

JULY 14, 2025

Deputy Mayor Lou Bourguignon called the regular meeting of the Township of Bass River Commission to order on July 14, 2025 at 7:00 pm.

Provisions of the Open Public Meetings Act were complied with as notice was published to the *Atlantic City Press* stating the time, date and place of this meeting.

The following Commission Members were in attendance: Commissioner Jane Allen and Deputy Mayor Louis Bourguignon. Mayor Rick Adams was absent.

Deputy Mayor Bourguignon led the salute to the flag and had a moment of silence for all the victims on the Texas flooding.

Mrs. Allen moved, second by Mr. Bourguignon that the minutes of the meeting of June 9, 2025 be approved. It was so moved by the unanimous consent of the Commission.

Mrs. Allen read the Court Report for June 2025 a copy of which is on file in the Municipal Clerk's Office for public inspection.

RESOLUTION #66-25

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY AUTHORIZING PAYMENT OF CLAIMS

Mrs. Allen moved, second by Mr. Bourguignon that Resolution #66-25, authorizing payment of claims in the amount of \$180,831.66 be approved as read. It was so moved by the unanimous consent of Commission.

RESOLUTION #67-25

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A STATEMENT OF CONSENT FOR THE SUBMISSION OF A TREATMENT WORKS APPROVAL (TWA) APPLICATION TO THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION, DIVISION OF WATER QUALITY, FOR NEW JERSEY STATE PARKS, FORESTS AND HISTORIC SITES (BASS RIVER STATE FOREST)

Mrs. Allen moved, second by Mr. Bourguignon, that Resolution #67-25, be approved as read. It was so moved by the unanimous consent of the Commissioners.

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RESOLUTION #68-25

**RESOLUTION OF THE TOWNSHIP OF BASS RIVER,
COUNTY OF BURLINGTON, STATE OF NEW
JERSEY, AUTHORIZING THE SUBMISSION OF A
GRANT APPLICATION AND EXECUTION WITH
THE NEW JERSEY DEPARTMENT OF
TRANSPORTATION FOR THE 2026 ROADWAY
PRESERVATION PROJECT – BIRD ROAD FROM
NORTHERLY STREET END TO CEDAR STREET IN
THE AMOUNT \$311,358.00**

Mrs. Allen moved, second by Mr. Bourguignon that Resolution #68-25 be approved as read. It was so moved by the unanimous consent of the Commission.

RESOLUTION #69-25

**RESOLUTION OF THE TOWNSHIP OF BASS RIVER,
COUNTY OF BURLINGTON, STATE OF NEW
JERSEY, APPOINTING HEATHER MITCHELL AS A
FULL TIME ADMINISTRATIVE CLERK**

Mrs. Allen moved, second by Mr. Bourguignon that Resolution #69-25 be approved as read. It was so moved by the unanimous consent of the Commission.

ORDINANCE #4 OF 2025

**ORDINANCE OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON,
STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER 8.20 OF
THE TOWNSHIP CODE, ENTITLED “NUISANCE” TO ADD SECTION 8.20.101
ENTITLED “BRUSH, GRASS AND WEEDS.”**

Mrs. Allen moved, second by Mr. Bourguignon that the meeting be opened to the public for comments on this ordinance. So moved.

Mr. Bourguignon moved, second by Mrs. Allen that the public hearing on this ordinance be closed. So moved.

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Mrs. Allen moved, second by Mayor Adams that Ordinance #4 of 2025 approved on second reading. It was so approved by the following vote: Yes- Allen, Bourguignon, No – none, Abstain – none, Absent – Adams.

ORDINANCE #5 OF 2025

ORDINANCE OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER 8.20 OF THE TOWNSHIP CODE, ENTITLED “NUISANCE” TO ADOPT AND CREATE SECTION 8.20.102 ENTITLED “THE INTERNATIONAL PROPERTY MAINTENANCE CODE”

Mrs. Allen moved, second by Mr. Bourguignon that the meeting be opened to the public for comments on this ordinance. So moved.

Mr. Bourguignon moved, second by Mrs. Allen that the public hearing on this ordinance be closed. So moved.

Mrs. Allen moved, second by Mayor Adams that Ordinance #5 of 2025 approved on second reading. It was so approved by the following vote: Yes- Allen, Bourguignon, No – none, Abstain – none, Absent – Adams.

ORDINANCE #6 OF 2025

ORDINANCE OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER 8.20 OF THE TOWNSHIP CODE, ENTITLED “NUISANCE” TO ADOPT AND CREATE SECTION 8.20.103 ENTITLED “STORAGE ON PROPERTY.”

Mrs. Allen moved, second by Mr. Bourguignon that the meeting be opened to the public for comments on this ordinance. So moved.

Mr. Bourguignon moved, second by Mrs. Allen that the public hearing on this ordinance be closed. So moved.

Mrs. Allen moved, second by Mayor Adams that Ordinance #6 of 2025 approved on second reading. It was so approved by the following vote: Yes- Allen, Bourguignon, No – none, Abstain – none, Absent – Adams.

ORDINANCE #7 OF 2025

AN ORDINANCE BY THE TOWNSHIP OF BASS RIVER AUTHORIZING THE REVISION OF TO THE MUNICIPAL ELECTION DATE FROM MAY TO NOVEMBER

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Mrs. Allen moved, second by Mr. Bourguignon that the meeting be opened to the public for comments on this ordinance. So moved.

Mr. Bourguignon moved, second by Mrs. Allen that the public hearing on this ordinance be closed. So moved.

Mrs. Allen moved, second by Mayor Adams that Ordinance #7 of 2025 approved on second reading. It was so approved by the following vote: Yes- Allen, Bourguignon, No – none, Abstain – none, Absent – Adams.

ORDINANCE #8 of 2025

AN ORDINANCE AUTHORIZING THE SALE OF CERTAIN PROPERTY OWNED BY THE TOWNSHIP OF BASS RIVER TO U.S. FISH AND WILDLIFE SERVICES PURSUANT TO N.J.S.A. 40A:12-13(b)(1).

Mr. Bourguignon thanked the Public Works employees for all their hard work in this heat and he wanted to assure the town that Bass River has an amazing OEM team and the town will be covered in the event of an emergency.

Township Solicitor stated there was a concern on a sale of property recently regarding “closing costs” and the buyer wanted the town to cover those cost; however, the ordinance specifically says the buyer is responsible for the cost so she will relay that information which may end with the sale falling through. The Commissioners were ok with this action.

Mrs. Allen moved, second by Mr. Bourguignon that the meeting be opened to the public portion of the meeting. It was so moved.

Pam Heinrichs, 72 West Greenbush Road, stated there is some concerns about emergency ems calls and mental issues and where the transports take place. The town officials need to look into this because right now the ambulance transports to Atlantic County but in order for the patient to be covered through Burlington County, the transport needs to be to a facility in Burlington County.

The Commissioners understand her concerns and will work out something that will benefit all; we cannot ask the EMS personnel to take a long trip leaving the town without services, but the individual needs assistance as well.

There being no further comments or questions, Mr. Bourguignon moved, second by Mrs. Allen that the public portion be closed. It was so moved.

Mrs. Allen moved, second by Mr. Bourguignon that the meeting be adjourned. The motion was unanimously approved at 7:47 pm.

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Respectfully submitted,

**JENNY GLEGHORN, RMC
TOWNSHIP CLERK**

Approved:

**WILLIAM "RICK" ADAMS
MAYOR**