

**MINUTES BASS RIVER TOWNSHIP BOARD OF COMMISSIONERS
REGULAR MEETING OF MONDAY, JANUARY 3, 2022**

Mayor Cope called the regular meeting of the Bass River Township Board of Commissioners to order at 7:00 p.m. Present at meeting were: Commissioner Capriglione, Deputy Mayor Louis Bourguignon, and Mayor Deborah Buzby-Cope. Also present: Solicitor JoAnne O’Connor and Acting Clerk Elizabeth Godfrey. Members of the public were present at this meeting.

FLAG SALUTE:

Mayor Cope led the flag salute and read the sunshine statement.

A moment of silence was held for both Bob Healy

APPROVAL OF MINUTES:

Minutes of the regular meeting of December 6, 2021 were presented to the Board for review. The motion to approve the minutes was made by Mayor Cope, seconded by Deputy Mayor Bourguignon. Votes: Cope-Yes, Bourguignon-Yes, Capriglione- Yes. All in favor and Minutes of the December 6, 2021 meeting were hereby approved.

BILLS LIST:

The motion was made by Mayor Cope to approve payment of the bills in the amount of **\$622,010.83**. The motion was approved by Mayor Cope seconded by Commissioner Capriglione. Votes: Cope-Yes, Bourguignon-Yes, Capriglione –Yes. All in favor and bills were ordered paid.

		\$	
1	CORELOGIC TAX SERVICES LLC	REFUND OVERPAYMENT	2,975.32
			\$
2	BURLINGTON COUNTY CLERK	RECORD TITLES	104.00
			\$
3	ACCSES NJ	JANITORIAL SERVICES	250.96
		SUPPLIES FOR MTG	\$
4	ALBERTSONS / SAFEWAY	12/6/21	65.57
			\$
5	AMANDA SOMES	CLERK ASSIST & EXPENSES	37.50
		4TH QTR ANIMAL	\$
6	ANIMAL CAPTURE & CONTROL	CONTROL	960.00
		NOV/DEC 2021	\$
7	ATLANTIC CITY ELECTRIC	ELECTRICITY	559.21
			\$
8	AUTO ZONE, INC.	PARTS	222.83
			\$
9	BASS RIVER BD. OF ED.	LOCAL SCHOOL TAX 1/3/22	92,240.00
		PAYROLL SERVICE #25 &	\$
10	CASA PAYROLL SERVICES	#26	480.00
			\$
11	CHERRY VALLEY TRACTOR	KUBOTA COMMERCIAL MOWER	8,319.00
			\$
12	CINTAS	SUPPLIES	214.08

13	COMCAST	SERVICE 12/23 - 1/22	\$ 139.66
14	CME ASSOCIATES	ENGINEERING SERVICES	\$ 6,143.25
15	DIRECT ENERGY BUSINESS	ELECTRICITY NOV. & DEC.. 2021	\$ 1,901.62
16	ELIZABETH GODFREY	REIMBURSEMENT ZOOM	\$ 15.98
17	FIRE APPARATUS REPAIR, INC.	BATTERIES & LABOR	\$ 785.00
18	FLOWERS BY P.J.	VETERAN'S WREATHS	\$ 180.00
19	GANNETT NJ NEWSPAPERS	ORDINANCE	\$ 39.26
20	GENERAC	GENERATOR MAINTENANCE AGREEMENT	\$ 415.25
21	HOME DEPOT	SUPPLIES	\$ 899.62
22	KEVIN S. QUINLAN	DEC. 2021 PROSECUTIONS	\$ 1,600.00
23	MGL PRINTING SOLUTIONS	VARIOUS ENVELOPES	\$ 394.00
24	MR. BOB'S	PORT A POTS 12/3/21 - 12/31/21	\$ 576.00
25	MUNICIPAL CODE CORPORATION	ADMIN. SUPPORT 12/1/21 - 11/30/22	\$ 225.00
26	NAPA AUTO PARTS	PARTS	\$ 1,253.73
27	NEW JERSEY CONF. OF MAYORS	2022 MEMBER DUES	\$ 295.00
28	NJ NATURAL GAS CO.	NATURAL GAS 11/9/21 - 12/10/21	\$ 1,005.73
29	OFFICE BASICS	OFFICE & HOUSEKEEPING SUPPLIES	\$ 632.03
30	PEGGY BECK	MILEAGE & CUSHION	\$ 110.75
31	PETER C. LANGE	LEGAL SERVICES OCT/NOV 2021	\$ 5,992.00
32	PINELANDS REG. SCHOOL DISTRICT	REG. SCHOOL TAX 1/3/22	\$ 446,119.00
33	READY REFRESH BY NESTLE	LAST INVOICE	\$ 43.95
34	RUMPF REID & DOLCY	PUBLIC DEFENDER 12/6/21	\$ 750.00
35	SOUTH JERSEY WATER TEST	WATER TESTING	\$ 1,375.00
36	THE PRESS OF ATLANTIC CITY	ORDINANCE & NOTICE	\$ 104.80
37	TOMASELLA'S FIRE PROTECTION	FIRE COMPANY INVOICE	\$ 474.00
38	TRANSFORMATION ENTERPRISES	NOV. 2021 ROLL-OFF	\$ 6,310.00
39	TREASURER, STATE OF NJ	SHOP RENEWAL	\$ 191.00
40	VERIZON	PHONES NOV/DEC 2021	\$ 576.91
41	VERIZON	COMMISSIONER IPADS	\$ 120.03
42	WEX BANK	FUEL NOV. 2021	\$ 1,124.34
43	WITMER PUBLIC SAFETY GROUP	FREIGHT CHARGE	\$ 145.00
44	CME ASSOCIATES	ESCROWS	\$ 899.50
45	BASS RIVER PAYROLL ACCOUNT	PAY #25 12/16/21	\$ 20,670.33

TOTAL

\$
622,010.83**ORDINANCES & RESOLUTIONS:****ORDINANCE NO. 2022-01****CALENDAR YEAR 2022****ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS
AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40a: 4-45-14)**

The motion was made by Mayor Cope to introduce Ordinance 2022-01 upon first reading by title. Deputy Mayor Bourguignon seconded the motion. Public hearing to be held at the February regular meeting. Votes: Cope- Yes, Bourguignon- Yes, Capriglione- Yes. All in favor and Ordinance 2022-01 was hereby approved upon first reading by title.

ORDINANCE NO. 2022-01***CALENDAR YEAR 2022******ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS
AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40a: 4-45-14)***

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriations and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, Township Council of the Township of Bass River in the County of Burlington finds it advisable and necessary to increase its CY 2022 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting health, safety and welfare of the citizens; and,

WHEREAS, Township Council hereby determines that a one percent (1%) increase in the budget for said year, amounting to \$_11,309.80_____ in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, members of council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE, BE IT ORDAINED by the Township Council of the Township of Bass River in the County of Burlington, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2022 budget year, the final appropriations of the Township of Bass River shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5% amounting to \$_39,584.30_____ and that the CY 2022 municipal budget for the Township of Bass River be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be on file with said Director within 5 days after such adoption.

RESOLUTION 2022-01

TOWNSHIP OF BASS RIVER COUNTY OF BURLINGTON, STATE OF NEW JERSEY RESOLUTION NO. 2022-01

Mayor Cope made the motion to approve Resolution 2022-01 and the motion was seconded by Commissioner Capriglione. Votes: Cope-Yes, Bourguignon- Yes, Capriglione- Yes. All were in favor and Resolution 2022-01 was hereby approved.

RESOLUTION 2022-01

A RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY AUTHORIZING BASS RIVER TOWNSHIP TO ENTER INTO A COOPERATIVE PRICING AGREEMENT WITH BURLINGTON COUNTY

WHEREAS, NJSA 40A:11-11 authorizes contracting units to establish a Cooperative Pricing Agreement for its administration; and

WHEREAS, the County of Burlington, hereinafter referred to as "lead Agency," has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services; and

WHEREAS, on October 8, 2021 the Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey, duly considered participation in a Cooperation Pricing System for the provision and performance of goods and services;

NOW, THEREFORE, BE IT RESOLVED as follows:

TITLE

This Resolution shall be known and may be cited as the Cooperative Pricing Resolution of the Township of Bass River.

AUTHORITY

Pursuant to the provisions of NJSA 40A:11-11(5), the Mayor is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with provision of the Local Public Contracts Law (NJSA 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

RESOLUTION 2022-02

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY FOR SELF EXAMINATION OF THE 2022 MUNICIPAL BUDGET

A motion was made by Mayor Cope to approve Resolution 2022-02 and was seconded by Deputy Mayor Bourguignon. Votes- Cope- Yes, Bourguignon-Yes, Capriglione-Yes. All were in favor and Resolution 2022-02 was hereby approved.

RESOLUTION NO. 2022-02

A RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY FOR SELF EXAMINATION OF THE 2022 MUNICIPAL BUDGET

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Township of Bass River has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2022 budget year.

NOW THEREFORE BE IT RESOLVED by the governing body of the Township of Bass River that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. *That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:*

- a. Payment of interest and debt redemption charges*
- b. Deferred charges and statutory expenditures*
- c. Cash deficit of preceding year*
- d. Reserve for uncollected taxes*
- e. Other reserves and non-disbursement items*
- f. Any inclusions of amounts required for school purposes.*

2. *That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).*

3. *That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.*

4. *That pursuant to the Local Budget Law:*

- a. All estimates of revenue are reasonable, accurate and correctly stated,*
- b. Items of appropriation are properly set forth*
- c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.*

5. *The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.*

6. *That all other applicable statutory requirements have been fulfilled.*

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

**TOWNSHIP OF BASS RIVER
COUNTY OF BURLINGTON, STATE OF NEW JERSEY
RESOLUTION NO. 2022-03**

A motion was made by Mayor Cope to approve Resolution 2022-03 and was seconded by Commissioner Capriglione. Votes: Cope- Yes, Bourguignon- Yes, Capriglione-Yes. All were in favor and Resolution 2022-03 was hereby approved.

RESOLUTION 2022-03

**A RESOLUTION OF THE TOWNSHIP OF BASS RIVER,
COUNTY OF BURLINGTON, STATE OF NEW JERSEY,
AUTHORIZING THE TEMPORARY BUDGET FOR THE YEAR 2022**

***WHEREAS** Section 40A:4-19 of the Revised Statutes of the State of New Jersey provides that where any contracts or payments are to be made prior to the final adoption of the 2022 budget, temporary appropriations should be made for the purposes and amounts required in the manner and time therein provided; and*

***WHEREAS** the date of this Resolution is within the first thirty days of January, 2022; and*

***WHEREAS**, the amount of the below listed appropriations do not exceed 26.25% of the prior year's budget appropriations, which amounts to \$344,426.50 for the General Appropriations*

***NOW THEREFORE BE IT RESOLVED** that the following appropriations are made for the first quarter of 2022 and a copy of this resolution be forwarded to the Chief Financial Officer for his records.*

Account Number	Account Description	Temp Budget
2-01-20-100-001	Director Finance & Revenue	1,312.50
2-01-20-110-001	Admin & Exec S&W	2,283.75
2-01-20-110-002	Admin & Exec OE	5,000.00
2-01-20-120-001	Municipal Clerk S&W	12,862.50
2-01-20-130-001	Financial Admin S&W	7,350.00
2-01-20-130-002	Financial Admin OE	3,307.50
2-01-20-135-002	Audit Services	5,643.75

2-01-20-140-001	Collection of Taxes S&W	5,775.00
2-01-20-140-002	Collection of Taxes OE	2,100.00
2-01-20-142-002	Liquidation of TTL	2,000.00
2-01-20-150-001	Tax Assessment S&W	6,900.00
2-01-20-150-002	Tax Assessment OE	1,312.50
2-01-20-155-002	Legal Services OE	12,000.00
2-01-20-165-002	Engineering Services	15,000.00
2-01-21-180-001	Planning Board S&W	1,181.25
2-01-21-180-002	Planning Board OE	2,100.00
2-01-21-185-001	Code Enforcement S&W	1,260.00
2-01-21-185-002	Code Enforcement OE	25.00
2-01-23-210-002	Liability Insurance	6,000.00
2-01-23-210-003	Workmen's Comp	10,000.00
2-01-23-225-002	Unemployment Compensation	2,000.00
2-01-24-180-010	Zoning Officer S & W	971.25
2-01-24-180-250	Zoning Officer O & E	525.00
2-01-25-110-001	Director Public Affairs S&W	1,207.50
2-01-25-252-002	Office of Emergency Management OE	1,312.50
2-01-25-265-002	Fire OE	13,125.00
2-01-25-275-002	Municipal Prosecutor OE	5,853.75
2-01-25-280-001	Bailiff S&W	1,000.00
2-01-26-110-001	Director of Public Works S&W	1,207.50
2-01-26-290-001	Streets & Roads S&W	11,812.50
2-01-26-290-002	Streets & Roads OE	10,000.00
2-01-26-305-001	Convenience Center S&W	8,000.00
2-01-26-305-002	Convenience Center OE	50,000.00
2-01-26-306-001	Utility Maintenance S&W	813.75
2-01-26-306-002	Utility Maintenance OE	1,050.00
2-01-26-310-002	Buildings & Grounds OE	3,937.50
2-01-27-340-002	Dog Regulation OE	1,575.00
2-01-28-370-002	Recreation OE	787.50
2-01-31-430-002	Electricity	6,000.00
2-01-31-435-002	Street Lighting	8,000.00
2-01-31-440-002	Telephone	2,500.00
2-01-31-446-002	Gas (Propane)	2,000.00
2-01-31-455-001	Sewer System S&W	6,000.00
2-01-31-455-002	Sewer Systems OE	5,000.00
2-01-31-460-002	Gasoline	4,000.00
2-01-32-466-002	Recycle tax	1,200.00
2-01-36-471-002	PERS Contribution	37,684.00
2-01-36-472-002	Social Security	10,000.00
2-01-43-490-001	Municipal Court S&W	37,012.50
2-01-43-490-002	Municipal Court OE	3,937.50

2-01-43-495-002	Public Defender OE	<u>2,500.00</u>
	Total	344,426.50

RESOLUTION 2022-04

A motion was made by Mayor Cope to approve Resolution 2022-04 and was seconded by Deputy Mayor Bourguignon. Votes: Cope- Yes, Bourguignon- Yes, Capriglione- Yes. All were in favor and Resolution 2022-04 was hereby approved.

RESOLUTION 2022-04

A RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY AUTHORIZING THE TAX ASSESSOR TO FILE APPEALS WITH THE BURLINGTON COUNTY BOARD OF TAXATION

WHEREAS, statutory provision is made for review and correction of errors prior to certification of an assessment list; and

WHEREAS, provision is also allowed for the discovery and correction of errors after establishment of tax rate; and

WHEREAS, changes in property ownership at times necessitates adjustments in veterans and/or senior citizens deductions allowed on the assessment list; and

WHEREAS, responsibility for maintenance and correction of the assessment list rests with the local assessor subject to laws and regulations; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Bass River that the Assessor fulfilling the duties and requirements of this office, be authorized to file with the Burlington County Board of Taxation such appeal as may be necessary to maintain accuracy and equality in the assessment list of Bass River Township.

BE IT FURTHER RESOLVED that the Township Attorney is hereby authorized to execute Stipulations of Settlement on behalf of the Municipality.

BE IT FURTHER RESOLVED that a certified copy of this resolution accompany any appeal filed by the Assessor with the Burlington County Board of Taxation.

RESOLUTION 2022-05

A motion was made by Mayor Cope to approve Resolution 2022-05 and was seconded by Commissioner Capriglione. Votes: Cope- Yes, Bouguignon- Yes, Capriglione. All were in favor and Resolution 2022-05 was hereby approved.

RESOLUTION NO. 2022-05

A RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY TO ESTABLISH VARIOUS BANK ACCOUNTS

WHEREAS, *there exists a need for various Township bank accounts to be established for the following purposes:*

- A. Any Trust Account*
- B. For deposit of monies received for dog licenses*
- C. For current account*
- D. For payroll account*
- E. For deposit of unemployment withholding funds; and*

WHEREAS, *arrangements must be made for the depository for said funds and signatories for checks and said account;*

NOW, THEREFORE, BE IT RESOLVED *by the Township of Bass River, County of Burlington, State of New Jersey as follows:*

- 1. Any bank located within the State of New Jersey, including but not limited to Ocean First Bank, Bank of America, T.D. Bank, holding appropriate certification under the Government Unit Depository Protection Act (GUPDA) be and hereby is designated as the depository for funds for any of the purposes set forth above; and*

BE IT FURTHER RESOLVED *that Deborah Buzby-Cope, Nicholas Capriglione, Louis Bourguignon, Elizabeth Godfrey, Acting Clerk and the Chief Financial Officer shall be authorized to sign all checks from accounts established pursuant to this Resolution.*

RESOLUTION 2022-06

A motion was made by Mayor Cope to approve Resolution 2022-06 and was seconded by Commissioner Capriglione. Votes: Cope- Yes, Bourguignon- Yes, Capriglione- Yes. All were in favor and Resolution 2022-06 was hereby approved.

RESOLUTION 2022-06

A RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY ESTABLISHING INTEREST RATE ON DELINQUENT TAXES AND MUNICIPAL CHARGES FOR THE YEAR 2022

WHEREAS, NJS 54:4-67 permits a municipality to establish interest rates for tax delinquencies and all municipal charges; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

Pursuant to NJS 54:4-67, the rate charged upon delinquencies for real property taxes or other municipal charges commencing after the tenth calendar day following the date upon which the same became payable shall be eight (8%) percent per annum of the first \$1,500.00 or delinquency and eighteen (18%) percent per annum on any amount in excess of \$1,500.00. Additionally, any taxpayer with a delinquency in excess of \$10,000.00 who fails to pay the delinquency prior to the end of the calendar year shall be assessed a penalty of six (6%) percent on the amount of delinquency. Furthermore, "delinquency" is not defined as in the amendments of NJS 54:4-67, and is to be calculated on the sum of all taxed form year to year. These rates shall remain in force for the calendar year 2022.

RESOLUTION 2022-07

A motion was made by Mayor Cope to approved Resolution 2022-07 and was seconded by Deputy Mayor Bourguignon. Votes: Cope- Yes, Bourguignon- Yes. All were in favor and Resolution 2022-07 was hereby approved.

RESOLUTION 2022-07

TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY

**THE YEAR 2022 CASH MANAGEMENT PLAN
OF THE TOWNSHIP OF BASS RIVER**

WHEREAS, N.J.S.A. 40A:5-14 requires that each Municipality shall adopt an annual Cash Management Plan;

WHEREAS, the attached plan, which has been prepared pursuant to the provisions of N.J.S.A. 40A:5-14, **sets forth the basis** for the deposits and investments of certain public funds of the Township of Bass River;

WHEREAS, the attached plan, has an amendment of the plan to designate Republic Bank as a depository

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Bass River that the Cash Management Plan be approved by majority vote. A copy of said plan is on file in the office of the Township Clerk.

CASH MANAGEMENT PLAN OF THE TOWNSHIP OF BASS RIVER IN THE
COUNTY OF BURLINGTON, NEW JERSEY

I. STATEMENT OF PURPOSE.

This Cash Management Plan (Plan) is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits (Deposits) and investments (Permitted Investments) of certain public funds of the Township of Bass River, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing accounts or otherwise invested in permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the permitted investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The plan is intended to insure that any deposit or Permitted Investments matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN.

The Plan is intended to cover the deposits and/or investments of the following funds and accounts of the Township of Bass River:

*Current Fund
General Capital Account
Trust-Dog
Trust-Special Assessment
Trust-Unemployment
Trust-Bond Assessment
Trust-Public Defender
Trust-Developers Escrow
Trust-Payroll
Trust-Tax Sale Escrow
Trust-Waste Water*

It is understood that other funds/accounts shall be interest bearing and that this Plan is not intended to cover (term investing) of certain funds and accounts of the Township of Bass River

III. DESIGNATION OF OFFICIALS OF THE TOWNSHIP OF BASS RIVER
AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER
THE PLAN.

The Chief Financial Officer of the Township of Bass River is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments, such officials of the Township of Bass River are directed to supply to all depositories and any other parties with whom the Deposits or Permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgments (granted) kept on file with such officials.

IV. DESIGNATION OF DEPOSITORIES.

The following banks and financial institutions are hereby designated as Official depositories for the deposit of all public funds which are not Otherwise invested in permitted investments as provided for in the Plan.

*Ocean First
Any other institutions containing a Governmental Unit Deposit
Protection Act Notification (GUDPA)*

All such depositories shall acknowledge in writing receipt of this Plan by sending an acknowledgement to the Designated Official referred to in Section III above.

V. AUTHORIZED INVESTMENTS.

A. Except as otherwise specifically provided for therein, the Designated Official is hereby authorized to invest the public funds covered by this plan, to the extent not otherwise held on Deposits, in the following permitted investments.

- (1) Bonds or other obligations of the United State of America or obligations guaranteed by the United State of America;*
- (2) Government money market mutual funds;*
- (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;*
- (4) Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;*

- (5) Bonds or other obligations having a maturity date of not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of Treasury for investments by Local Units;
- (6) Local government investment pools;
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C.52:18A-90.4); or
- (8) Agreements for the repurchase of fully collateralized securities if:
- (a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection(a);
 - (b) the custody of collateral is transferred to a third party;
 - (c) the maturity of the agreement is not more than 30 days;
 - (d) the underlying securities are purchased through a public depository as defined section 1 of P.L. 1970, c.236 (C.17:9-41); and
 - (e) a master repurchase agreement providing for the custody and security of collateral is executed.

For the purposes of the above language, the terms “government money market mutual fund” and “local government investment pool” shall have the following definitions:

Government Money Market Mutual Fund. An investment company or investment Trust:

- (a) which is registered with the Securities and Exchange Commission under the “Investment Company Act of 1940,” 15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.R. sec 270.2a-7.
- (b) the portfolio of which is limited to U.S. Government Securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- (c) which has:
 - (1) attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
 - (2) retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the “Investment Advisors Act of 1940,” 15 U.S.C. sec. 80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

Local Government Investment Pool. An investment pool:

- (a) which is managed in accordance with 17 C.F.R. sec. 270.2a-7;

- (b) *which is rated in the highest category by a nationally recognized statistical rating organization;*
- (c) *which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;*
- (d) *which is in compliance with rules adopted pursuant to the "Administrative Procedure Act," P.L. 1968, c410(c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;*
- (e) *which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and*
- (f) *which purchases and redeems investments directly from the*

issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c.9 CC.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government Securities.

(B)Notwithstanding the above authorization, the monies on hand in the following funds and accounts shall be further limited as to maturities, specific investments or otherwise as follows:

NONE

VI. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGMENT

OF RECEIPT OF PLAN.

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Township of Bass River, then such instrument or security shall be cover by a custodial agreement with an

independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Township of Bass River to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted investments that involve securities shall be executed by a "delivery versus payment" method to insure that such Permitted Investments are either received by the Township of Bass River or by a third party custodian prior to or upon the release of the Township of Bass River's Funds.

To assure that all parties with whom the Township of Bass River deals either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official(s).

VII. REPORTING REQUIREMENTS.

On or before the fifteenth day of the following month during which this Plan is in effect, the Designated Official referred to in Section III hereof shall forward to the Manager of the Township of Bass River to make available for the governing body a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum the following information:

- A. The name of the institution(s) holding funds of the Township of Bass River as a Deposit or a Permitted Investment.*
- B. The amount of securities or Deposits purchased or sold.*
- C. The class or type of securities purchased or Deposits made.*
- D. The book value of such Deposits or Permitted Investments.*
- E. The earned income on such Deposits or Permitted Investments. (earned income including an accrual of such earnings during the immediately preceding month).*
- F. The fees incurred to undertake such Deposits or Permitted Investments including an accrual accounting to date of maturity.*
- G. The market value of all deposits or Permitted Investments as of the end of the immediately preceding month.*
- H. All other information which may be deemed reasonable from time to time by the Chief Financial Officer for the governing body of the Township of Bass River*

VIII. TERM OF PLAN.

This plan shall be in effect from January 1, 2022 to December 31, 2022 and shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A:5-4. Attached to this Plan is a resolution of the governing body of the Township of Bass River approving this Plan for such period of time. The plan may be amended from time to time. To the extent that any amendment is adopted by the Council, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

RESOLUTION 2022-08

A motion was made by Mayor Cope to approve Resolution 2022-08 and was seconded by Deputy Mayor Bourguignon. Votes: Cope- Yes, Bourguignon- Yes, Capriglione-Yes. All were in favor and Resolution 2022-08 was hereby approved.

RESOLUTION 2022-08

A RESOLUTION DESIGNATING THE BEACON AND THE PRESS AS OFFICIAL NEWSPAPERS FOR THE TOWNSHIP OF BASS RIVER

***WHEREAS**, Section 3d of the Open Public Meetings Act, Chapter 231, P,L. 1975 requires that certain notice of meetings be submitted to two newspapers, one of which shall be the official newspaper; and*

***WHEREAS**, the second newspaper designated by this body must be one which has the greatest likelihood of informing the public within the jurisdictional boundaries of this body of such meeting.*

***NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Township of Bass River, in the County of Burlington, and State of New Jersey as its organizational meeting held the 3rd day of January, 2022 as follows:*

- (1) The Press of Atlantic City shall the official newspaper of the Township of Bass River*
- (2) The Times Beacon and The Atlantic City Press are hereby designated to receive all notices of meetings as required under The Public Meetings Act.*
- (3) It is the opinion of the Board of Commissioners that The Times Beacon and The Atlantic City Press have the greatest likelihood of informing the public within the jurisdiction area of this body of such meetings.*

RESOLUTION 2022-09

A motion was made by Mayor Cope to approve Resolution 2022-09 and was seconded by Deputy Mayor Bourguignon. Votes: Cope- Yes, Bourguignon, Yes, Capriglione- Yes. All were in favor and Resolution 2022-09 was hereby approved.

RESOLUTION 2022-09

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY APPOINTING CHRISTOPHER J. NORMAN, ESQ. AS SOLICITOR FOR THE PLANNING/ZONING BOARD OF THE TOWNSHIP OF BASS RIVER

WHEREAS, the Township of Bass River is in need of the services of a Planning/Zoning Board Solicitor as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-10.5; AND

WHEREAS, Christopher J. Norman, Esq. is duly qualified to serve as the solicitor of the Planning/Zoning Board for the Township of Bass river; and

WHEREAS, it is the desire of the governing body to appoint Christopher J. Norman, Esq. as Planning/Zoning Board Solicitor; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract to be awarded under this resolution may exceed \$17,500 in the 2021 municipal budget; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, the maximum amount of the contract to be awarded under this resolution is set forth in the 2022 municipal budget; and

WHEREAS, the Chief Financial Officer has certified that there are funds available for this contract, which certification is annexed hereto; and

WHEREAS, Christopher J. Norman, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that Christopher J. Norman, Esq. has not made any reportable contributions to a political or candidate committee in the Township of Bass River in the previous one year, and that the contract will prohibit Christopher J. Norman, Esq. from making any reportable contributions through the term of the contract; and

WHEREAS, the local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. authorizes the award of contract for "Professional Services" without competitive bids and requires that the Resolution and contract be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

- A. That Christopher J. Norman, Esq. is hereby appointed as Planning/Zoning Board solicitor for the Township of Bass River for a term of one year, commencing January 1, 2022 and ending December 31, 2022.*
- B. That the Mayor is hereby authorized to execute and the Township Clerk to attest to the agreement with Christopher J. Norman, Esq..*

- C. *This contract is awarded without competitive bidding as a “Professional Service” in accordance with NJSA 40A:11-5(1)(a)(i) of the Local Public Contracts Law because it is for services to be performed by a person(s) authorized by law to practice a recognized profession.*
- D. *A notice of this action shall be printed once in the official newspaper of the Township of Bass River.*
- E. *This resolution takes effect January 1, 2022.*
- F. *A certified copy of this resolution shall be provided by the Township Clerk to the Chief Financial Officer and to Christopher J. Norman, Esq..*
- G. *That a certificate of availability of funds executed by the Chief Financial Officer is annexed hereto. The following are the line item appropriations or ordinances that constitute the availability of funds for the contract: Planning Board O/E.*
- H. *A certificate demonstrating compliance with NJSA 19:44A-20.8 is attached to the Contract Agreement.*
- I. *A copy of this resolution, as well as the contract agreement is on file with the Municipal Clerk.*
- J. *The Business Disclosure Entity Certification and the Determination of Value will be attached to the contract.*

RESOLUTION 2022-10

A motion was made by Mayor Cope to approve Resolution 2022-10 and was seconded by Deputy Mayor Bourguignon. Votes: Cope- Yes, Bourguignon, Yes, Capriglione- Yes. All were in favor and Resolution 2022-10 was hereby approved.

RESOLUTION 2022-10

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY APPOINTING JOANNE O’CONNOR, ESQ. AS SOLICITOR FOR THE TOWNSHIP OF BASS RIVER

WHEREAS, the Township of Bass River is in need of the services of a municipal solicitor as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-10.5; AND

WHEREAS, Joanne O’Connor, Esq. is duly qualified to serve as the municipal solicitor for the Township of Bass river; and

WHEREAS, it is the desire of the governing body to appoint Joanne O’Connor, Esq. as municipal solicitor; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract to be awarded under this resolution may exceed \$17,500 in the 2022 municipal budget; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, the maximum amount of the contract to be awarded under this resolution is set forth in the 2022 municipal budget; and

WHEREAS, the Chief Financial Officer has certified that there are funds available for this contract, which certification is annexed hereto; and

WHEREAS, Joanne O'Connor, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that Joanne O'Connor, Esq. has not made any reportable contributions to a political or candidate committee in the Township of Bass River in the previous one year, and that the contract will prohibit Joanne O'Connor, Esq. from making any reportable contributions through the term of the contract; and

WHEREAS, the local Public Contracts Law, NJSA 40A:11-1 et seq. authorizes the award of contract for "Professional Services" without competitive bids and requires that the Resolution and contract be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

- A. That Joanne O'Connor, Esq. is hereby appointed as municipal solicitor for the Township of Bass River for a term of one year, commencing January 1, 2022 and ending December 31, 2022.*
- B. That the Mayor is hereby authorized to execute and the Township Clerk to attest to the agreement with Joanne O'Connor, Esq..*
- C. This contract is awarded without competitive bidding as a "Professional Service" in accordance with NJSA 40A:11-5(1)(a)(i) of the Local Public Contracts Law because it is for services to be performed by a person(s) authorized by law to practice a recognized profession.*
- D. A notice of this action shall be printed once in the official newspaper of the Township of Bass River.*
- E. This resolution takes effect January 1, 2022.*
- F. A certified copy of this resolution shall be provided by the Township Clerk to the Chief Financial Officer and to Joanne O'Connor, Esq..*
- G. That a certificate of availability of funds executed by the Chief Financial Officer is annexed hereto. The following are the line item appropriations or ordinances that constitute the availability of funds for the contract: Legal Services O/E.*
- H. A certificate demonstrating compliance with NJSA 19:44A-20.8 is attached to the Contract Agreement.*
- I. A copy of this resolution, as well as the contract agreement is on file with the Municipal Clerk.*
- J. The Business Disclosure Entity Certification and the Determination of Value will be attached to the contract.*

RESOLUTION 2022-11

A motion was made by Mayor Cope to approve Resolution 2022-11 and was seconded by Deputy Mayor Bourguignon. Votes: Cope- Yes, Bourguignon, Yes, Capriglione- Yes. All were in favor and Resolution 2022-11 was hereby approved.

RESOLUTION 2022-11

**RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON,
STATE OF NEW JERSEY APPOINTING CME ASSOCIATES AS ENGINEER FOR
THE TOWNSHIP OF BASS RIVER**

WHEREAS, the Township of Bass river is in need of the services of a municipal engineer as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-10.5; AND

WHEREAS, CME Associates are duly qualified to serve as the municipal engineers for the Township of Bass river; and

WHEREAS, it is the desire of the governing body to appoint CME Associates as municipal engineer; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract to be awarded under this resolution may exceed \$17,500 in the 2022 municipal budget; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, the maximum amount of the contract to be awarded under this resolution is set forth in the 2022 municipal budget; and

WHEREAS, the Chief Financial Officer has certified that there are funds available for this contract, which certification is annexed hereto; and

WHEREAS, the firm of CME Associates has completed and submitted a Business Entity Disclosure Certification which certifies that the firm of CME Associates has not made any reportable contributions to a political or candidate committee in the Township of Bass River in the previous one year, and that the contract will prohibit the firm of CME Associates from making any reportable contributions through the term of the contract; and

WHEREAS, the local Public Contracts Law, NJSA 40A:11-1 et seq. authorizes the award of contract for "Professional Services" without competitive bids and requires that the Resolution and contract be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

- A. That CME Associates is hereby appointed as municipal engineers for the Township of Bass River for a term of one year, commencing January 1, 2022 and ending December 31, 2022.*

- B. *That the Mayor is hereby authorized to execute and the Township Clerk to attest to the agreement with CME Associates*
- C. *This contract is awarded without competitive bidding as a "Professional Service" in accordance with NJSA 40A:11-5(1)(a)(i) of the Local Public Contracts Law because it is for services to be performed by a person(s) authorized by law to practice a recognized profession.*
- D. *A notice of this action shall be printed once in the official newspaper of the Township of Bass River.*
- E. *This resolution takes effect January 1, 2022.*
- F. *A certified copy of this resolution shall be provided by the Township Clerk to the Chief Financial Officer and to CME Associates.*
- G. *That a certificate of availability of funds executed by the Chief Financial Officer is annexed hereto. The following are the line item appropriations or ordinances that constitute the availability of funds for the contract: Engineering O/E.*
- H. *A certificate demonstrating compliance with NJSA 19:44A-20.8 is attached to the Contract Agreement.*
- I. *A copy of this resolution, as well as the contract agreement is on file with the Municipal Clerk.*
- J. *The Business Disclosure Entity Certification and the Determination of Value will be attached to the contract.*

RESOLUTION 2022-12

A motion was made by Mayor Cope to approve Resolution 2022-12 and was seconded by Deputy Mayor Bourguignon. Votes: Cope- Yes, Bourguignon, Yes, Capriglione- Yes. All were in favor and Resolution 2022-12 was hereby approved.

RESOLUTION 2022-12

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY APPOINTING CME ASSOCIATES, AS ENGINEER FOR THE PLANNING/ZONING BOARD OF THE TOWNSHIP OF BASS RIVER

WHEREAS, the Township of Bass river is in need of the services of a Planning/Zoning Board Engineer as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-10.5; AND

WHEREAS, CME Associates is duly qualified to serve as the Planning/Zoning Board Engineer for the Township of Bass river; and

WHEREAS, it is the desire of the governing body to appoint CME Associates of the firm of CME Associates Engineering Associates as Planning/Zoning Board Engineer; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract to be awarded under this resolution may exceed \$17,500 in the 2022 municipal budget; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, the maximum amount of the contract to be awarded under this resolution is set forth in the 2022 municipal budget; and

WHEREAS, the Chief Financial Officer has certified that there are funds available for this contract, which certification is annexed hereto; and

WHEREAS, the firm of CME Associates Engineering Associates has completed and submitted a Business Entity Disclosure Certification which certifies that the firm of CME Associates Engineering Associates has not made any reportable contributions to a political or candidate committee in the Township of Bass River in the previous one year, and that the contract will prohibit the firm of CME Associates Engineering Associates from making any reportable contributions through the term of the contract; and

WHEREAS, the local Public Contracts Law, NJSA 40A:11-1 et seq. authorizes the award of contract for "Professional Services" without competitive bids and requires that the Resolution and contract be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

- A. That CME Associates, is hereby appointed as Planning/Zoning Board Engineer for the Township of Bass River for a term of one year, commencing January 1, 2022 and ending December 31, 2022*
- B. That the Mayor is hereby authorized to execute and the Township Clerk to attest to the agreement with CME Associates of the firm of CME Associates Engineering Associates.*
- C. This contract is awarded without competitive bidding as a "Professional Service" in accordance with NJSA 40A:11-5(1)(a)(i) of the Local Public Contracts Law because it is for services to be performed by a person(s) authorized by law to practice a recognized profession.*
- D. A notice of this action shall be printed once in the official newspaper of the Township of Bass River.*
- E. This resolution takes effect January 1, 2022.*
- F. A certified copy of this resolution shall be provided by the Township Clerk to the Chief Financial Officer and to CME Associates of the firm CME Associates Engineering Associates.*
- G. That a certificate of availability of funds executed by the Chief Financial Officer is annexed hereto. The following are the line item appropriations or ordinances that constitute the availability of funds for the contract: Engineering O/E.*

- H. *A certificate demonstrating compliance with NJSA 19:44A-20.8 is attached to the Contract Agreement.*
- I. *A copy of this resolution, as well as the contract agreement is on file with the Municipal Clerk.*
- J. *The Business Disclosure Entity Certification and the Determination of Value will be attached to the contract.*

RESOLUTION 2022-13

A motion was made by Mayor Cope to approve Resolution 2022-13 and was seconded by Deputy Mayor Bourguignon. Votes: Cope- Yes, Bourguignon, Yes, Capriglione- Yes. All were in favor and Resolution 2022-13 was hereby approved.

RESOLUTION 2022-13

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY APPOINTING KEVIN QUINLAN, ESQ. AS PROSECUTOR FOR THE TOWNSHIP OF BASS RIVER

WHEREAS, the Township of Bass river is in need of the services of a municipal prosecutor as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-10.5; AND

WHEREAS, Kevin Quinlan, Esq. is duly qualified to serve as the principal municipal prosecutor for the Township of Bass River; and

WHEREAS, it is the desire of the governing body to appoint Kevin Quinlan, Esq. municipal prosecutor; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract to be awarded under this resolution may exceed \$17,500 in the 2022 municipal budget; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, the maximum amount of the contract to be awarded under this resolution is set forth in the 2022 municipal budget; and

WHEREAS, the Chief Financial Officer has certified that there are funds available for this contract, which certification is annexed hereto; and

WHEREAS, the Kevin Quinlan has completed and submitted a Business Entity Disclosure Certification which certifies that his office has not made any reportable contributions to a political or candidate committee in the Township of Bass River in the previous one year, and that the contract will prohibit Mr. Kevin Quinlan from making any reportable contributions through the term of the contract; and

WHEREAS, the local Public Contracts Law, NJSA 40A:11-1 et seq. authorizes the award of contract for "Professional Services" without competitive bids and requires that the Resolution and contract be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

- A. That Kevin Quinlan, Esq. is hereby appointed as principal municipal prosecutor for the Township of Bass River for a term of one year, commencing January 1, 2022 and ending December 31, 2022.*
- B. That the Mayor is hereby authorized to execute and the Township Clerk to attest to the agreement with Kevin Quinlan.*
- C. This contract is awarded without competitive bidding as a "Professional Service" in accordance with NJSA 40A:11-5(1)(a)(i) of the Local Public Contracts Law because it is for services to be performed by a person(s) authorized by law to practice a recognized profession.*
- D. A notice of this action shall be printed once in the official newspaper of the Township of Bass River.*
- E. This resolution takes effect January 1, 2022.*
- F. A certified copy of this resolution shall be provided by the Township Clerk to the Chief Financial Officer and to Kevin Quinlan.*
- G. That a certificate of availability of funds executed by the Chief Financial Officer is annexed hereto. The following are the line item appropriations or ordinances that constitute the availability of funds for the contract: Municipal Prosecutor O/E.*
- H. A certificate demonstrating compliance with NJSA 19:44A-20.8 is attached to the Contract Agreement.*
- I. A copy of this resolution, as well as the contract agreement is on file with the Municipal Clerk.*
- J. The Business Disclosure Entity Certification and the Determination of Value will be attached to the contract.*

RESOLUTION 2022-14

A motion was made by Mayor Cope to approve Resolution 2022-14 and was seconded by Deputy Mayor Bourguignon. Votes: Cope- Yes, Bourguignon, Yes, Capriglione- Yes. All were in favor and Resolution 2022-14 was hereby approved.

RESOLUTION 2022-14

A RESOLUTION AUTHORIZING APPOINTMENT OF MUNICIPAL CONFLICT MUNICIPAL PROSECUTOR, PUBLIC DEFENDER, AND CONFLICT PUBLIC DEFENDER FOR YEAR 2022

WHEREAS, By Washington Township Ordinance No. 1191-7 and the like Ordinance of the Township of Bass River in Burlington County as consolidated Municipal Court was created; and

WHEREAS, there exists a need for the appointment of a Conflict Municipal Prosecutor, Public Defender, and Conflict Public Defender, with regard to said Court;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioner of the Township of Bass River, County of Burlington, and State of New Jersey, that Debra H. Rumpf, Esq. is appointed Public Defender for year 2022; that Law Offices of Citta, Holzapfel, et als., and Gerard Traynor, Esq. are appointed Conflict Prosecutors and the Jerry Steiner, Esq., are appointed Conflict Public Defenders, for 2022.

RESOLUTION 2022-15

A motion was made by Mayor Cope to approve Resolution 2022-15 and was seconded by Deputy Mayor Bourguignon. Votes: Cope- Yes, Bourguignon, Yes, Capriglione- Yes. All were in favor and Resolution 2022-15 was hereby approved.

RESOLUTION 2022-15

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY APPOINTING JAMES RENWICK AS FUND COMMISSIONER AND ELIZABETH GODFREY AS ALTERNATE FUND COMMISSIONER OF THE BURLINGTON COUNTY JIF FOR THE TOWNSHIP OF BASS RIVER

WHEREAS, it is the desire of the Mayor and Board of Commissioners of the Township of Bass River to appoint James Renwick as Fund Commissioner and Elizabeth Godfrey as Alternate Fund Commissioner of the Burlington County JIF for the Township of Bass River.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

- 1. That James Renwick be appointed as Fund Commissioner of the Burlington County JIF for the remainder of the term of one year, commencing, January 1, 2022 and ending December 31, 2022.*
- 2. That Elizabeth Godfrey be appointed as Alternate Fund Commissioner of the Burlington County JIF for the term of one year, commencing, January 1, 2022 and ending December 31, 2022.*
- 3. That a certified copy of this resolution shall be forwarded to the Burlington County Joint Insurance Fund.*

RESOLUTION 2022-16

A motion was made by Mayor Cope to approve Resolution 2022-16 and was seconded by Deputy Mayor Bourguignon. Votes: Cope- Yes, Bourguignon, Yes, Capriglione- Yes. All were in favor and Resolution 2022-16 was hereby approved.

RESOLUTION 2022-16

RISK MANAGEMENT CONSULTANT

BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND

*WHEREAS, the Governing Body of Bass River Township is a member of the **Burlington County Municipal Joint Insurance Fund**, a self insurance pooling fund, and;*

WHEREAS, the Bylaws of said Fund allow each municipality to appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the Bylaws and;

WHEREAS, the Bylaws indicate a fee Not To Exceed six percent (6%) of the municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the governing body and;

WHEREAS, NJSA 40A:11-5 (1) (m), specifically exempts the hiring of insurance consultants from competitive bidding as an extraordinary unspecifiable service; and

WHEREAS, the experience, knowledge of public insurance and risk management issues and judgmental nature required of a Risk Management Consultant's are clearly an extraordinary unspecifiable service which therefore render competitive bidding impractical;

NOW THEREFORE, be it resolved that the Governing Body of Bass River Township does hereby appoint Mike Avalon as its Risk Management Consultant in accordance with 40A:11-5 and;

BE IT FURTHER RESOLVED that the governing body is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A:11-5 (1), (a), (i).

RESOLUTION 2022-17

A motion was made by Mayor Cope to approve Resolution 2022-17 and was seconded by Deputy Mayor Bourguignon. Votes: Cope- Yes, Bourguignon, Yes, Capriglione- Yes. All were in favor and Resolution 2022-17 was hereby approved.

RESOLUTION 2022-17

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF

**BURLINGTON, STATE OF NEW JERSEY APPOINTING, MARIANN
CAPRIGLIONE, AS SAFETY COORDINATOR FOR THE TOWNSHIP
OF BASS RIVER**

WHEREAS, it is the desire of the Mayor and Board of Commissioners of the, Township of Bass River to appoint, Mariann Capriglione as Safety Coordinator for the Township of Bass River.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

- 1. That Mariann Capriglione be appointed as Safety Coordinator for the term of one year, commencing, January 1, 2022 and ending December 31, 2022.*
- 4. That a certified copy of this resolution shall be forwarded to the Burlington County Joint Insurance Fund.*

RESOLUTION 2022-18

A motion was made by Mayor Cope to approve Resolution 2022-18 and was seconded by Deputy Mayor Bourguignon. Votes: Cope- Yes, Bourguignon, Yes, Capriglione- Yes. All were in favor and Resolution 2022-18 was hereby approved.

RESOLUTION 2022-18

**A RESOLUTION APPOINTING ELIZABETH GODFREY AS PUBLIC AGENCY
COMPLIANCE OFFICER (P.A.C.O.) FOR THE TOWNSHIP OF BASS RIVER FOR
THE YEAR 2022**

WHEREAS, New Jersey State Statutes provide that an official must be appointed for the purpose of overseeing Equal Employment Opportunity Compliance for all contracts executed by the Township of Bass River; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

SECTION 1: Elizabeth Godfrey, Acting Municipal Clerk is hereby appointed as the designated Public Agency Compliance Office (P.A.C.O.) for the Township of Bass River.

SECTION 2: A copy of this resolution be submitted to the Division of Public Contract Equal Opportunity Compliance.

RESOLUTION 2022-19

A motion was made by Mayor Cope to approve Resolution 2022-19 and was seconded by Deputy Mayor Bourguignon. Votes: Cope- Yes, Bourguignon, Yes, Capriglione- Yes. All were in favor and Resolution 2022-19 was hereby approved.

RESOLUTION 2022-19

A RESOLUTION APPOINTING ANIMAL CAPTURE & CONTROL SERVICES FOR ANIMAL CONTROL SERVICES FOR THE TOWNSHIP OF BASS RIVER FOR THE YEAR 2022

WHEREAS, New Jersey State Statutes provide that a certified officer may be appointed for the purpose of controlling animals within the several municipalities of the State; and

WHEREAS, A-Academy Animal Control Services is certified in animal control; and

WHEREAS, the Township of Bass River acting on behalf of the health, safety and welfare of its citizens is desirous of providing animal control.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

SECTION 1: A-Academy Animal Control will be appointed for Animal Control Services for the Township of Bass River for the year 2022 subject to execution of an Agreement between said A-Academy Animal Control and Bass River Township.

SECTION 2: The Mayor and Clerk are authorized to execute such agreement on behalf of the Township of Bass River

RESOLUTION 2022-20

A motion was made by Mayor Cope to approve Resolution 2022-20 and was seconded by Deputy Mayor Bourguignon. Votes: Cope- Yes, Bourguignon, Yes, Capriglione- Yes. All were in favor and Resolution 2022-20 was hereby approved.

RESOLUTION 2022-20

A RESOLUTION APPOINTING JOE GRAY AS ZONING OFFICIAL AND APPOINTING JIM SCEURMAN AS DEPUTY ZONING OFFICIAL FOR THE TOWNSHIP OF BASS RIVER FOR THE YEAR 2022

WHEREAS, there exists a need for a Zoning Official; and

WHEREAS, there exists a need for a Deputy Zoning Official

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey as follows:

Joe Gray, P.E., C.M.E. is appointed Zoning Official and Jim Scurman is appointed Deputy Zoning Official of the Township of Bass River affective January 1, 2022 – December 31, 2022.

RESOLUTION 2022-21

A motion was made by Mayor Cope to approve Resolution 2022-21 and was seconded by Deputy Mayor Bourguignon. Votes: Cope- Yes, Bourguignon, Yes, Capriglione- Yes. All were in favor and Resolution 2022-21 was hereby approved.

RESOLUTION 2022-21

A RESOLUTION APPOINTING JIM SCEURMAN CODE ENFORCEMENT OFFICER FOR THE TOWNSHIP OF BASS RIVER FOR THE YEAR 2022

WHEREAS, there exists a need for a Code Enforcement Officer;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Bass River, County of Burlington, State of New Jersey as follows:

Jim Scurman is appointed Code Enforcement Officer of the Township of Bass River affective January 1, 2022 – December 31, 2022.

RESOLUTION 2022-22

A motion was made by Mayor Cope to approve Resolution 2022-22 and was seconded by Deputy Mayor Bourguignon. Votes: Cope- Yes, Bourguignon, Yes, Capriglione- Yes. All were in favor and Resolution 2022-22 was hereby approved.

RESOLUTION 2022-22

**RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON,
STATE OF NEW JERSEY APPOINTING DAVID MCNALLY, FIRM OF HOLT
MCNALLY & ASSOCIATES AS AUDITORS FOR THE TOWNSHIP OF BASS RIVER**

WHEREAS, the Township of Bass river is in need of the services of a municipal auditor as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-10.5; AND

WHEREAS, David McNally is duly qualified to serve as the municipal auditor for the Township of Bass River; and

WHEREAS, it is the desire of the governing body to appoint David McNally of the firm of HOLT MCNALLY & ASSOCIATES as municipal auditors; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract to be awarded under this resolution may exceed \$17,500 in the 2022 municipal budget; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, the maximum amount of the contract to be awarded under this resolution is set forth in the 2022 municipal budget; and

WHEREAS, the Chief Financial Officer has certified that there are funds available for this contract, which certification is annexed hereto; and

WHEREAS, the firm of HOLT MCNALLY & ASSOCIATES have completed and submitted a Business Entity Disclosure Certification which certifies that the firm of HOLT MCNALLY & ASSOCIATES has not made any reportable contributions to a political or candidate committee in the Township of Bass River in the previous one year, and that the contract will prohibit the firm of HOLT MCNALLY & ASSOCIATES from making any reportable contributions through the term of the contract; and

WHEREAS, the local Public Contracts Law, NJSA 40A:11-1 et seq. authorizes the award of contract for "Professional Services" without competitive bids and requires that the Resolution and contract be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

- A. That David McNally of the firm of HOLT MCNALLY & ASSOCIATES is hereby appointed as municipal auditor for the Township of Bass River for a term of one year, commencing January 1, 2022 and ending December 31, 2022.*
- B. That the Mayor is hereby authorized to execute and the Township Clerk to attest to the agreement with David McNally of the firm of Holman, Frenia & Allison, P.C..*
- C. This contract is awarded without competitive bidding as a "Professional Service" in accordance with NJSA 40A:11-5(1)(a)(i) of the Local Public Contracts Law because it is for services to be performed by a person(s) authorized by law to practice a recognized profession.*
- D. A notice of this action shall be printed once in the official newspaper of the Township of Bass River.*

- E. *This resolution takes effect January 1, 2022.*
- F. *A certified copy of this resolution shall be provided by the Township Clerk to the Chief Financial Officer and to David McNally of the firm Holman, Frenia & Allison, P.C..*
- G. *That a certificate of availability of funds executed by the Chief Financial Officer is annexed hereto. The following are the line item appropriations or ordinances that constitute the availability of funds for the contract: Audit Services.*
- H. *A certificate demonstrating compliance with NJSA 19:44A-20.8 is attached to the Contract Agreement.*
- I. *A copy of this resolution, as well as the contract agreement is on file with the Municipal Clerk.*
- J. *The Business Disclosure Entity Certification and the Determination of Value will be attached to the contract.*

RESOLUTION 2022-23

A motion was made by Mayor Cope to approve Resolution 2022-23 and was seconded by Deputy Mayor Bourguignon. Votes: Cope- Yes, Bourguignon, Yes, Capriglione- Yes. All were in favor and Resolution 2022-23 was hereby approved.

RESOLUTION 2022-23

A RESOLUTION OF THE TOWNSHIP OF BASS RIVER APPOINTING BOND COUNSEL

WHEREAS, there exists a need for the services of a law firm to serve as Bond Counsel for the Township of Bass River; and

WHEREAS, funds are available for this purpose; and

WHEREAS, the Local Public Contracts law N.J.S.A. 40A:11-1 et seq. requires that the Resolution authorizing the award of contract for "professional services" without competitive bids and the resulting contract be available for public inspection; and

WHEREAS, the Local Public Contracts law further requires that a Notice of the award of the contract be printed as a legal advertisement.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Township of Bass River this 3rd day of January, 2022, as follows:

1. *The law firm DeCotiis, FitzPatrick, Cole and Giblin, LLP of Teaneck, New Jersey be and the same is hereby appointed as Bond Counsel for the Township of Bass River. The appointment is for a term to expire on December 31, 2022.*

2. *This contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because said contract encompasses a professional service recognized and regulated by law.*

3. The Mayor and Township Clerk are hereby authorized and directed to execute an Agreement for Services with DeCotiis, FitzPatrick, Cole and Giblin, LLP.

4. Notice of this action shall be published once as a legal advertisement in the official newspaper of the Township of Bass River within ten days of its adoption.

RESOLUTION 2022-24

A motion was made by Mayor Cope to approve Resolution 2022-24 and was seconded by Deputy Mayor Bourguignon. Votes: Cope- Yes, Bourguignon, Yes, Capriglione- Yes. All were in favor and Resolution 2022-24 was hereby approved.

RESOLUTION 2022-24

A RESOLUTION SETTING THE ANNUAL SALARY AND HOURLY PAY RATES FOR THE 2022 CALENDAR YEAR FOR CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF BASS RIVER

BE IT RESOLVED by the Board of Commissioners of the Township of Bass River in the County of Burlington and the State of New Jersey at a regular meeting held on the 3RD day of January 2022 that the following pay rate is hereby established for the 2022 calendar year and set as follows pursuant to Salary Ordinance. All salaries shall be paid retroactive to January 1, 2022 unless otherwise noted:

OFFICE/EMPLOYEE

<i>NAME</i>	<i>TITLE</i>	<i>SALARY</i>
<i>DEPARTMENT OF REVENUE AND FINANCE:</i>		
<i>Elizabeth Godfrey</i>	<i>Acting Clerk</i>	<i>52,000.00/year</i>
<i>Laura Moyer</i>	<i>Administrative Assistant / Tax</i>	<i>13.00/hour</i>
<i>Amanda Somes</i>	<i>Assistant</i>	<i>13.00/hour</i>
<i>DEPARTMENT OF PUBLIC WORKS:</i>		
<i>William Sedlak</i>	<i>Laborer</i>	<i>13.00/hour</i>
<i>Brandon Iverson</i>	<i>Mechanic</i>	<i>17.50/hour</i>
<i>DEPARTMENT OF PUBLIC AFFAIRS & SAFETY</i>		
<i>Lara Bednarczyk</i>	<i>Court Clerk</i>	<i>13.00/hour</i>
<i>Kathleen Mckernan</i>	<i>Court Clerk / Typist</i>	<i>13.00/hour</i>

RESOLUTION 2022-25

A motion was made by Mayor Cope to approve Resolution 2022-25 and was seconded by Deputy Mayor Bourguignon. Votes: Cope- Yes, Bourguignon, Yes, Capriglione- Yes. All were in favor and Resolution 2022-25 was hereby approved.

**RESOLUTION NO. 2022-25
TOWNSHIP OF BASS RIVER**

AUTHORIZING PARTICIPATION IN THE NATIONWIDE SETTLEMENT AGREEMENTS WITH JOHNSON & JOHNSON, MCKESSON, CARDINAL HEALTH, AND AMERISOURCEBERGEN TO RESOLVE CLAIMS INVOLVING THEIR ROLES IN THE COUNTRY'S OPIOID CRISIS

*WHEREAS, the National Opioids Settlement is a settlement program designed to distribute its fund first between participating states and then amongst participating counties and municipalities; and
WHEREAS, the State of New Jersey has joined two settlements, (1) against three of the largest pharmaceutical distributors and (2) against the manufacturer; and*

WHEREAS, the Mayor and Board of Commissioners of the Township of Bass River believe it is in the best interest of its citizens to opt into the settlement program in order to hold these companies financially accountable for the ongoing opioid crisis and to implement the necessary changes to prevent such a crisis from happening again in the future.

WHEREAS, in order to opt into the settlement program, the Township must enroll on the national settlement website by an individual of the Township authorized to sign formal and binding documents on behalf of the Township, which will then provide information and materials allowing the Township to make a final decision on enrolling as an initial participating Township; and

WHEREAS, there is a deadline on enrolling into the program of January 26, 2022.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Board of Commissioners of the Township of Bass River that it does hereby appoint and authorize the Township Solicitor and Township Clerk to enroll the Township on the national settlement website by the deadline of January 26, 2022.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Township Clerk shall forward a copy of this Resolution to the Office of the Attorney General and the New Jersey League of Municipalities

Solicitor O'Connor asked for a motion to adjourn the Bid for the Lease of the Township property at the Veteran's museum was made by Deputy Mayor Bourguignon and was seconded by Commissioner Capriglione. The bid was not received in time due to Covid. Adjourned from 12/30/2021 to 1/6/2022. All were in favor and the motion was passed.

REPORTS:

Solicitor O'Connor has been sick with Covid. Mayor Cope asked her to please check into the Pros and Cons for having a Cannabis Dispensary.

Court report: Commissioner Capriglione went over the numbers and also went over the Annual Animal Control report that had been submitted.

Deputy Mayor Bourguignon wanted to thank Chuck Uhl from the Galloway Ambulance squad for having a great response time for calls within the township. Also a thank you to the State Police, EMS and Fire Department for their assistance with an accident on the Garden State Parkway.

Engineer Joe Gray was in attendance and stated that he is working with the D.O.T. regarding the Amasa Landing Road paving project extension. Zoning maps are still in the works.

NEW BUSINESS:

Pinelands meeting to be held here on 1/26/2021.

OLD BUSINESS: N/A

The meeting was open for public comment at 7:19 PM upon a motion by Deputy Mayor Bourguignon seconded by Commissioner Capriglione. All present in favor.

Carol Bitzberger asked about school signs being displayed. Was told to ask Superintendent McCooley in the school system as the township does not have information about the signs. Asked what percentage of money is paid for the BOE at Pinelands Regional. She also questioned the pay scale for the township Public Works department.

Doug from the Pinelands Tribune had questions about the accident on the Parkway and was told he should contact dispatch.

Bill Curtin questioned the budget and was told that what was introduced was the temporary budget.

A motion to close the meeting to the public was made by Deputy Mayor Bourguignon at 7:30 PM and was seconded by Commissioner Capriglione. All were in favor and the motion was passed.

Being no further business to come before the Board, the motion to adjourn the meeting was made by Deputy Mayor Bourguignon and was seconded by Commissioner Capriglione. All in favor and the meeting was adjourned at 7:31 PM.

Respectfully submitted,

Elizabeth Godfrey
Acting Municipal Clerk