

**MINUTES BASS RIVER TOWNSHIP BOARD OF COMMISSIONERS
REGULAR MEETING OF MONDAY, JUNE 1, 2020**

Mayor Cope called the regular meeting of the Bass River Township Board of Commissioners to order at 7:11 p.m. Present at meeting were: Mayor Deborah Buzby-Cope, Deputy Mayor Louis Bourguignon and Commissioner Nicholas Capriglione. Also present Township Clerk Amanda Somes and Solicitor Joanne O’Connor. Members of the public were present at this meeting. Please note: Due to the Covid-19 Pandemic, this month’s Township Meeting is being conducted telephonically.

FLAG SALUTE

Mayor Cope led the flag salute and read the sunshine statement.

APPROVAL OF MINUTES:

Minutes of the regular meeting of May 6, 2020 were presented to the Board for review. The motion to approve the minutes was made by Deputy Mayor Bourguignon, seconded by Commissioner Capriglione. Votes: Cope-Yes, Capriglione-Yes, Bourguignon-Yes. Minutes of the May 6, 2020 regular meeting were hereby approved.

PAYMENT OF BILLS:

The motion was made by Mayor Cope to approve payment of the bills in the amount of **\$197,978.55**. The motion was seconded by Commissioner Capriglione to approve bills for payment. Votes: Cope –Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and bills were ordered paid.

		\$
ACADEMY SECURITY	ALARM MONITORING 6/1 - 8/31	87.00
		\$
AMANDA SOMES	REIMB. ZOOM CONFERENCE	15.98
		\$
AMANDA SOMES	REIMBURSEMENT FOR TOWN HALL FLOWERS	62.75
		\$
ATLANTIC CITY ELECTRIC	ELECTRICITY MAY 2020	2,509.07
		\$
A T & T	ALL IN ONE APR. 2020	57.92
		\$
BASS RIVER BD OF ED	LOCAL SCHOOL TAX 6/1/20	130,452.50
		\$
BELLIA TECH, LLC	TECH SUPPORT APR. 2020	58.49
		\$
BRANDON IVERSON	REIMBURSEMENT FOR BOOTS	100.00
		\$
CASA PAYROLL SERVICES	MAY 2020 PAYROLL SERVICE	232.00
		\$
CHRISTOPHER NORMAN, ESQ.	PLANNING BOARD MTG. ATTENDANCE	400.00
CINTAS	SUPPLIES	\$

		343.64
		\$
COMCAST	SERVICE 5/19/20 - 6/18/20	109.00
DANTE GUZZI ENGINEERING ASSOC.	ENGINEERING SERVICES	\$
		9,583.00
		\$
DAVE'S SEPTIC	PUMP OUT 210 BIRCH	330.00
READYFRESH BY NESTLE	SERVICE APRIL 2020	\$
		15.55
		\$
ELECTION SUPPORT & SERVICES	MAY 12, 2020 ELECTION	420.00
		\$
GANNETT NJ NEWSPAPERS	NOTICES & RESOLUTIONS	268.64
		\$
GOLDENBERG MACKLER SAYEGH	IN REIM WORK	32.95
		\$
HOLT MCNALLY & ASSOCIATES	PROGRESS BILL 2019 AUDIT	3,000.00
		\$
HOME DEPOT	SUPPLIES	598.66
		\$
KEVIN QUINLAN	MAY 2020 PROSECUTIONS	1,600.00
		\$
LARRY OESER	REIMBURSEMENT FOR BOOTS	100.00
		\$
LESLIE LUSTBADER	2020 LEASE & TAXES	2,744.40
		\$
MGL PRINTING	CLERK ENVELOPES	143.00
		\$
MICROSYSTEMS-NJ.COM, LLC	2020 SOFTWARE MAINTENANCE & EMAIL SERVICE	1,520.00
		\$
MY THREE SONS	MEMORIAL DAY GERANIUMS	630.00
		\$
NAPA AUTO PARTS	PARTS	306.61
		\$
NEW JERSEY NATURAL GAS	NATURAL GAS 4/9 - 5/11	448.62
		\$
NJ LEAGUE OF MUNICIPALITIES	MAGAZINE SUBSCRIPTIONS	100.00
		\$
OFFICE BASICS, INC.	OFFICE & HOUSEKEEPING SUPPLIES	559.59
		\$
ORCHARD HYDRAULICS INC.	REPAIRS TO LOADER	669.28
		\$
PEGGY BECK	BANK MILEAGE MAY 2020	80.01
		\$
QUADIENT LEASING USA, INC.	LEASE 3/12 - 6/11 (POSTAGE METER)	552.00
		\$
SALLY BOURGUIGNON	OEM COORDINATOR 2020	500.00
		\$
SOUTH JERSEY WATER TEST	WATER TESTING	1,375.00
		\$
THE PRESS OF ATLANTIC CITY	MEETING NOTICE & PUBLIC NOTICES	170.17
		\$
TRANSFORMATION ENTERPRISES	APRIL 2020 ROLL-OFF	6,075.00

TREASURY, STATE OF NEW JERSEY	IF06 PERMIT	\$ 54.00
TREASURY, STATE OF NEW JERSEY	TAX LICENSE RENEWAL - A. STANLEY	\$ 50.00
VERIZON	PHONES APRIL/MAY 2020	\$ 422.56
VERIZON WIRELESS	CELL - C. CRAMER 3/24 - 4/23	\$ 42.24
WALMART COMMUNITY/SYNCB	SUPPLIES	\$ 527.27
WEX BANK	FUEL MAY 2020	\$ 1,000.50
BASS RIVER PAYROLL ACCT	PAYROLL 5/7/20	\$ 14,442.64
BASS RIVER PAYROLL ACCT	PAYROLL 5/21/20	\$ 14,690.15
HASLER, INC.	APRIL 2020 POSTAGE	\$ 244.40
HASLER, INC.	MAY 2020 POSTAGE	\$ 253.95
	TOTAL	\$ 197,978.54

ORDINANCES & RESOLUTIONS:

RESOLUTION 2020-42

Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the Amasa Landing Road Repaving project

The motion was made by Mayor Cope, seconded by Deputy Mayor Bourguignon to approve Resolution 2020-42. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2020-42 was hereby approved.

Resolution No. 2020-42

Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the Amasa Landing Road Repaving project

WHEREAS, there exists a need to repave Amasa Landing Road from the intersection of Amasa Landing Road and Cramer Road to the end of Amasa Landing Road at the intersection with State Route #9; and,

WHEREAS, this project will improve the condition of the road and promote safe transit through the township.

NOW, THEREFORE, BE IT RESOLVED that Commission of the Township of Bass River formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as **MA-2021-Amasa Landing Road Phase II-00254** to the New Jersey Department of Transportation on behalf of the Township of Bass River.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Bass River and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

RESOLUTION 2020-43

A RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY REQUESTING THAT THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES GRANT PERMISSION TO APPROVE THE INCREASE OF AN ITEM OF SPECIAL REVENUE IN THE 2020 BUDGET ENTITLED “2017 RECYCLING TONNAGE GRANT” IN THE AMOUNT OF \$1589.43

The motion was made by Mayor Cope, seconded by Deputy Mayor Bourguignon to approve Resolution 2020-43. Votes: Cope-Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2020-43 was hereby approved.

RESOLUTION 2020-43

A RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY REQUESTING THAT THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES GRANT PERMISSION TO APPROVE THE INCREASE OF AN ITEM OF SPECIAL REVENUE IN THE 2020 BUDGET ENTITLED “2017 RECYCLING TONNAGE GRANT” IN THE AMOUNT OF \$1589.43

WHEREAS, NJS 40A-87 provides that the Director of the Division of Local Government Services may approve the increase of any special item of revenue in the budget of any county or municipality when such item shall have been made law and the amount thereof was not determined at the time of the adoption of the budget.

NOW, THEREFORE, BE IT RESOLVED that the Township of Bass River, County of Burlington hereby requests the Director of the Division of Local Government Services to approve the increase of an item of revenue in the budget of the year 2020 in the sum of \$1589.43; which item is now available as a revenue for the 2017 Recycling Tonnage Grant pursuant to the provisions of statute; and

BE IT FURTHER RESOLVED that a like sum of \$1589.43 be and the same is hereby appropriated under the caption of the 2017 Recycling Tonnage Grant.

RESOLUTION 2020-44

A RESOLUTION AUTHORIZING THE TOWNSHIP OF BASS RIVER TO EXTEND THE SHARED SERVICES AGREEMENT WITH THE BOROUGH OF TUCKERTON FOR THE SHARED USE OF PUBLIC WORKS EQUIPMENT PURSUANT TO THE INTERLOCAL SERVICES ACT N.J.S.A. 40:8A-1 et. seq.

The motion was made by Mayor Cope, seconded by Deputy Mayor Bourguignon to approve Resolution 2020-44. Votes: Cope–Yes, Capriglione-Yes, Bourguignon-Yes. All in favor and Resolution 2020-44 was hereby approved.

RESOLUTION NO. 2020-44

***A RESOLUTION AUTHORIZING THE TOWNSHIP OF BASS RIVER
TO EXTEND THE SHARED SERVICES AGREEMENT WITH
THE BOROUGH OF TUCKERTON FOR THE SHARED USE OF PUBLIC WORKS EQUIPMENT PURSUANT
TO THE INTERLOCAL SERVICES ACT N.J.S.A. 40:8A-1 et. seq.***

WHEREAS, the Bass River Township Board of Commissioners recognizes the need to provide the residents of the Township with appropriate cost savings measures and the need to take advantage of opportunities to provide cost savings in the administration of local government services for the benefit of all residents; and

WHEREAS, pursuant to the Uniform Shared Services Act, N.J.S.A. 40A:65-1 et seq., any municipality of the State may enter into a contract with any other municipality for the joint provision of any service that any party to the agreement is empowered to render within its own jurisdiction; and

WHEREAS, the Township of Bass River and the Borough of Tuckerton have previously entered into a Shared Services Agreement that covers the shared use of public works equipment dated October 3, 2011. That agreement has expired and both the Township and the Borough wish to continue the prior relationship for shared services by entering into the new lease extension for the shared use of public works equipment; and

WHEREAS, The Township of Bass River and Borough of Tuckerton have negotiated the terms and conditions of an agreement for the provision of such services as detailed in the attached Shared Services Agreement and lease extension; and

WHEREAS, the Township of Bass River evidences its desire to enter into such Agreement through passage of this resolution; and

WHEREAS, the parties have agreed to participate in the Shared Services Agreement between the Township and the Borough and enter into the agreement establishing the respective rights and obligations of the parties regarding this Shared Services Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Township of Bass River Board of Commissioners that:

- 1. The attached Shared Services Agreement and lease extension between the Township of Bass River and the Borough of Tuckerton shall be effective according to its terms.*
- 2. The Mayor of the Township of Bass River is hereby authorized to sign, seal, execute and witness/attest the Agreement.*
- 3. The Mayor and Township Clerk are authorized to take any action necessary to implement the terms of the Shared Services Agreement.*

ORDINANCE 2020-04

AUTHORIZING THE EXECUTION OF A LEASE AGREEMENT BETWEEN BASS RIVER TOWNSHIP AND LESLIE LUSTBADER FOR THE LEASING OF PROPERTY LOCATED ON NORTH MAPLE AVENUE, NEW GRETNA, BLOCK 54, LOT 2, BASS RIVER TOWNSHIP, NJ

Mayor Cope introduced Ordinance 2020-04 on first reading by title only. The motion to approve Ordinance 2020-04 on first reading by title was made by Mayor Cope, seconded by Deputy Mayor Bourguignon. All in favor and Ordinance 2020-04 was hereby approved upon first reading by title only with public hearing and adoption scheduled for the July regular meeting.

ORDINANCE 2020 – 04

AUTHORIZING THE EXECUTION OF A LEASE AGREEMENT BETWEEN BASS RIVER TOWNSHIP AND LESLIE LUSTBADER FOR THE LEASING OF PROPERTY LOCATED ON NORTH MAPLE AVENUE, NEW GREYNA, BLOCK 54, LOT 2, BASS RIVER TOWNSHIP, NJ

WHEREAS, the Township of Bass River is a party to a lease agreement, dated April 1, 2000, with Leslie Lustbader, owner of property located at North Maple Avenue, known as Block 54, Lot 2 on the Township of Bass River tax map (hereinafter the “property”) for the leasing of the municipal parking lot; and

WHEREAS, this lease has expired and the parties wish to enter into a new lease agreement; and

WHEREAS, N.J.S.A. 40A:12-3 permits the Township to acquire property as may be necessary for the performance of its functions, including land for parking facilities to be used in connection therewith; and

WHEREAS, the Township of Bass River would like to entered into a Lease agreement with Mr. Lustbader to continue the leasing of the aforementioned property; and

WHEREAS, the Township of Bass River wishes to continue to provide the community with the aforementioned parking facility to access the Township building and park.

NOW THEREFORE BE IT RESOLVED that a finding is made by the Bass River Township Board of Commissioners that the approval of this Ordinance pursuant to N.J.S.A. 40A:12-3 will be in the best interest of the residents of the Township of Bass River.

BE IT FURTHER RESOLVED by the Board of Commissioners of Bass River to authorize the leasing of the property located on North Maple Avenue, known as Block 54, Lot 2 from Leslie Lustbader, for a term of five (5) year for consideration of \$2,500.00 per year. This Ordinance is subject to the execution of an appropriate form of lease between the Township and Leslie Lustbader.

BE IT FURTHER RESOVLED that the Mayor and Clerk shall be authorized to execute the appropriate form of Lease in this matter.

ALL OF WHICH IS ADOPTED this 1st day of June, 2020, by the Bass River Township Board of Commissioners.

REPORTS:

The following reports were noted and provided:

- a. Solicitor’s Report
- b. Municipal Court Report
- c. Other Reports: Deputy Mayor Bourguignon thanked the following people for volunteering their services to the township of the past month: John Gormley, Rick Adams for use of Loader on the brush hill, Howard Rothchild for moving materials on the brush hill, Burt and Jill Courtney for all the plantings in the Town.

PUBLIC COMMENT:

The meeting was open for public comment at 7:25 p.m. upon a motion by Deputy Mayor, Bourguignon seconded by Commissioner Capriglione. All present in favor.

K. Swanseen said the Presp. Church would like to replace the ball box with a park bench for the basketball court. The ball box blew apart during the last windstorm. Clerk to get prices for the bench and email over to Mr. Swanseen.

B. Curtain asked if the Township was still going to receive the PILOT funds from the State. Mayor said that yes, as of right now we are but not until October.

C. Bitzberger noted that tree cutting project on East Greenbush Road looked terrible. No stumps have been removed nor any replanting done. Mayor will reach out to DEP.

C. Bitzberger asked if the Board of Commissioners were going to have meetings for school. Mayor said no. The Board of Education was going to hold these meetings.

H. Rothschild thanked the Board for putting in another 4 years.

L. Assur asked what ideas people have for the school building. Mayor Cope said the BOE is still trying to formulate a plan.

M. Assur asked about the primary election. It was noted the election has been moved by Governor's Executive Order to July 7th. Ballots are mail in.

C. Bitzberger asked if the school board owns the school and it needs approval, would school come to the Township for funds to fix it up. Deputy Mayor said students aren't there anymore; therefore, it would not be township responsibility.

Be no further comments, the motion to close the public portion was made by Deputy Mayor Bourguignon, seconded by Commissioner Capriglione. All in favor and public portion was closed at 7:40 p.m.

Being no further business to come before the Board the motion to adjourn was made by Deputy Mayor Bourguignon, seconded by Commissioner Capriglione. All in favor and meeting was adjourned at 7:40 p.m.

Respectfully Submitted
Amanda S. Somes, RMC, Township Clerk