

JANUARY 5, 2026

Mayor Rick Adams called the regular meeting of the Township of Bass River Commission to order on January 5, 2026 at 7:00 pm.

Provisions of the Open Public Meetings Act were complied with as notice was published to the *Atlantic City Press* stating the time, date and place of this meeting.

The following Commission Members were in attendance: Commissioner Jane Allen, Deputy Mayor Louis Bourguignon and Mayor Rick Adams.

Mayor Adams led the salute to the flag.

Mrs. Allen moved, second by Mr. Bourguignon that the minutes of the meetings of December 8, 2025 be approved. It was so moved by the unanimous consent of the Commission.

ORDINANCE #10 OF 2025

AN ORDINANCE OF THE TOWNSHIP OF BASS RIVER, AMENDING TITLE 8, HEALTH AND SAFETY, CHAPTER 8.04 CAMPGROUNDS, OF THE REVISED ORDINANCES OF BASS RIVER TOWNSHIP

Mrs. Allen moved, second by Mr. Bourguignon that the meeting be open for public comment on Ordinance #10 of 2025. It was so moved.

There being no comment or questions, Mrs. Allen moved, second by Mr. Adams that the public comment portion be closed. So moved.

Mrs. Allen moved, second by Mr. Adams that Ordinance #10 of 2025 be approved on second and final reading. It was so moved by the following vote: Yes – Allen, Bourguignon, Adams; No – none; Abstain – none; Absent – none.

ORDINANCE #1 OF 2026

**CALENDAR YEAR 2026 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A:4-45.14)**

Mr. Adams moved, second by Mrs. Allen that Ordinance #1 of 2026 be approved as first reading and scheduling second reading for February 9, 2026. It was so moved by the following vote: Yes – Allen, Bourguignon, Adams; No – none; Absent – none; Abstain – none.

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ORDINANCE #2 OF 2026

AN ORDINANCE OF THE TOWNSHIP OF BASS RIVER AMENDING TITLE 8, ENTITLED "HEALTH AND SAFETY", BY AMENDING CHAPTER 8.20 ENTITLED "NUISANCES" TO REGULATE AND RESTRICT THE NUMBER OF UNREGISTERED MOTOR VEHICLES AND BOATS ON PRIVATE PROPERTY.

Mr. Adams moved, second by Mrs. Allen that Ordinance #2 of 2026 be approved as first reading and scheduling second reading for February 9, 2026. It was so moved by the following vote: Yes – Allen, Bourguignon, Adams; No – none; Absent – none; Abstain – none.

RESOLUTION #01-26

**TOWNSHIP OF BASS RIVER
2026 TEMPORARY BUDGET
RESOLUTION OF 2026**

Mrs. Allen moved, second by Mr. Bourguignon that Resolution #01-26 be approved as read. It was so moved by the unanimous consent of the Commission

RESOLUTION#02-26

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, DESIGNATING THE MEETING DATES OF THE TOWNSHIP COMMISSION, AFFILIATED BOARDS, AND DESIGNATING HOLIDAYS FOR THE YEAR 2026.

Mrs. Allen moved, second by Mr. Bourguignon that Resolution #02-26 be approved as read. It was so moved by the unanimous consent of the Commission

RESOLUTION #03-26

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, APPOINTING JOANNE O'CONNOR, ESQ AS THE TOWNSHIP SOLICITOR

Mrs. Allen moved, second by Mr. Bourguignon that Resolution #03-26 be approved as read. It was so moved by the unanimous consent of the Commission.

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RESOLUTION #04-26

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, APPOINTING FRANK LITTLE, P.P, P.E OF OWEN LITTLE AND ASSOCIATES AS TOWNSHIP ENGINEER

Mrs. Allen moved, second by Mr. Bourguignon that Resolution #04-26 be approved as read. It was so moved by the unanimous consent of the Commission

RESOLUTION #05-26

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, APPOINTING DAVID MCNALLY, HOLT, MCNALLY AND ASSOCIATES AS THE TOWNSHIP AUDITOR

Mrs. Allen moved, second by Mr. Bourguignon that Resolution #05-26 be approved as read. It was so moved by the unanimous consent of the Commission

RESOLUTION #06-26

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, APPOINTING WILLIAM MAYER, ESQ. OF THE FIRM DECOTTIIS, FITZPATRICK & COLE AS BOND COUNSEL

Mrs. Allen moved, second by Mr. Bourguignon that Resolution #06-26 be approved as read. It was so moved by the unanimous consent of the Commission.

RESOLUTION #07-26

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, APPOINTING KEVIN QUINLAN, ESQ. AS PROSECUTOR FOR THE TOWNSHIP OF BASS RIVER

Mrs. Allen moved, second by Mr. Bourguignon that Resolution #07-26 be approved as read. It was so moved by the unanimous consent of the Commission

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RESOLUTION #08-26

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, APPOINTMENT OF MUNICIPAL CONFLICT MUNICIPAL PROSECUTOR, PUBLIC DEFENDER AND CONFLICT PUBLIC DEFENDER FOR THE YEAR 2026

Mrs. Allen moved, second by Mr. Bourguignon that Resolution #08-26 be approved as read. It was so moved by the unanimous consent of the Commission

RESOLUTION #09-26

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, ADOPTING THE 2026 CASH MANAGEMENT PLAN OF THE TOWNSHIP OF BASS RIVER

Mrs. Allen moved, second by Mr. Bourguignon that Resolution #09-26 be approved as read. It was so moved by the unanimous consent of the Commission

RESOLUTION #10-26

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, AUTHORIZING SELF EXAM OF MUNICIPAL BUDGET

Mrs. Allen moved, second by Mr. Bourguignon that Resolution #10-26 be approved as read. It was so moved by the unanimous consent of the Commission

RESOLUTION #11-26

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, APPOINTING FRANK LITTLE, P.P., P.E. AS ZONING OFFICER FOR 2025

Mrs. Allen moved, second by Mr. Bourguignon that Resolution #11-26 be approved as read. It was so moved by the unanimous consent of the Commission

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RESOLUTION #12-26

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, DESIGNATING PRESS OF ATLANTIC CITY AS OFFICIAL NEWSPAPER FOR THE TOWNSHIP OF BASS RIVER

Mrs. Allen moved, second by Mr. Bourguignon that Resolution #12-26 be approved as read. It was so moved by the unanimous consent of the Commission

RESOLUTION #13-26

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, APPOINTING JANE ALLEN AS A CLASS III MEMBER OF THE BASS RIVER TOWNSHIP PLANNING BOARD

Mayor Adams moved, second by Mr. Bourguignon that Resolution #13-26 be approved as read. It was so moved by the majority consent of the Commission. Mrs. Allen abstained from voting.

RESOLUTION #14-26

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, APPOINTING THE TOWNSHIP ASSESSOR AND SOLICITOR AS THE TAX APPEAL OFFICERS.

Mrs. Allen moved, second by Mr. Bourguignon that Resolution #14-26 be approved as read. It was so moved by the unanimous consent of the Commission

RESOLUTION #15-26

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, APPOINTING ALBERT STANLEY AS TAX SEARCH OFFICER AND JENNY GLEGHORN AS ASSESSMENT SEARCH OFFICER FOR THE YEAR 2026

Mrs. Allen moved, second by Mr. Bourguignon that Resolution #15-26 be approved as read. It was so moved by the unanimous consent of the Commission

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RESOLUTION #16-26

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, ESTABLISHING INTEREST RATE ON DELINQUENT TAXES AND MUNICIPAL CHARGES FOR THE YEAR 2026

Mrs. Allen moved, second by Mr. Bourguignon that Resolution #16-26 be approved as read. It was so moved by the unanimous consent of the Commission.

RESOLUTION #17-26

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, AUTHORIZING BASS TOWNSHIP TO ENTER INTO COOPERATIVE PRICING AGREEMENT WITH BURLINGTON COUNTY

Mrs. Allen moved, second by Mr. Bourguignon that Resolution #17-26 be approved as read. It was so moved by the unanimous consent of the Commission

RESOLUTION #18-26

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, APPOINTING HEATHER MITCHELL AS FUND COMMISSIONER AND JENNY GLEGHORN AS DEPUTY FUND COMMISSIONER FOR BURLINGTON COUNTY JIF FOR THE YEAR 2026

Mrs. Allen moved, second by Mr. Bourguignon that Resolution #18-26 be approved as read. It was so moved by the unanimous consent of the Commission

RESOLUTION #19-26

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, APPOINTING THE MUNICIPAL CLERK AS THE JIF CLAIMS COORDINATOR FOR THE YEAR 2025

Mrs. Allen moved, second by Mr. Bourguignon that Resolution #19-26 be approved as read. It was so moved by the unanimous consent of the Commission.

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RESOLUTION #20-26

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, APPOINTING A-ACADEMY AS THE ANIMAL CONTROL OFFICER FOR THE YEAR 2025

Mrs. Allen moved, second by Mr. Bourguignon that Resolution #20-26 be approved as read. It was so moved by the unanimous consent of the Commission.

RESOLUTION #21-26

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, TO ESTABLISH VARIOUS BANK ACCOUNTS

Mrs. Allen moved, second by Mr. Bourguignon that Resolution #21-26 be approved as read. It was so moved by the unanimous consent of the Commission

RESOLUTION #22-26

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, SUPPORTING REVOLUTION NJ

Mrs. Allen moved, second by Mr. Bourguignon that Resolution #22-26 be approved as read. It was so moved by the unanimous consent of the Commission.

RESOLUTION #23-26

RESOLUTION OF THE TOWNSHIP OF BASS RIVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY AUTHORIZING PAYMENT OF CLAIMS

Mrs. Allen moved, second by Mr. Bourguignon that Resolution #23-26 be approved as read. It was so moved by the unanimous consent of the Commission.

Mayor Adams appointed the following to the Bass River Planning Board:

Class IV Member

Cindy Ann Ruffo term to expire 13/31/2029

Robert Neuweiler term to expire 13/31/2029

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Richard Steele term to expire on 13/31/2029

Alternate #1 Member – John Ewert term to expire 12/31/2027

RESOLUTION #24-26

**RESOLUTION OF THE TOWNSHIP OF BASS RIVER,
COUNTY OF BURLINGTON, STATE OF NEW
JERSEY, AUTHORIZING AN EXECUTIVE SESSION
IN ACCORDANCE WITH THE OPEN PUBLIC
MEETING ACT**

Mrs. Allen moved, second by Mr. Bourguignon that Resolution #24-26 be approved as read. It was so moved by the unanimous consent of the Commission.

Mr. Bourguignon moved, second by Mr. Adams that the meeting be opened to the public portion of the meeting. It was so moved.

There being no comments or questions, Mr. Bourguignon moved, second by Mr. Adams that the public portion be closed. It was so moved.

Mrs. Allen moved, second by Mr. Adams that the meeting be recessed. It was so moved at 8:07 pm.

Mr. Adams moved, second by Mrs. Allen that the meeting be reconvened. It was so moved at 8:45 pm.

Mrs. Allen moved, second by Mr. Adams that Liberty Playground Equipment be authorized to begin work on the park located on North Maple Avenue for an amount not to exceed \$75,000. It was so moved by the unanimous consent of the Commission.

The Commissioners also authorized the shutting down of the playground/park on North Maple Avenue until the proper repairs are done.

Mr. Bourguignon moved, second by Mr. Adams that the meeting be adjourned. The motion was unanimously approved at 9:00 pm.

Respectfully submitted,

Approved:

**JENNY GLEGHORN, RMC
TOWNSHIP CLERK**

**WILLIAM "RICK" ADAMS
MAYOR**