and*

*WHEREAS, the maximum amount of the contract to be awarded under this resolution is set forth in the 2018 municipal budget; and*

*WHEREAS, the Chief Financial Officer has certified that there are funds available for this contract, which certification is annexed hereto; and*

*WHEREAS, the Kevin Quinlan has completed and submitted a Business Entity Disclosure Certification which certifies that his office has not made any reportable contributions to a political or candidate committee in the Township of Bass River in the previous one year, and that the contract will prohibit Mr. Kevin Quinlan from making any reportable contributions through the term of the contract; and*

WHEREAS, the local Public Contracts Law, NJSA 40A:11-1 et seq. authorizes the award of contract for "Professional Services" without competitive bids and requires that the Resolution and contract be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

- A. That Kevin Quinlan, Esq. is hereby appointed as principal municipal prosecutor for the Township of Bass River for a term of one year, commencing January 1, 2018 and ending December 31, 2018.
- B. That the Mayor is hereby authorized to execute and the Township Clerk to attest to the agreement with Kevin Quinlan.
- C. This contract is awarded without competitive bidding as a "Professional Service" in accordance with NJSA 40A:11-5(1)(a)(i) of the Local Public Contracts Law because it is for services to be performed by a person(s) authorized by law to practice a recognized profession.
- D. A notice of this action shall be printed once in the official newspaper of the Township of Bass River.
- E. This resolution takes effect January 1, 2018.
- F. A certified copy of this resolution shall be provided by the Township Clerk to the Chief Financial Officer and to Kevin Quinlan.
- G. That a certificate of availability of funds executed by the Chief Financial Officer is annexed hereto. The following are the line item appropriations or ordinances that constitute the availability of funds for the contract: Municipal Prosecutor O/E.
- H. A certificate demonstrating compliance with NJSA 19:44A-20.8 is attached to the Contract Agreement.
- I. A copy of this resolution, as well as the contract agreement is on file with the Municipal Clerk.
- J. The Business Disclosure Entity Certification and the Determination of Value will be attached to the contract.

### **RESOLUTION 2018-12**

#### **A RESOLUTION AUTHORIZING APPOINTMENT OF MUNICIPAL CONFLICT MUNICIPAL PROSECUTOR, PUBLIC DEFENDER, AND CONFLICT PUBLIC DEFENDER FOR YEAR 2018**

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2018-12. Votes: Cope-Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2018-12 was hereby approved.

### **RESOLUTION 2018-12**

#### **A RESOLUTION AUTHORIZING APPOINTMENT OF MUNICIPAL CONFLICT MUNICIPAL PROSECUTOR, PUBLIC DEFENDER, AND CONFLICT PUBLIC DEFENDER FOR YEAR 2018**

*WHEREAS, there exists a need for the appointment of a Conflict Municipal Prosecutor, Public Defender, and Conflict Public Defender, with regard to said Court;*

*NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioner of the Township of Bass River, County of Burlington, and State of New Jersey, that Brian Rumpf, Esq. is appointed Public Defender for year 2018; that Law Offices of Citta, Holzappel, et als., and Gerard Traynor, Esq. are appointed Conflict Prosecutors and the Jerry Steiner, Esq., is appointed Conflict Public Defenders, for the year 2018.*

**RESOLUTION 2018-13**

**RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY APPOINTING AMANDA SOMES AS FUND COMMISSIONER AND RICHARD IRETON AS ALTERNATE FUND COMMISSIONER OF THE BURLINGTON COUNTY JIF FOR THE TOWNSHIP OF BASS RIVER**

The motion was made by Commissioner Bourguignon, seconded by Mayor Cope to approve Resolution 2018-13. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2018-13 was hereby approved.

**RESOLUTION 2018-13**

**RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY APPOINTING AMANDA SOMES AS FUND COMMISSIONER AND RICHARD IRETON AS ALTERNATE FUND COMMISSIONER OF THE BURLINGTON COUNTY JIF FOR THE TOWNSHIP OF BASS RIVER**

*WHEREAS, it is the desire of the Mayor and Board of Commissioners of the, Township of Bass River to appoint Amanda Somes as Fund Commissioner and Richard Ireton as Alternate Fund Commissioner of the Burlington County JIF for the Township of Bass River.*

*NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey, as follows:*

1. *That Amanda Somes be appointed as Fund Commissioner of the Burlington County JIF for the remainder of the term of one year, commencing, January 1, 2018 and ending December 31, 2018.*
2. *That Richard Ireton be appointed as Alternate Fund Commissioner of the Burlington County JIF for the term of one year, commencing, January 1, 2018 and ending December 31, 2018.*
3. *That a certified copy of this resolution shall be forwarded to the Burlington County Joint Insurance Fund.*

**RESOLUTION 2018-14**

**A RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT**

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2018-14. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2018-14 was hereby approved.

**RESOLUTION 2018-14**  
**RISK MANAGEMENT CONSULTANT**

**BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND**

*WHEREAS, the Governing Body of Bass River Township is a member of the **Burlington County Municipal Joint Insurance Fund**, a self insurance pooling fund, and;*

*WHEREAS, the Bylaws of said Fund allow each municipality to appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the Bylaws and;*

*WHEREAS, the Bylaws indicate a fee Not To Exceed six percent (6%) of the municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the governing body and;*

*WHEREAS, NJS A 40A:11-5 (1) (m), specifically exempts the hiring of insurance consultants from competitive bidding as an extraordinary unspecifiable service; and*

*WHEREAS, the experience, knowledge of public insurance and risk management issues and judgmental nature required of a Risk Management Consultant's are clearly an extraordinary unspecifiable service which therefore render competitive bidding impractical;*

*NOW THEREFORE, be it resolved that the governing body of Township of Bass River does hereby appoint Conner Strong & Buckelew, Michael Avalone as its Risk Management Consultant in accordance with 40A:11-5 and;*

*BE IT FURTHER RESOLVED that the governing body is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to NJS A 40A:11-5 (1), (a), (i).*

**RESOLUTION 2018-15**

**RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY APPOINTING, RICHARD IRETON, AS SAFETY COORDINATOR FOR THE TOWNSHIP OF BASS RIVER**

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2018-15. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2018-15 was hereby approved.

**RESOLUTION 2018-15**

**RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY APPOINTING, RICHARD IRETON, AS SAFETY COORDINATOR FOR THE TOWNSHIP OF BASS RIVER**

*WHEREAS, it is the desire of the Mayor and Board of Commissioners of the, Township of Bass River to appoint, Richard Ireton as Safety Coordinator for the Township of Bass River.*

*NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey, as follows:*

1. *That Richard Ireton be appointed as Safety Coordinator for the term of one year, commencing, January 1, 2018 and ending December 31, 2018.*
4. *That a certified copy of this resolution shall be forwarded to the Burlington County Joint Insurance Fund.*

### **RESOLUTION 2018-16**

#### **A RESOLUTION APPOINTING PUBLIC AGENCY COMPLIANCE OFFICER (PACO)**

The motion was made by Commissioner Bourguignon, seconded by Mayor Cope to approve Resolution 2018-16. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2018-16 was hereby approved.

### **RESOLUTION 2018-16**

#### **A RESOLUTION APPOINTING AMANDA S. SOMES, RMC AS PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.) FOR THE TOWNSHIP OF BASS RIVER FOR THE YEAR 2018**

*WHEREAS, New Jersey State Statutes provide that an official must be appointed for the purpose of overseeing Equal Employment Opportunity Compliance for all contracts executed by the Township of Bass River; and*

*NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey, as follows:*

*SECTION 1: Amanda S. Somes, RMC is hereby appointed as the designated Public Agency Compliance Office (P.A.C.O.) for the Township of Bass River.*

*SECTION 2: A copy of this resolution be submitted to the Division of Public Contract Equal Opportunity Compliance.*

### **RESOLUTION 2018-17**

#### **A RESOLUTION APPOINTING DESIGNEE TO SERVE AS TRUSTEE TO GREAT BAY REGIONAL EMS**

The motion was made by Mayor Cope, seconded by Commissioner Bourguignon to approve Resolution 2018-17. Votes: Cope–Yes, Capriglione-Abstain, Bourguignon-Yes. Majority in favor and Resolution 2018-17 was hereby approved.

### **RESOLUTION 2017-17**

#### **A RESOLUTION APPOINTING DESIGNEE TO SERVE AS TRUSTEE TO GREAT BAY REGIONAL EMS**

*WHEREAS, there exists a need for a Trustee to be designated for Great Bay Regional EMS for the Township of Bass River;*

*NOW, THEREFORE, BE IT RESOLVED that Nicholas Capriglione, be and hereby is appointed as designee Trustee of the Great Bay Regional EMS for the period of one year affective 1/1/2018-12/31/2018.*

**RESOLUTION 2018-18**

**A RESOLUTION APPOINTING ANIMAL CAPTURE & CONTROL SERVICES FOR ANIMAL CONTROL SERVICES FOR THE TOWNSHIP OF BASS RIVER FOR THE YEAR 2018**

The motion was made by Commissioner Bourguignon, seconded by Mayor Cope to approve Resolution 2018-18. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2018-18 was hereby approved.

**RESOLUTION 2018-18**

**A RESOLUTION APPOINTING ANIMAL CAPTURE & CONTROL SERVICES FOR ANIMAL CONTROL SERVICES FOR THE TOWNSHIP OF BASS RIVER FOR THE YEAR 2018**

*WHEREAS, New Jersey State Statutes provide that a certified officer may be appointed for the purpose of controlling animals within the several municipalities of the State; and*

*WHEREAS, Animal Capture & Control Services are a certified in animal control; and*

*WHEREAS, the Township of Bass River acting on behalf of the health, safety and welfare of its citizens is desirous of providing animal control.*

*NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey, as follows:*

*SECTION 1: Animal Capture and Control Services will be appointed for Animal Control Services for the Township of Bass River for the year 2018 subject to execution of an Agreement between said Animal Capture and Control Services and Bass River Township.*

*SECTION 2: The Mayor and Clerk are authorized to execute such agreement on behalf of the Township of Bass River*

**RESOLUTION 2018-19**

**A RESOLUTION APPOINTING DAN GUZZI AS ZONING OFFICIAL AND APPOINTING JIM SCEURMAN AS DEPUTY ZONING OFFICIAL FOR THE TOWNSHIP OF BASS RIVER FOR THE YEAR 2018**

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2018-19. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2018-19 was hereby approved.

**RESOLUTION 2018-19**

**A RESOLUTION APPOINTING DAN GUZZI AS ZONING OFFICIAL AND APPOINTING JIM SCEURMAN AS DEPUTY ZONING OFFICIAL FOR THE TOWNSHIP OF BASS RIVER FOR THE YEAR 2018**

*WHEREAS, there exists a need for a Zoning Official; and*

*WHEREAS, there exists a need for a Deputy Zoning Official*

*NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey as follows:*

*Dante Guzzi, P.E., C.M.E. is appointed Zoning Official and Jim Scurman is appointed Deputy Zoning Official of the Township of Bass River affective January 1, 2018 – December 31, 2018.*

**RESOLUTION 2018-20**

**A RESOLUTION APPOINTING JIM SCEURMAN CODE ENFORCEMENT OFFICER FOR THE TOWNSHIP OF BASS RIVER FOR THE YEAR 2018**

The motion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione to approve Resolution 2018-20. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2018-20 was hereby approved.

**RESOLUTION 2018-20**

**A RESOLUTION APPOINTING JIM SCEURMAN CODE ENFORCEMENT OFFICER FOR THE TOWNSHIP OF BASS RIVER FOR THE YEAR 2018**

*WHEREAS, there exists a need for a Code Enforcement Officer;*

*NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey as follows:*

*Jim Scurman is appointed Code Enforcement Officer of the Township of Bass River affective January 1, 2018 – December 31, 2018.*

**PAYMENT OF BILLS:**

The motion was made by Mayor Cope to approve payment of the bills in the amount of \$487,490.49. The motion was seconded by Commissioner Bourguignon to approve bills for payment. Votes: Cope –Abstain on PO #17-00709 and 17-00710 and Yes to all other bills, Capriglione-Yes, Bourguignon-Yes. All in favor and bills were ordered paid.

CORE LOGIC TAX SERVICES LLC	REFUND TAX OVER PAYMENT	\$ 884.95
CORE LOGIC TAX SERVICES LLC	REFUND TAX OVER PAYMENT	\$ 1,624.36
ACE OUTDOOR POWER EQUIPMENT	PARTS	\$ 57.48
A E STONE	COLD PATCH	\$ 242.00
A.F.D. TITLE COMPANY, INC.	TTL WORK	\$ 1,055.00
AK INDUSTRIES	SHIPPING CHARGES LIDS	\$ 69.90
AMANDA SOMES	MTG. REFRESHMENTS	\$ 46.46

ANIMAL CAPTURE & CONTROL	4TH QTR. ANIMAL CONTROL	\$
		960.00
ATLANTIC CITY ELECTRIC	ELECTRICITY NOV/DEC 2017	\$
		4,376.71
A T & T	ALL IN ONE NOV.. 2017	\$
		59.59
BAGEL GOURMET	LUNCHEON 12/20/17	\$
		125.98
BASS RIVER BD OF ED	LOCAL SCHOOL TAX 1/9/18	\$
		123,726.00
BEACONS	ORDINANCES	\$
		133.90
BELLIA TECH, LLC	TECH SUPPORT NOV. 2017	\$
		332.12
BILMARK PLUMBING & HEATING	SERVICE CALL	\$
		528.38
BURL CO TREAS, LANDFILL	TIPPING NOV. 2017	\$
		3,912.82
CASA PAYROLL SERVICES	DEC. 2017 PAYROLL SERVICES	\$
		649.70
CINTAS	UNIFORMS SERVICING	\$
		460.05
COMCAST	SERVICE 12/16/17 - 1/18/18	\$
		105.00
DANTE GUZZI ENGINEERING ASSOC.	ZONING REVIEWS	\$
		225.00
DAVE'S SEPTIC	PUMP OUT 109 JERICHO	\$
		350.00
READYREFRESH BY NESTLE	SERVICE 11/1/17 - 11/30/17	\$
		26.96
ESI EQUIPMENT INC.	HOLMATRO CONTRACT WORK	\$
		1,663.00
EXTEL COMMUNICATIONS	SERVICE CALL COURT PHONE	\$
		175.00
FIRE APPARATUS REPAIR, INC.	PUMP TESTS	\$
		780.00
FLOWERS BY P.J.	VETERAN'S DAY WREATHS	\$
		180.00
GENERAC	TOWN HALL & SCHOOL GENERATORS	\$
		1,150.50
GOLDENBERG MACKLER SAYEGH	LIQUIDATION OF TTL	\$
		2,081.53
GRAMCO BUSINESS COMMUNICATIONS	MCR CONTRACT 2018	\$
		1,425.00
GREAT BAY REGIONAL EMS	2ND 1/2 2017 DONATION	\$
		6,000.00
GRETNA GREEN LANDSCAPING	12/15/17 SNOW PLOWING	\$
		1,200.00
GROVER ELECTRIC	CONV. CTR. REPAIRS	\$
		2,985.00
JERSEY SHORE RESTROOMS, LLC	PORT A POTS 12/22/17 - 1/18/18	\$
		170.00
KEVIN S. QUINLAN	DEC. 2017 PROSECUTIONS	\$
		1,600.00
LANGUAGE SERVICE ASSOCIATES	SERVICE NOV. 2017	\$
		16.80
LIONETTI ASSOCIATES	USED OIL REMOVAL	\$
		150.00
MUNICIPAL CODE CORPORATION	ADMIN. SUPPORT 12/1 - 1/30	\$
		225.00
NAPA AUTO PARTS	SUPPLIES	\$
		60.39
NEOPOST USA INC.	INK	\$
		219.00
NEW JERSEY NATURAL GAS	NATURAL GAS 11/9 -12/12	\$
	11/9/17 - 12/12/17	673.70



OFFICE BASICS, INC.	OFFICE & HOUSEKEEPING SUPPLIES	\$ 81.87
PEGGY BECK	BANK MILEAGE DEC. 2017	\$ 53.04
PETER C. LANGE	JULY / AUGUST 2017 LEGAL SERVICES	\$ 4,211.50
PINELANDS REGIONAL SCHOOL DIST.	REGIONAL SCHOOL TAX 1/8/18	\$ 233,263.00
POSTER COMPLIANCE CENTER	POSTER COMPLIANCE 2018	\$ 79.95
RHEIN BOBOWIK	EMERG. PUMP OUT 104 JERICO	\$ 277.98
RICHARD IRETON	4TH QTR. MILEAGE	\$ 101.20
STEINER LAW OFFICE, P.C.	CONFLICT PD 12/4/17	\$ 500.00
TRACTOR SUPPLY CREDIT PLAN	SUPPLIES	\$ 290.69
TRANSFORMATION ENTERPRISES	NOV. 2017 ROLL-OFF	\$ 3,870.00
TREASURER, STATE OF NEW JERSEY	BFCE RENEWAL FEE	\$ 191.00
TRICO/GROFF TRACTOR NEW JERSEY	PARTS	\$ 494.14
TRUCK MASTERS AUTO SALES	2015 FORD F550	\$ 30,095.00
VAL-U AUTO PARTS	PARTS	\$ 401.14
VERIZON	PHONES NOV & DEC 2017	\$ 890.92
VE RIZON WIRELESS	CELL- C. CRAMER 10/24-12/23	\$ 53.37
WEX BANK	FUEL NOV. 2017	\$ 1,240.45
BASS RIVER PAYROLL ACCT	PAYROLL 12/7/17	\$ 18,021.52
BASS RIVER PAYROLL ACCT	PAYROLL 12/21/17	\$ 16,072.33
BASS RIVER PAYROLL ACCT	PAYROLL 1/4/18	\$ 14,456.21
HASLER, INC.	POSTAGE DEC. 2017	\$ 490.15
DEBORAH BUZBY-COPE	ESCROW REIMBURSEMENT	\$ 504.11
PATRICIA GROFF	ESCROW REIMBURSEMENT	\$ 393.64
RUMPF REID & DOLCY	PUBLIC DEFENDER	\$ 750.00
	TOTAL	\$ 487,490.49

## REPORTS:

The following reports were noted.

Report of Solicitor  
Report of Municipal Court

Pinelands Regional School Board Member, Tom Williams, provided an update on the high school renovations. He said there is a lot of things that need to be addressed and

dealt with. He invited people to attend Pinelands BOE meeting to obtain facts before speaking in public. He noted that communication continues to be a problem with the BOE.

Superintendent of Bass River School, Detlief Kern, provided a building update noting the new heaters have been installed allowing for use of natural gas. New lights have been installed at no cost to Bass River School District. He also reported on low test scores for the school for a test called the PART test. He noted being such a small school that when a few students do not do well it skews the total school. The PART test is a terrible test and should be replaced.

**PUBLIC COMMENT:**

The meeting was open for public comment at 8:25 p.m. upon a motion by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All present in favor.

Little Egg Harbor Township Committeeman, Dave Schlick, requested to speak to the Board and to comment that Little Egg Harbor incurs all the cost associated with trash removal of Pinelands Regional. He feels it should be distributed among the sending towns as well. Deputy Mayor Capriglione replied this was part of the original plan from years ago. He noted that the sending towns do share in the cost of provided curtesy bussing for students that live within a 2 mile radius of the school. However, these sending towns do not have students utilizing curtesy busing because the towns are outside of the 2 mile radius. Mr. Schlick would do further research regarding the matter including the curtesy busing.

Be no further comments, the motion to close the public portion was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All in favor and public portion was closed at 8:36 p.m.

Being no further business to come before the Board the motion to adjourn was made by Commissioner Bourguignon, seconded by Deputy Mayor Capriglione. All in favor and meeting was adjourned at 8:36 p.m.

Respectfully Submitted  
Amanda S. Somes, RMC  
Township Clerk

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