

BASS RIVER TOWNSHIP BOARD OF COMMISSIONERS

January 8, 2024 7:00 pm

MINUTES

Call to Order – Mayor Cope

Flag Salute – Mayor Cope

Moment of Silence

Open Public Meeting Act statement read by Mayor Cope

Call for Roll:

Present: Mayor Cope. Deputy Mayor Bourguignon, Solicitor O'Connor. Not present: Commissioner Capriglione.

Approval of Minutes: December 4, 2023. Motion by Mayor Cope to accept the meeting minutes; Second by Deputy Mayor Bourguignon. All in favor – minutes approved.

Ordinances:

Ordinance #1-2024 to exceed the municipal budget appropriation limits and to establish a Cap Bank (N.J.S.A. 40a 4:45-14) by title only. Motion by Mayor Cope; second by Deputy Mayor Bourguignon.

Resolutions:

2024-01 Motion by Mayor Cope; second by Deputy Mayor Bourguignon to adopt Roberts Rules of Order and Establishing the Order of Business.

Motion made by Mayor Cope, second by Deputy Mayor Bourguignon for the following Resolutions, all approved.

- 2024-02 Appointing JoAnne I. O'Connor, Esquire as Township solicitor for 2024
- 2024-03 Appointing Debra H. Rumpf, Esq. Public defender for 2024 and Law Office of Citta, Holzapfel, et al and General Trainer, Esq. Appointed conflict Public Defender for 2024.
- 2024-04 Appointing Kevin Quinlan, Esq. As Prosecutor for 2024
- 2024-05 Appointing Frank Little of Owen, Little as Township engineer for 2024.
- 2024-06 Appointing William R. Mayer, Esq bond counsel for 2024
- 2024-07 Appointing Animal Capture and Control services 2024
- 2024-08 Appointing Chris Norman, Esq. As solicitor for Planning/Zoning Board for 2024
- 2024-09 Appointing David McNally of Holt McNally as Auditors for 2024.
- 2024-10 Appointing Jim Scurman Deputy zoning officer for 2024.
- 2024-11 Appointing Jim Scurman Code Enforcement officer for 2024
- 2024-12 Appoint Risk Management consultant for 2024

- 2024-13 Appointing Mari Ann Capriglione Safety Coordinator for 2024.
- 2024-14 Appointing Mari Ann Capriglione as Fund Commissioner and Jenny Gleghorn as alternate Fund Commissioner for 2024.
- 2024-15 Appointing Jenny Gleghorn RMC Public Agency Compliance Officer for 2024.

A motion was made by Mayor Cope, second by Deputy Mayor Bourguignon to approve the following resolutions; all approved.

- 2024-16 Adopting Temporary Budget for 2024
- 2024-17 Refunding tax overpayment for Block 54, Lot 21.02, 11 Adams Avenue.
- 2024-18 Establishing various bank accounts for 2024
- 2024-19 Authorizing Bass River Township to enter into a Cooperative pricing agreement with Burlington County for 2024.
- 2024-20 Cash Management Plan for 2024.

- 2024-21 Motion by Mayor Cope; second by Deputy Mayor Bourguignon, all in favor, to execute agreement to continue shared service with Washington Township for shared use of municipal Court accommodations, supplies and personnel for 2024.

A motion was made by Mayor Cope, second by Deputy Mayor Bourguignon to approve the following resolutions; all approved.

- 2024-22 Self examination of the 2024 Municipal Budget.
- 2024-23 Authorizing Tax Assessor to file appeals with Burlington County Board of Taxation for 2024.
- 2024-24 Designating Beacon and The Press as the official newspapers for 2024.
- 2024-25 Setting the annual salary and hourly pay rates for 2024 for certain officers and employees of the Township.

A motion was made by Mayor Cope, second by Deputy Mayor Bourguignon to approve the following resolutions; all approved.

- 2024-26 Establishing official Holiday list for Township and setting forth procedures for paying employees for 2024
- 2024-27 Designating meeting dates for Planning Board for 2024
- 2024-28 Designating meeting dates for Board of Commissioners for 2024
- 2024-29 Authorizing closed session for 2024.
- 2024-30 Providing Consent Agenda procedure for 2024.

A motion was made by Mayor Cope, second by Deputy Mayor Bourguignon to approve the following resolutions; all approved.

- 2024-31 Appointing Frank Little Zoning Officer for 2024
- 2024-32 Appointing Mari Ann Capriglione Recycling Coordinator for 2024.

- 2024-33 Awarding contract for the Collection of Solid Waste and Disposal.
2024-34 Authorizing payment of claims.
2024-35 Authorizing Mari Ann Capriglione and Jenny Gleghorn JIF Employment Practices Liability Attorney Consultation Service for 2024.

A motion was made by Mayor Cope, second by Deputy Mayor Bourguignon to approve the following resolutions; all approved.

- 2024-36 Authorizing payment of employees for 2024
2024-37 Establishing interest rate on delinquent taxes and municipal charges for 2024.

Reports:

1. Solicitor:

Final In Rem suits are proceeding through the system. 3 groups left for completion. Tax Assessor has filed an appeal in the Verizon litigation to preserve Township's interests.

2. Municipal Court:
3 DUIs total : \$10,765.68

3. Safety Coordinator:
Request to Trooper: area of concern still N. Maple Ave.

4. Other Reports:
New contract given to Mathis Construction for waste disposal. Thank you to Chris Mathis for fill at convenience center. New windows will be put in maintenance building. Garage door for maintenance building has been purchased and will be installed soon.

Old Business:

Property bid made by Jeffery Larson. Motion made by Deputy Mayor Bourguignon, second by Mayor Cope to accept property bid. All approved.

Public Comment : No public comment

Motion by Deputy Mayor Bourguignon to close Public Session, second by Mayor Cope. All approved.

Meeting Adjourned.