

OCTOBER 14, 2025

Mayor Rick Adams called the regular meeting of the Township of Bass River Commission to order on October 14, 2025 at 7:00 pm.

Provisions of the Open Public Meetings Act were complied with as notice was published to the *Atlantic City Press* stating the time, date and place of this meeting.

The following Commission Members were in attendance: Commissioner Jane Allen, Deputy Mayor Louis Bourguignon and Mayor Rick Adams.

Mayor Adams led the salute to the flag.

Mrs. Allen moved, second by Mr. Bourguignon that the minutes of the meeting of September 8, 2025 be approved. It was so moved by the unanimous consent of the Commission.

Mrs. Allen read the Court Report for September 2025 a copy of which is on file in the Municipal Clerk's Office for public inspection.

RESOLUTION #78-25

**RESOLUTION OF THE TOWNSHIP OF BASS
RIVER, COUNTY OF BURLINGTON, STATE OF
NEW JERSEY AUTHORIZING PAYMENT OF
CLAIMS**

Mrs. Allen moved, second by Mayor Adams that Resolution #78-25, authorizing payment of claims for \$188,394.84 be approved as read. It was so moved by the unanimous consent of Commission.

RESOLUTION #79-25

**RESOLUTION OF THE TOWNSHIP OF BASS
RIVER, COUNTY OF BURLINGTON, STATE OF
NEW JERSEY, REFUND OF AN OVERPAYMENT OF
TAXES**

Mrs. Allen moved, second by Mayor Adams, that Resolution #79-25, be approved as read. It was so moved by the unanimous consent of the Commissioners.

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RESOLUTION #80-25

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, ACCEPTING A GRANT WITH THE COUNTY OF BURLINGTON FOR THE 2025 MUNICIPAL PARK DEVELOPMENT PROGRAM GRANT

Mrs. Allen moved, second by Mr. Bourguignon, that Resolution #80-25, be approved as read. It was so moved by the unanimous consent of the Commissioners.

RESOLUTION #81-25

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, THE SALE OF CERTAIN TOWNSHIP OWNED PROPERTIES PURSUANT TO N.J.S.A. 40A:12-13(a) OF THE LOCAL LANDS AND BUILDINGS LAW

Mrs. Allen moved, second by Mr. Bourguignon, that Resolution #81-25, be approved as read. It was so moved by the unanimous consent of the Commissioners.

Mrs. Allen moved, second by Mr. Bourguignon that Halloween will be on October 31, 2025 and the curfew will be 9 pm. It was so moved by the unanimous consent of the Commissioners.

Mrs. Allen moved, second by Mr. Bourguignon that the junkyard license for Cramer's Recycling be approved. It was so moved by the unanimous consent of the Commissioners.

ORDINANCE #9 of 2025

AN ORDINANCE OF THE TOWNSHIP OF BASS RIVER AMENDING REVISING AND SUPPLEMENTING TITLE 5 OF THE BASS RIVER TOWNSHIP CODE, COUNTY OF BURLINGTON, STATE OF NEW JERSEY

Mrs. Allen moved, second by Mayor Adams that meeting be opened for public comment on Ordinance #9 of 2025. It was so moved.

There being no comments or questions, Mrs. Allen moved, second by Mayor Adams that the public comment on this ordinance be closed. So moved.

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Mrs. Allen moved, second by Mr. Adams that Ordinance #9 of 2025 be approved on second and final reading. It was so moved by the following vote: Yes – Allen, Bourguignon, Adams; No – none; Abstain – none; Abstain – none.

Mayor Adams thanked the town Engineer and Architect for all their work with the Historical Society; he thanked Heather Mitchell, Brett Nicholo and all the neighbors who have helped with volunteering, donation of pumpkins and the scarecrow decorating.

Mr. Bourguignon thanked the Fire Department, State Police and OEM for all their help during this last storm, it was greatly appreciated.

RESOLUTION #82-25

**RESOLUTION OF THE TOWNSHIP OF BASS RIVER,
COUNTY OF BURLINGTON, STATE OF NEW
JERSEY, AUTHORIZING AN EXECUTIVE SESSION
IN ACCORDANCE WITH THE OPEN PUBLIC
MEETINGS ACT**

Mrs. Allen moved, second by Mayor Adams that Resolution #82-25 be approved as read. It was so moved by the unanimous consent of the Commission.

Mrs. Gleghorn announced the Township has completed the Best Practice Inventory Survey issued by the State of New Jersey and the Township has done great with the survey and it will receive the full amount of State Aid.

Mayor Adams moved, second by Mr. Bourguignon that the meeting be opened to the public portion of the meeting. It was so moved.

Leo Assur 106 North Maple Avenue asked how will the people know about the Halloween curfew and when will the public know what has been discussed in Executive Session. He also does not understand why people will put in complaints against other residents because of a vendetta; we should all just work to be good neighbors.

The website will have the curfew for Halloween, once the case that is discussed in executive session is complete then the minutes will be released, but if something is discussed and resolved the minutes will be available at the following meeting.

Bob Madaan 4649 Route 9 asked if the Commissioners have heard anything on the bridge on Route 542 being reconstructed and if possible, instead of shutting down all roads, maybe it can be possible for a single land.

Mayor Adams stated he has not heard anything, but will contact the County.

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Ashley Cramer 5 Adams Avenue asked if there is an update on the paving of Adams Avenue and will there be speed limit signs included in the project. She then asked what the period is for an OPRA request.

The Mayor stated there is speed limit signs, but will confirm with the engineer and OPRA requests have to have a response to the requestor within seven business days.

There being no further comments or questions, Mr. Bourguignon moved, second by Mr. Adams that the public portion be closed. It was so moved.

Mrs. Allen moved, second by Mayor Adams that the meeting be adjourned. The motion was unanimously approved at 7:53 pm.

Respectfully submitted,

Approved:

**JENNY GLEGHORN, RMC
TOWNSHIP CLERK**

**WILLIAM "RICK" ADAMS
MAYOR**

OCTOBER 14, 2025

Mayor William "Rick" Adams called an executive session of the Bass River Township Commissioner Meeting to order on October 14, 2025 at 8:10 pm in the Bass River Township Municipal Building.

Provisions of the Open Public Meetings Act were complied with by the adoption of Resolution #82-25 during the open portion of a meeting on this date. The resolution authorized an executive session in order to discuss personnel matter within the Public Works Department.

The following members of the Commission were in attendance: Jane Allen, Louis Bourguignon and Mayor Rick Adams.

Township Attorney Joanne O'Connor, Township Clerk Jenny Gleghorn, Administrative Clerk Heather Mitchell were also present.

The governing body discussed a personnel matter within the Public Works Department.

Mrs. Allen moved, second by Mr. Adams that the executive session be closed. It was so moved by the unanimous consent of Council at 9:10 pm.

Respectfully submitted,

**JENNY GLEGHORN, RMC
TOWNSHIP CLERK**

Approved:

**WILLIAM "RICK" ADAMS
MAYOR**

RESOLUTION

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, APPOINTING JENNY GLEGHORN AS A REGISTRAR OF VITAL STATISTICS

WHEREAS, the Township has a shared service agreement with the Borough of Tuckerton for the position of Municipal Clerk which also includes the duties of Registrar of Vital Statistics; and

WHEREAS, pursuant to N.J.S.A. 26:8-11 et seq., in those districts where is no Board of Health, the appointment shall be made by the Governing Body; and

WHEREAS, it is the desire of the Mayor and Township Commission to appoint Jenny Gleghorn as the Registrar of Vital Statistics.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Commission of the Township of Bass River, County of Burlington, State of New Jersey, as follows:

1. That the Mayor and Township Commission do hereby appoint Jenny Gleghorn to the position of Registrar of Vital Statistics of the Township of Bass River effective November 10, 2025, to serve at the pleasure of the Mayor and Township Commission under the current shared service agreement with the Borough of Tuckerton.

MOTION TO ADOPT BY _____ SECONDED BY _____

VOTE:

Allen _____ Bourguignon _____ Adams _____

CERTIFICATION

I, JENNY GLEGHORN, RMC, Clerk of the Township of Bass River, do hereby certify that the foregoing resolution is a true copy of a resolution adopted by the Mayor and Township Commission of the Township of Bass River on this _____ day of _____, 2025.

JENNY GLEGHORN, RMC, Township Clerk

IN WITNESS WHEREOF, I have hereunto set my hand and the official seal of the Township of Bass River this _____ day of _____, 2025.

JENNY GLEGHORN, RMC, Township Clerk