

**DECEMBER 8, 2025**

Mayor Rick Adams called the regular meeting of the Township of Bass River Commission to order on December 8, 2025 at 7:00 pm.

Provisions of the Open Public Meetings Act were complied with as notice was published to the *Atlantic City Press* stating the time, date and place of this meeting.

The following Commission Members were in attendance: Commissioner Jane Allen, Deputy Mayor Louis Bourguignon and Mayor Rick Adams.

Mayor Adams led the salute to the flag.

Mrs. Allen moved, second by Mr. Bourguignon that the minutes of the meeting of November 10, 2025 be approved. It was so moved by the unanimous consent of the Commission.

Mrs. Allen read the Court Report for November 2025 a copy of which is on file in the Municipal Clerk's Office for public inspection.

**RESOLUTION #86-25**

**RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY AUTHORIZING PAYMENT OF CLAIMS**

Mrs. Allen moved, second by Mayor Adams that Resolution #86-25, authorizing payment of claims for \$146,695.78 be approved as read. It was so moved by the unanimous consent of Commission.

**RESOLUTION #87-25**

**RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, APPOINTING JAYME LUZZI AS COURT CLERK FOR THE BASS RIVER MUNICIPAL COURT**

Mrs. Allen moved, second by Mr. Bourguignon, that Resolution #87-25, be approved as read. It was so moved by the unanimous consent of the Commissioners.

**RESOLUTION #88-25**

**A RESOLUTION BY THE TOWNSHIP OF BASS RIVER FOR THE TRANSFERS OF FUNDS IN THE CURRENT YEAR 2025 BUDGET**

Mrs. Allen moved, second by Mr. Bourguignon, that Resolution #88-25, be approved as read. It was so moved by the unanimous consent of the Commissioners.

**RESOLUTION #89-25**

**RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, APPOINTING RISK MANAGEMENT CONSULTANT**

**DECEMBER 8, 2025**

Mrs. Allen moved, second by Mr. Bourguignon, that Resolution #89-25, be approved as read. It was so moved by the unanimous consent of the Commissioners.

**ORDINANCE #10 OF 2025**

**AN ORDINANCE OF THE TOWNSHIP OF BASS RIVER, AMENDING TITLE 8, HEALTH AND SAFETY, CHAPTER 8.04 CAMPGROUNDS, OF THE REVISED ORDINANCES OF BASS RIVER TOWNSHIP**

Mrs. Allen moved, second by Mr. Adams that Ordinance #10 of 2025 be approved on first reading and schedule second reading and public hearing for January 5, 2026. It was so moved by the following vote: Yes – Allen, Bourguignon, Adams; No – none; Abstain – none; Absent – none.

Mayor Adams handed our Certificate of Appreciations to the following people for their work in 2025: Frank Little, Erin Stem, Hand line Architects, Old Homes Society, Bass River School Board, Jersey Shore Live Steam, Ashley Cramer (Gretna Gives Groceries), Theresa Cramer, Pam Heinrichs, BJ Adams (Mayor's Wellness Campaign) and the New Gretna Volunteer Fire Department.

Mr. Bourguignon stated the employees have been working on the pumps at Off-Shore Manor.

Township Solicitor gave the governing body an update on the last two rounds of In-Rem Foreclosure for the Township.

Mayor Adams asked that if any of the properties that will be auctions off for sale by the township, can the attorney please notify the adjacent property owners even if the property has been sitting for a while.

Mayor Adams moved, second by Mr. Bourguignon that the meeting be opened to the public portion of the meeting. It was so moved.

Jack McKiernan West Greenbush Road asked how the individuals are served the in-rem foreclosure paperwork.

Ms. O'Connor stated there is multiple ways to serve, but we can use a company or in house.

Mr. Bourguignon moved, second by Mrs. Allen that the public portion of the meeting be closed. It was so moved.

Mrs. Allen moved, second by Mayor Adams that the meeting be adjourned. The motion was unanimously approved at 7:18 pm.

Respectfully submitted,

Approved:

**JENNY GLEGHORN, RMC  
TOWNSHIP CLERK**

**WILLIAM "RICK" ADAMS  
MAYOR**