



BASS RIVER TOWNSHIP

3 North Maple Avenue - Post Office Box 307

New Gretna, New Jersey 08224

(609) 296-3337

www.bassriver-nj.org

PLANNING / ZONING BOARD MINUTES FOR RE-ORGANIZATION AND REGULAR MEETING JANUARY 15, 2025 – 7:00 P.M.

CALL TO ORDER / FLAG SALUTE

The meeting was called to order by Christopher J. Norman, Esquire at 7:00 p.m.

OPEN PUBLIC MEETING ACT - “SUNSHINE LAW”

The Open Public Meeting Act was read by Christopher J. Norman, Esquire.

- This meeting of the Bass River Township Planning Board is being held in conformance with the Open Public Meetings Act (“OPMA”), N.J.S.A. 10:4:4-6.
- The notice was published in the Atlantic City Press Newspaper and in The Beacon Newspaper on January 9, 2025.
- This Notice was given to the Municipal Clerk and posted on the bulletin board in the Municipal Building and on the Township website.

OATH OF OFFICE - PLANNING BOARD MEMBERSHIP - 40:55D-23

- Oath of Office - Class I: The mayor or designee, with a one-year term.
- Oath of Office - Class II: A municipal official, usually appointed by the mayor, with a one-year term.
- Oath of Office - Class III: A member of the governing body, with a one-year term.
- Oath of Office - Class IV: Members are citizens of the municipality who are usually appointed by the mayor or council. Four-year term.
- Oath of Office - The Planning Board Members also elect a chairperson and vice-chairperson from the Class IV members.
- Oath of Office - Alternate 1
- Oath of Office - Alternate 2
 - Planning Board Members and Alternates cannot participate in any hearing where they have a personal or financial interest.

RECORD OF ATTENDANCE / ROLL CALL

BOARD MEMBERS	CLASS	TERM EXPIRES	PRESENT	ABSENT
1. William "Rick" Adams	Class 1 - Mayor	12/31/2025		
2. Vacant	Class 2 - Employee	12/31/2025		
3. Jane Allen	Class 3 - Commissioner	12/31/2025		
4. Cindy Ann Ruffo	Class 4 - Resident	12/31/2025		
5. Robert Neuweiler	Class 4 - Resident	12/31/2025		
6. Richard Steele	Class 4 - Resident	12/31/2025		
7. Stacy D. Turlish	Class 4- Resident	12/31/2026		
8. Jim McGettigan	Class 4- Resident	12/31/2026		
9. Barbara Dillion	Class 4- Resident	12/31/2027		
10. Malinda Fritz	Class 4- Resident	12/31/2027		
11. John Ewert	Alt 1 - Resident	12/31/2025		
12. Carrie Crowley	Alt 2 - Resident	12/31/2026		

NOMINATIONS

- Motion to nominate **Chair** approve/oath _____.
- Motion to nominate **Vice-Chair** approve/oath _____.

MESSAGE FROM THE CHAIR REGARDING BOARD MEMBER ATTENDANCE

It is respectfully requested that all Planning Board Members attend the scheduled meetings. It is important to have a quorum which consists of five PB members to conduct business. No hearing may proceed without a qualified quorum of the Board.

RESOLUTIONS FOR MEMORIALIZATION - CONSENT AGENDA:

The items listed below are considered routine by the Land Use Planning Board and will be enacted by one motion.

- Resolution 2025- 1 Appoint Planning Board Attorney
- Resolution 2025- 2 Appoint Planning Board Engineer
- Resolution 2025- 3 Appointment of PB Administrator/Recording Secretary
- Resolution 2025- 4 Designation of Official Newspapers
- Resolution 2025- 5 Setting Annual PB Meeting Schedule
- Resolution 2025- 6 OPMA- Public Comment During Planning Board Meetings

MINUTES SUBMITTED FOR APPROVAL

Minutes for the meeting of: December 18, 2024, taken by Laura Moyer.

APPLICATION(S)

None

PUBLIC COMMENT – AGENDA ITEMS ONLY - 3 MINUTES

- **Reminder:** Kindly stand up and speak with a strong, clear voice.
- **Reminder:** Planning Board meetings are regarding Municipal Land Use matters only.
 - Public Comment - open.
 - Public Comment - closed.

- Kevin Kowalik, Dealer Principal, Silverton Motors
 - Block 7, Lot 29 - 5666 Route 9
 - Block 7, Lot 30 - US 9

OLD BUSINESS Cannabis Regulatory

NEW BUSINESS/APPLICATIONS None

BOARD DISCUSSION

ADJOURNMENT Time: _____ p.m.

PUBLIC NOTICE Next scheduled meeting is: February 19, 2025, at 7:00 p.m.

REMINDER FOR AGENDA ITEMS AND PLANNING BOARD APPLICATIONS

If you want to add a topic to the meeting agenda, you must send an email to the Planning Board Administrator / Recording Secretary with the details you wish to discuss. This ensures the Board are aware of the topic before the meeting takes place.

- **Contact Information:** The Planning Board Administrator / Recording Secretary is the person responsible for compiling the agenda. Natalie Lewis - nlewis@bassriver-nj.org
- **Communication method:** Submit your agenda item by email to:
 - Natalie Lewis - nlewis@bassriver-nj.org - (609) 296-3337 - leave a message.
- **Deadline for submission:** You must submit the agenda item in writing by 4:00 p.m. on the first Wednesday of the month.
- **Vital details:** In your email, include a clear description of the topic, any relevant background information, and who will present your topic item.



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2025 NOTICE OF MEETINGS DATES FOR BASS RIVER TOWNSHIP PLANNING BOARD

Date: January 2, 2025

To: Atlantic City Press classlegal@pressofac.com
Times-Beacon – Bass River-New Gretna applegals@gannett.com

From: Natalie Lewis nlewis@bassriver-nj.org
Planning Board Administrator
Planning Board Recording Clerk

PUBLIC NOTICE

Notice of annual scheduled Planning Board meetings will begin promptly at 7:00 p.m. on the third Wednesday of each month.

Meetings will take place at: Bass River Township Municipal Building
3 North Maple Avenue, Bass River Township
New Gretna, New Jersey 08224

January	15	May	21	September	17
February	19	June	18	October	15
March	19	July	16	November	19
April	16	August	20	December	17

The next Planning Board Re-organization meeting shall be Wednesday, January 21, 2026, beginning promptly at 7:00 p.m. prevailing time with credentials being posted on the Bass River Township website.

Please take note that legal action may be taken during all Planning Board meetings.

Natalie Lewis
Planning Board Administrator
Planning Board Recording Clerk
nlewis@bassriver-nj.org